

Instructions for

**WEEKLY PRODUCTION REPORT (WPR)
MOTHERSHIP OR CATCHER/PROCESSOR**

The operator must submit a WPR for any week the mothership or catcher/processor is checked-in. The WPR summarizes information recorded in the Daily Cumulative Production Logbook (DCPL) on a weekly basis.

TIME LIMIT AND SUBMITTAL.

The operator or representative must submit a separate WPR to the Regional Administrator by 1200 hours, A.I.t. on Tuesday following the end of the applicable weekly reporting period **per the following table.**

by FAX (907-586-7131) or

by E-Mail: erreports.fakr@noaa.gov

Use a separate WPR	For each processor type
	For each gear type
	For each management program
	If still conducting fishing activity, at the end of each fishing year (midnight, December 31) regardless of where this date falls within the weekly reporting period
	If still conducting fishing activity, starting January 1 through the end of the weekly reporting period.
Each WPR may list information for two different reporting areas.	

If a vessel is operating simultaneously during a weekly reporting period as both a catcher/processor and a mothership, the operator must submit two separate WPRs for that week, one for catcher/processor fishing activity and one for mothership fishing activity.

GENERAL INFORMATION.

Original/revised Report.

If WPR is the first one sent for a given weekly reporting period, check "ORIGINAL REPORT".

If WPR is a correction or addition to a previously sent WPR, check "REVISED REPORT."

Week Ending Date.

Enter the last day of the weekly reporting period (month-day-year), which ends on Saturday at 2400 A.I.t. (except during the last week of each year, when it ends on December 31).

Processor Name.

Enter the name of the Mothership or Catcher/processor, as listed on the Federal Fisheries Permit.

Federal Fisheries Permit No.

Enter Federal Fisheries Permit number.

ADF&G Processor Code.

Enter the State of Alaska Department of Fish & Game (ADF&G) processor code.

Management Program.

Circle to indicate whether fishing activity is under the CDQ Program, a Research Fishery, Exempted Fishery, **or AIP and add identifying number, if appropriate.**

Gear Type of Harvester.

Circle the type of gear that was used to harvest the groundfish.

Processor Type.

Indicate whether Mothership or Catcher/Processor.

Representative Information.

Enter the printed name, **e-mail address**, telephone number, and FAX number of representative.

Date.

Enter the date the WPR is completed.

Crew Size.

Enter number of personnel on last day of week-ending date.

Federal Reporting Area.

Enter the reporting area where gear retrieval was completed.

COBLZ or RKCSA.

If harvester used trawl gear, indicate whether catch was harvested in COBLZ or RKCSA.

PRODUCT INFORMATION.

Product Weight

From the DCPL, enter the **scale weights** or fish product weights of groundfish product by reporting area at the end of each weekly reporting period by species code, product code, and product designation, to at least the nearest 0.001 mt.

No Production

If there was no production during a weekly reporting period and the Mothership or Catcher/Processor was checked in, enter "NO PRODUCTION" on the first row of this section.

NOTE

If DCPL groundfish records are maintained in pounds, convert the amount to metric tons before entering onto the WPR.

(Divide the amount in pounds by 2204.6 to obtain metric tons.)

DISCARD/DISPOSITION INFORMATION.

Groundfish or Pacific herring Weight

From the DCPL, enter the cumulative amounts of discard/disposition of groundfish or Pacific herring by reporting area at the end of each weekly reporting period by species code and product code, to at least the nearest 0.001 mt.

Pacific salmon, steelhead trout, Pacific halibut, king crab, or Tanner crab PSC Number

From the DCPL, enter the cumulative PSC number of discard/disposition of Pacific salmon, steelhead trout, Pacific halibut, king crab, or Tanner crab by reporting area at the end of each weekly reporting period by species code and product code.

No Discard/disposition

If no discard/disposition occurred during the weekly reporting period, enter "NO DISCARDS" on the first row of this section. Do not leave this section blank.

CATCHER VESSEL DELIVERY INFORMATION.

If a mothership, list the fish ticket numbers issued to Catcher Vessels during the weekly reporting period. Include those fish tickets issued by a buying station on behalf of the mothership.