



Agenda Item Number: 2008-1-6C

BERNALILLO COUNTY BOARD OF COUNTY COMMISSIONERS

Meeting Date: January 22, 2008

Department: Metropolitan Detention Center **Staff Contact:** Ron Torres, Chief of Corrections.
John P. Dantis, Deputy County
Manager for Public Safety

TITLE: Food, Laundry and Commissary Services – Metropolitan Detention Center

ACTION: Motion to:

1. Approve First Amendment to the Metropolitan Detention Center Food, Laundry and Commissary Services Agreement.
2. Authorize County Manager to execute future amendments to the Food, Laundry and Commissary Services Agreement.

SUMMARY:

The Purchasing Department issued RFP #03-02-DE, for Food, Laundry and Commissary services on July 9, 2001 which closed on August 17, 2001. The Agreement is for 8 years. Provisions of the RFP require services to be provided by a single vendor. Services include management and operation of all food, laundry, and commissary services at the MDC facility.

The amendment is necessary to address a cost of living increase of 6%. The Contractor has been providing the services at the MDC since 2001 and has not requested an increase until this year. Staff has negotiated the cost of living increase and the additional services to be provided by the Contractor. Additional services to be provided by the Contractor are laundering services for inmate undergarments at the MDC facility, and catering services for family counseling and therapy sessions and like events at the Metropolitan Assessment Treatment Services (MATS) Facility.

ATTACHMENT:

1. First Amendment

FISCAL IMPACT

The MDC Operating Budget BC87-531000-M1OP includes appropriations for meals and laundry, currently provided by MDC Staff. The increase to the contract for 2,700 inmates is \$264,428 for a total contract of \$3,110,238. Feeding 2,700 inmates including the CPI of 3% for 2006 and 2007 along with the laundry cost of .0350 increases the rate to \$1.0520 per meal.

STAFF ANALYSIS SUMMARY

COUNTY MANAGER

See summary. I recommend Board approval. TL 1/15/08

DEPUTY COUNTY MANAGER FOR PUBLIC SAFETY

This amendment is authorized within the agreement. Beyond the increase the additional services negotiated will benefit the MDC and MATS. I recommend approval of this item. Jdantis
1/15/2008

LEGAL

The attached First Amendment to the Metropolitan Detention Center Food, Laundry and Commissary Services Agreement adequately protects the County's interests. Approved as to form. TBS 01/14/08.

FINANCE

Budget

The purpose of this contract is to provide food, laundry, and commissary services for MDC. If approved, this amendment will allow for a 3% contract increase for 06' and a 3% increase for 07'. The cumulative increase of 6% will increase the price per meal to \$1.0520. This increase will be \$264,428 and funds are available for this contract from BC87-531000-M1OP. Julian Barela, Budget Administrator 1/14/08

Purchasing

Proper purchasing procedures were followed for the Amendment. Mary Rios, Senior Buyer 1/14/2008

Contracts

A contract control number will be issued upon County Commission approval. Mary Rios, Senior Buyer 1/14/2008

Risk Management

The Contractor shall provide a certificate of insurance naming the County as an additional insured with the like kinds and amounts of insurance referenced in Section 5. David A. Baca, Risk Management Director 1/14/08