

RESERVATION REQUEST FORM
Swimming Pool Building 478

Activity: _____

Date: _____ Start and End Time: _____

Name BNL Host in Charge -please print: _____

Number of People: _____ **Staffing is based on number of attendees. It is critical to give an accurate count for the safety of all attendees.**

Life Number: _____ Telephone: _____ Bldg. Number: _____

Approved- Supervisor _____ **Approved-Assistant** _____

C. Carter

S. Dwyer

Recreation Office 344-2873 Swimming Pool (during pool hours) 344-3496

- **As the hosting BNL Employee or retiree, you MUST be present at this function.**
- **Requests for Pool Parties will ONLY be accepted from employees for their children, grandchildren or Retirees.**

Responsibilities of the host upon approval of this request

- Security notification through Main Gate Access website of all guests age 16 & over arriving on site at <https://www.bnl.gov/ssd/gateaccess/>
- Staffing is based on number of attendees. It is critical to give an accurate count for the safety of all attendees.
- You are responsible for bringing whatever refreshments you would like to serve.
- NO GLASS is allowed in the pool area.
- You are responsible for clean up. Please bring garbage bags for cleanup.
- Checks are preferred and should be made payable to BERA.
- *Notification to all guests of the safety rules at BNL:*
 - Obey posted speed limits
 - Have proper photo ID for all attendees 16 & over
 - Park in designated parking areas only
 - Stay in the designated pool area only, obeying all postings
 - No traveling to any other areas of the Lab site

Responsibilities of the Life Guards & Staff

- SAFETY of all attendees
- Facility and staff management

NOTE: Any theft, misuse, or breakage of building equipment will be the responsibility of the person in charge. In addition, this person must assume full responsibility in assuring that party guests will strictly adhere to BNL Safety Rules.

Pool Party Protocol

Your informational copy

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POOL party rates will be as follows:

\$40.00 - 5 – 10 children

\$55.00 - 11 – 15 children

\$70.00 – 16 - 20 children

\$100.00 – Max 25 children