

ADJUSTMENT FORM

STOCK NUMBER, GROUP OR CLASS	STORES ACCOUNT	ADJUSTMENT NUMBER	
TYPE ADJUSTMENT <input type="checkbox"/> PRICE <input type="checkbox"/> INVENTORY <input type="checkbox"/> GROUP OR CLASS LEDGER		RECEIPT DOCUMENT NUMBER	
ITEM	QUANTITY	UNIT PRICE	VALUE
ON STOCK RECORD			
RECEIVED			
ON HAND AND RECEIVED			
NEW UNIT PRICE			
PREVIOUS GROUP OR CLASS VALUE			
CURRENT GROUP OR CLASS VALUE			
ADJUSTMENT <input type="checkbox"/> GAIN <input type="checkbox"/> LOSS			
REASONS FOR ADJUSTMENT			
SIGNATURE		DATE	

PREVIOUS EDITION MAY BE USED