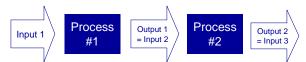
## **Business Process Modeling Defined**

**Business Process:** A specific ordering of work activities across time and place, with a beginning, an end, and clearly defined inputs and outputs. Business processes are the structure by which the organization physically does what is necessary to produce value for its customers and are broadly defined across functions/departments.

**Process Model:** A representation of one or more processes and their associations that an enterprise performs. Process modeling is a mechanism for describing and communicating the current or intended future state of a business process.

**Business Process Model:** A mechanism for describing and communicating the current or intended future state of a business process.



Business Process Modeling shows how work gets done.



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## **Business Process Model Hierarchy**



**Mega Process** - The highest level processes identified by an enterprise. Two to three, of the average 4-6, mega processes usually form the core value chain for the enterprise. The remaining are primarily support processes.



**Major Process** - A subdivision of a mega process that represents a collection of subprocesses . A collection of major processes take on the complete processing of the mega process.



**Sub-Processes** - A subdivision of a major process that represents a collection of subprocesses. There is a variable number of levels of subprocesses to bridge the hierarchy between major processes and activities.



**Activity-** An activity is a unit of work performed by one job function and at one time with one mode of operation.



**Task** – A workstep performed to complete an activity. A number of worksteps may be required to complete an activity.



