

## C.5 Checklist for Determining When Significant Licensing Action Has Taken Place That May Require An Additional Onsite Inspection

### CHECKLIST FOR DETERMINING WHEN SIGNIFICANT LICENSING ACTION HAS TAKEN PLACE THAT MAY REQUIRE AN ADDITIONAL ONSITE INSPECTION

If recent licensing actions have resulted in one of the following, regional management should determine the need for performing an onsite inspection prior to the next routine inspection:

1. Does the licensing action result in increased authorization for types and quantities of radioactive material that could result in a significant potential for increased radiation exposure to the public and occupational workers?

- No
- Yes (*Describe*)

**Note:** This can be identified by a change to a higher priority, i.e., from a Priority 2 to a Priority 1 license. Another “rule-of-thumb” for identifying a significant change in this area would be an increase in the authorized quantity from a millicurie amount to a curie amount.

2. Does the licensing action authorize a physical move of a facility or authorize use at a temporary job site(s)?

- No
- Yes

3. Does the licensing action authorize satellite facilities where material will be used or stored?

- No
- Yes

4. Does the licensing action increase the types of uses or disposal (incineration) of radioactive materials?

- No
- Yes

5. Does the licensing action significantly increase the number of authorized users?

- No
- Yes

**SAMPLE MEMO TO INSPECTION STAFF  
IDENTIFICATION OF SIGNIFICANT LICENSING ACTION**

License No:

Licensee:

Note to: (*Regional Inspection Supervisor*)

From: (Regional Licensing Reviewer or management)

Re: POSSIBLE NEED FOR ONSITE INSPECTION PRIOR TO ROUTINE INSPECTION

An onsite inspection of the licensee identified above should be considered due to a recent significant licensing action involving one or more of the criteria described below. Additional information is attached.

Circle all that apply:

1-Increased types and uses

2-Physical move or temporary job site

3-Authorization of satellite facilities

4-Increased disposal authorization

5-Significant increase in number of authorized users

License Reviewer:

Date:

Change date of next inspection?

No

Yes  New inspection date:

Supervisor:

Date: