

Public Safety Officers' Benefits Program
Documentation Instructions for
Emergency Rescue Squads/Ambulance Departments

The Public Safety Officers' Benefits (PSOB) Act requires that a volunteer rescue squad/ ambulance department be organized, formed or chartered by a unit of government to act on its behalf in providing rescue squad and/or ambulance services to the general public. To establish the eligibility of your department under the PSOB Act, please provide the following documentation:

A. If the Volunteer Rescue Squad/Ambulance Department is a nonprofit/chartered corporation:

1. A statement, signed by an elected official such as a mayor, county commissioner, etc. and also notarized, which states:

“The (insert name of the department) is legally organized and is authorized by the (insert name of government agency) to act on its behalf by providing emergency rescue squad/ambulance services, as its primary function, to the community of (insert name of jurisdiction).”

2. A certified copy of the charter or minutes of the government agency's meeting establishing the rescue squad/ambulance department as that government agency's rescue squad/ambulance department.

B. If the rescue squad/ambulance department is a unit of government which utilizes volunteers:

1. A statement, signed by an elected official and also notarized, which states:

“The (insert name of department) is a unit of (insert level of government), government.”

Please do not hesitate to contact the PSOB Office at 202-307-0635 or toll-free at 888-744-6513 if you have any questions fulfilling this requirement.