

**OCCUPATIONAL EMPLOYMENT REPORT
OF MONETARY AUTHORITIES,
CREDIT INTERMEDIATION AND
RELATED ACTIVITIES (522000)**

**In Cooperation with the
U.S. Department of Labor**



Form Approved
O.M.B. No. 1220-0042

What this report is about: This form asks for information about the occupations and wage ranges of the employees described in Item 3 below. Please complete Items 1 through 5 on this page. Next, please provide the information requested beginning on page 1 for the employees who worked during or received pay for the pay period that included the reference date in Item 3, printed directly above your establishment name. The instructions on pages ii and iii explain how to provide the information. Please see our website at <http://www.bls.gov/OES> for more information on the OES Program, including a display of national, state and metropolitan area employment and wage estimates by occupation.

- 1** Which of the following options describes the status of the location(s) in Item 3 as of the reference date also printed in Item 3?
- Operating: Go to item 2.
 - Temporarily closed during the reference period: Report data only for employees paid for work during the reference period. If no employees worked for pay, report "0" in section 4 of this page and return the form in the reply envelope provided.
 - Permanently out of business as of __/__/____: Return the form to the address at the top.
 - Sold or merged: Enter the new name and address below, then go to item 2. ↙

New Name: _____
New Address: _____

- 2** Our records show that your main products or services are related to those listed below. If they are not, please list your main products or services on the lines provided and continue with the rest of the report.

- 3** This form asks for information about the employees described below. Our estimate of employment for these employees appears at the top right corner of the label. *Please make any needed address corrections.*

- 4** How many employees, **both full and part-time**, worked at this location(s) during the pay period that included the reference date printed in Item 3?

Enter the number here...

Include

- ♦ Full or part-time paid workers
- ♦ Workers on paid leave
- ♦ Workers assigned temporarily to other units
- ♦ Incorporated firms - paid owners, officers, and staff

Do Not Include

- ♦ Contractors and temporary agency employees not on your payroll
- ♦ Unpaid family workers
- ♦ Workers on unpaid leave
- ♦ Unincorporated firms - proprietors, owners, and partners

Do all employees reported above work at one location?

Yes

No...Enter number of locations

- 5** Please tell us who to contact if we have questions about your data.

Name: _____

Title: _____

Phone: (____) _____ - _____ Ext. _____ Date: _____

E-mail address: _____

FOR
OFFICE
USE ONLY

Instructions for Reporting by Occupation

Report **part-time workers** in the job they perform.

Report **apprentices** in the job for which they are being trained.

Report employees in the following ways:

- Use the description of duties along with the job titles to determine where to place employees. Do not rely on job titles alone.
- Report employees in the occupations in which they are working, **not** necessarily in occupations for which they have been trained.
For example: An employee trained as an engineer, but working as a drafter, should be reported as a drafter.
- Report each employee only once in the occupation that requires the **highest** level of skill if the employee performs work in two or more occupations. If there is **no** measurable difference in skill requirements, report employees in the occupation in which they spend the **most** time.
- Professionals who directly supervise other workers in professional occupations should be classified in the same occupation as the workers they supervise. For example, an economist that supervises other economists is classified as an economist.

Instructions for Reporting Wage Information

For all employees:

- Please use the hourly and annual wage rate categories to report employees. If wages are not recorded by hour or year (bi-weekly, or monthly for example), convert them into an hourly wage rate.
- For part-time workers, please report the specific hourly wage rate, not an average.
- For tip, commission, and piece-rate workers, please estimate the earnings (base pay plus tips, commissions, or piece rates), and report the appropriate wage.
- For salaried workers who do not work a standard 2080 hours per year (40 hours per week), please report wages on an hourly basis. For workers who are paid an annual salary by contract, such as Airline Pilots, report their annual salary.
- Include and/or exclude from pay as follows:

Include as pay

- Base Rate
- Commissions
- Tips
- Deadheading Pay
- Guaranteed Pay
- Hazard Pay
- Incentive Pay
- Longevity Pay
- On-call Pay
- Piece Rate
- Portal-to-Portal Rate
- Production Bonus
- Cost-of-Living Allowance

Exclude as pay

- Attendance Bonus
- Back Pay
- Draw
- Holiday Premium Pay
- Jury Duty Pay
- Lodging Payments
- Meal Payments
- Merchandise Discounts
- Nonproduction Bonus (e.g., Holiday Bonus)
- Overtime Pay
- Perquisites
- Profit Sharing Payment
- Relocation Allowance
- Tuition Repayments
- Severance Pay
- Shift Differential
- Stock Bonuses
- Tool Allowance
- Vacation Pay
- Weekend Pay
- Uniform Allowance

The Bureau of Labor Statistics, its employees, agents, and partner statistical agencies, will use the information you provide for statistical purposes only and will hold the information in confidence to the full extent permitted by law. In accordance with the Confidential Information Protection and Statistical Efficiency Act of 2002 (Title 5 of Public Law 107-347) and other applicable Federal laws, your responses will not be disclosed in identifiable form without your informed consent. This report is authorized by law, 29 U.S.C. §2. Your voluntary cooperation is needed to make the results of this report comprehensive, accurate, and timely.

*We estimate that it will vary from 30 minutes to 6 hours to complete this report, depending on such factors as the size of the establishment. This includes time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing this information. If you have any comments regarding these estimates or any other aspects of this report, including suggestions for reducing this burden, send them to the U.S. Bureau of Labor Statistics, Division of Occupational Employment Statistics (1220-0042), 2 Massachusetts Avenue NE, Suite 2135, Washington, DC 20212. Please do not return your questionnaire to this address. Use the enclosed preaddressed envelope or the address provided at the top of the first page to return your completed questionnaire. You do not have to complete this questionnaire if it does not display a currently valid OMB control number.

Instructions for Completing the Report

On the following pages you will find the Occupational Employment Report. Please refer to the example below and the guidelines on page ii for instructions on how to complete the form. If you have employees whose occupations are not found in the list provided, please use the supplemental pages at the end of this report. Please write each unique occupational title on a separate line along with a short description of duties, the number of employees in each wage category, and the total employment for each occupation.

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (REPORT PART-TIME WORKERS ACCORDING TO AN HOURLY RATE) | | | | | | | | | | | | | TOTAL EMPLOYMENT |
|---|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|---|------------------|
| | A | B | C | D | E | F | G | H | I | J | K | L | T | |
| | Hourly (part-time or full-time) under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over | | |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | \$166,400 and over | | |
| Accountants and Auditors - Examine, analyze, and interpret accounting records for the purpose of giving advice or preparing statements. 13-2011 | | | | 1 | 2 | 3 | | | | | | | | 6 |

1 For each occupation listed, read the definition to determine which occupations are found in your establishment.

2 For each occupation that is found in your establishment, write in the number of workers in this occupation, based on their wages. For example, there are six Accountants in your establishment. One is part-time, working 20 hours a week, and earns \$12,480 per year; and five are full-time: two earn \$32,000 per year, and three earn \$46,000. Calculate an hourly wage for the part-time worker by dividing the annual wage by the number of hours worked; 20 hrs x 52 weeks = 1040 hrs/yr, \$12480/1040 hrs = \$12/hr. Write "1" in column D. For the full-time workers, use their annual wage: write "2" in column E and "3" in column F.

3 Add up the total number of workers in this occupation and write the figure in the Total Employment column, making sure the total agrees with your records.

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate) | | | | | | | | | | | | |
|--|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|------------------|
| | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | Hourly (part-time or full-time) | under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | \$166,400 and over | |

Management Occupations

(Managers in this section generally have other managers/supervisors reporting to them.)

| Chief Executives - Determine and formulate policies and provide the overall direction of companies or private and public sector organizations within the guidelines set up by a board of directors or similar governing body. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 11-1011 | | | | | | | | | | | | | |

| General and Operations Managers - Plan, direct, or coordinate the operations of companies or public and private sector organizations. Duties include formulating policies, managing daily operations, and planning the use of materials and human resources, but are too diverse in nature to be classified in any one functional area of management or administration. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 11-1021 | | | | | | | | | | | | | |

| Marketing Managers - Determine the demand for products and services offered by a firm and its competitors and identify potential customers. Develop pricing strategies with the goal of maximizing the firm's profits or share of the market. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 11-2021 | | | | | | | | | | | | | |

| Sales Managers - (Customer Service Manager) Direct the distribution of a product or service to the customer by establishing sales territories, quotas, and goals. Analyze sales statistics gathered by staff to determine sales potential and inventory requirements and monitor the preferences of customers. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 11-2022 | | | | | | | | | | | | | |

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate) | | | | | | | | | | | | |
|--|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|------------------|
| | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | Hourly (part-time or full-time) | under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | \$166,400 and over | |

| Public Relations Managers - Plan and direct public relations programs designed to create and maintain a favorable public image for employer or client; or if engaged in fundraising, plan and direct activities to solicit and maintain funds for special projects and nonprofit organizations. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 11-2031 | | | | | | | | | | | | | |

| Administrative Services Managers - Plan, direct, or coordinate supportive services of an organization, such as recordkeeping, mail distribution, telephone operator/receptionist, and other office support services. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 11-3011 | | | | | | | | | | | | | |

| Computer and Information Systems Managers - (Data Processing Manager) Plan, direct, or coordinate activities in such fields as electronic data processing, information systems, systems analysis, and computer programming. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 11-3021 | | | | | | | | | | | | | |

| Financial Managers - (Controller) Plan, direct, and coordinate accounting, investing, banking, insurance, securities, and other financial activities of a branch, office, or department of an establishment. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 11-3031 | | | | | | | | | | | | | |

| Compensation and Benefits Managers - Plan, direct, or coordinate compensation and benefits activities and staff of an organization. Include job analysis and position description managers. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 11-3041 | | | | | | | | | | | | | |

| Training and Development Managers - Plan, direct, or coordinate the training and development activities and staff of an organization. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 11-3042 | | | | | | | | | | | | | |

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate) | | | | | | | | | | | | |
|--|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|------------------|
| | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | Hourly (part-time or full-time) | under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | \$166,400 and over | |

| Property, Real Estate, and Community Association Managers - Plan, direct, or coordinate selling, buying, leasing, or governance activities of commercial, industrial, or residential real estate properties. Include managers of homeowner and condominium associations, rented or leased housing units, buildings, or land (including rights-of-way). | A | B | C | D | E | F | G | H | I | J | K | L | T |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 11-9141 | | | | | | | | | | | | | |

Business and Financial Operations Occupations

| Compliance Officers, Except Agriculture, Construction, Health and Safety, and Transportation - Examine, evaluate, and investigate eligibility for or conformity with laws and regulations governing contract compliance of licenses and permits, and other compliance and enforcement inspection activities not classified elsewhere. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 13-1041 | | | | | | | | | | | | | |

| Employment, Recruitment, and Placement Specialists - Recruit and place workers. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 13-1071 | | | | | | | | | | | | | |

| Compensation, Benefits, and Job Analysis Specialists - Conduct programs of compensation and benefits and job analysis for employer. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 13-1072 | | | | | | | | | | | | | |

| Training and Development Specialists - Conduct training and development programs for employees. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 13-1073 | | | | | | | | | | | | | |

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate) | | | | | | | | | | | | |
|--|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|------------------|
| | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | Hourly (part-time or full-time) | under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | \$166,400 and over | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Management Analysts - <i>(Business Consultant)</i> Conduct organizational studies and evaluations, design systems and procedures, conduct work simplifications and measurement studies, and prepare operations and procedures manuals. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 13-1111 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Accountants and Auditors - Examine, analyze, and interpret accounting records for the purpose of giving advice or preparing statements. Install or advise on systems of recording costs or other financial and budgetary data. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 13-2011 | | | | | | | | | | | | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Appraisers and Assessors of Real Estate - Appraise real property to determine its fair value. May assess taxes in accordance with prescribed schedules. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 13-2021 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Credit Analysts - Analyze current credit data and financial statements of individuals or firms to determine the degree of risk involved in extending credit or lending money. Prepare reports with this credit information for use in decision-making. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 13-2041 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Financial Analysts - Conduct quantitative analyses of information affecting investment programs of public or private institutions. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 13-2051 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Personal Financial Advisors - <i>(Estate Planner)</i> Advise clients on financial plans utilizing knowledge of tax and investment strategies, securities, insurance, pension plans, and real estate. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 13-2052 | | | | | | | | | | | | | |

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate) | | | | | | | | | | | | |
|--|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|------------------|
| | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | Hourly (part-time or full-time) | under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | \$166,400 and over | |

| Insurance Underwriters - Review individual applications for insurance to evaluate degree of risk involved and determine acceptance of applications. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 13-2053 | | | | | | | | | | | | | |

| Financial Examiners - Enforce or ensure compliance with laws and regulations governing financial and securities institutions and financial and real estate transactions. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 13-2061 | | | | | | | | | | | | | |

| Loan Counselors - (Credit Counselor) Provide guidance to prospective loan applicants who have problems qualifying for traditional loans. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 13-2071 | | | | | | | | | | | | | |

| Loan Officers - (Loan Examiner) Evaluate, authorize, or recommend approval of commercial, real estate, or credit loans. Advise borrowers on financial status and methods of payments. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 13-2072 | | | | | | | | | | | | | |

Computer and Mathematical Occupations

| Computer Programmers - Convert project specifications and statements of problems and procedures to detailed logical flow charts for coding into computer language. Develop and write computer programs to store, locate, and retrieve specific documents, data, and information. May program web sites. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 15-1021 | | | | | | | | | | | | | |

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate) | | | | | | | | | | | | |
|--|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|------------------|
| | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | Hourly (part-time or full-time) | under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | \$166,400 and over | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Computer Software Engineers, Applications - Develop, create, and modify general computer applications software or specialized utility programs. Analyze user needs and develop software solutions. Design software or customize software for client use with the aim of optimizing operational efficiency. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 15-1031 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Computer Software Engineers, Systems Software - Research, develop, and test operating systems-level software, compilers, and network distribution software. Set operational specifications and formulate and analyze software requirements. Apply principles and techniques of computer science, engineering, and mathematical analysis. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 15-1032 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Computer Support Specialists - Provide technical assistance to computer system users. Answer questions or resolve computer problems for clients. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 15-1041 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Computer Systems Analysts - Analyze data processing problems for application to electronic data processing systems. Analyze user requirements, procedures, and problems to automate or improve existing systems and review computer system capabilities, workflow, and scheduling limitations. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 15-1051 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Database Administrators - Coordinate changes to computer databases, test and implement the database applying knowledge of database management systems. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 15-1061 | | | | | | | | | | | | | |

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate) | | | | | | | | | | | | |
|--|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|------------------|
| | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | Hourly (part-time or full-time) | under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | \$166,400 and over | |

| | | | | | | | | | | | | | |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Network and Computer Systems Administrators - (LAN/WAN Administrator) Install, configure, and support an organization's local area network (LAN), wide area network (WAN), and Internet system or a segment of a network system. Maintain and monitor network hardware and software to ensure network availability to all system users. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 15-1071 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Network Systems and Data Communications Analysts - (Webmaster, Internet Developer) Analyze, design, and evaluate network systems, such as local area networks (LAN), wide area networks (WAN), and Internet. Perform network modeling, analysis, and planning. Research and recommend network and data communications hardware and software. Include telecommunications specialists who deal with the interfacing of computer and communications equipment. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 15-1081 | | | | | | | | | | | | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Operations Research Analysts - Formulate and apply mathematical modeling and other optimizing methods using a computer to develop and interpret information that assists management with decision making, policy formulation, or other managerial functions. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 15-2031 | | | | | | | | | | | | | |

Life, Physical, and Social Science Occupations

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Economists - Conduct research, prepare reports, or formulate plans to aid in solution of economic problems arising from production and distribution of goods and services. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 19-3011 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Market Research Analysts - Research market conditions in local, regional, or national areas to determine potential sales of a product or service. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 19-3021 | | | | | | | | | | | | | |

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate) | | | | | | | | | | | | |
|--|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|------------------|
| | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | Hourly (part-time or full-time) | under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | \$166,400 and over | |

Legal Occupations

| Lawyers - Represent clients in criminal and civil litigation and other legal proceedings, draw up legal documents, and manage or advise clients on legal transactions. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 23-1011 | | | | | | | | | | | | | |

Arts, Design, Entertainment, Sports, and Media Occupations

| Public Relations Specialists - Engage in promoting or creating good will for individuals, groups, or organizations by writing or selecting favorable publicity material and releasing it through various communications media. May prepare and arrange displays, and make speeches. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 27-3031 | | | | | | | | | | | | | |

Protective Service Occupations

| Private Detectives and Investigators - Detect occurrences of unlawful acts or infractions of rules in private establishment, or seek, examine, and compile information for client. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 33-9021 | | | | | | | | | | | | | |

| Security Guards - Guard, patrol, or monitor premises to prevent theft, violence, or infractions of rules. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 33-9032 | | | | | | | | | | | | | |

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate) | | | | | | | | | | | | |
|--|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|------------------|
| | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | Hourly (part-time or full-time) | under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | \$166,400 and over | |

Building and Grounds Cleaning and Maintenance Occupations

| First-Line Supervisors/Managers of Housekeeping and Janitorial Workers - Supervise work activities of cleaning personnel in hotels, hospitals, offices, and other establishments. These workers have other employees reporting directly to them. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 37-1011 | | | | | | | | | | | | | |

| Janitors and Cleaners, Except Maids and Housekeeping Cleaners - Keep buildings in clean and orderly condition. Perform heavy cleaning duties, such as cleaning floors, shampooing rugs, washing walls and glass, and removing rubbish. Duties may include tending furnace and boiler. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 37-2011 | | | | | | | | | | | | | |

Sales and Related Occupations

| First-Line Supervisors/Managers of Non-Retail Sales Workers - Directly supervise and coordinate activities of sales workers other than retail sales workers. May perform duties, such as budgeting and personnel work. These workers have other employees reporting directly to them. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 41-1012 | | | | | | | | | | | | | |

| Insurance Sales Agents - Sell life, property, casualty, health, automotive, or other types of insurance. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 41-3021 | | | | | | | | | | | | | |

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate) | | | | | | | | | | | | |
|--|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|------------------|
| | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | Hourly (part-time or full-time) | under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | \$166,400 and over | |

| Securities, Commodities, and Financial Services Sales Agents - (Stock Broker) Buy and sell securities in investment and trading firms, or call upon businesses and individuals to sell financial services. Provide financial services, such as loan, tax, and securities counseling. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 41-3031 | | | | | | | | | | | | | |

| Telemarketers - Solicit orders for goods or services over the telephone. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 41-9041 | | | | | | | | | | | | | |

Office and Administrative Support Occupations

| First-Line Supervisors/Managers of Office and Administrative Support Workers - Supervise and coordinate the activities of clerical and administrative support workers. These workers have other employees reporting directly to them. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 43-1011 | | | | | | | | | | | | | |

| Switchboard Operators, Including Answering Service - Operate telephone business systems equipment or switchboards to relay incoming, outgoing, and interoffice calls. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 43-2011 | | | | | | | | | | | | | |

| Bill and Account Collectors - Locate and notify customers of delinquent accounts by mail, telephone, or personal visit to solicit payment. Duties include receiving payment and posting amount to customers' account; preparing statements to credit department if customer fails to respond; initiating repossession proceedings or service disconnection. | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 43-3011 | | | | | | | | | | | | | |

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate) | | | | | | | | | | | | |
|--|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|------------------|
| | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | Hourly (part-time or full-time) | under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | \$166,400 and over | |

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Billing and Posting Clerks and Machine Operators - Compile, compute, and record billing, accounting, statistical, and other numerical data for billing purposes. Prepare billing invoices for services rendered or for delivery or shipment of goods. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-3021 | | | | | | | | | | | | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Bookkeeping, Accounting, and Auditing Clerks - Compute, classify, and record numerical data to keep financial records complete. Perform any combination of routine calculating, posting, and verifying duties to obtain primary financial data for use in maintaining accounting records. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-3031 | | | | | | | | | | | | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Tellers - Receive and pay out money. Keep records of money and negotiable instruments involved in a financial institutions' various transactions. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-3071 | | | | | | | | | | | | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Brokerage Clerks - Perform clerical duties involving the purchase or sale of securities. Duties include writing orders for stock purchases and sales, computing transfer taxes, accepting and delivering securities, tracking stock price fluctuations, computing equity, and distributing dividends. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-4011 | | | | | | | | | | | | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Correspondence Clerks - Compose letters in reply to requests for merchandise, damage claims, credit and other information, delinquent accounts, incorrect billings, or unsatisfactory services. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-4021 | | | | | | | | | | | | | |

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate) | | | | | | | | | | | | |
|--|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|------------------|
| | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | Hourly (part-time or full-time) | under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | \$166,400 and over | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Credit Authorizers, Checkers, and Clerks - <i>(Loan Adjuster)</i> Authorize credit charges against customers' accounts. Investigate history and credit standing of individuals or business establishments applying for credit. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-4041 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Customer Service Representatives - Interact with customers to provide information in response to inquiries about products and services and to handle and resolve complaints. Exclude individuals whose duties are primarily sales or repair. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-4051 | | | | | | | | | | | | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| File Clerks - File correspondence, cards, invoices, receipts, and other records in alphabetical or numerical order or according to the filing system used. Locate and remove material from file when requested. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-4071 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Loan Interviewers and Clerks - <i>(Mortgage Clerk)</i> Interview loan applicants to elicit information; investigate applicants' backgrounds and verify references; prepare loan request papers; and forward findings, reports, and documents to appraisal department. Review loan papers to ensure completeness, and complete transactions between loan establishment, borrowers, and sellers upon approval of loan. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-4131 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| New Accounts Clerks - Interview persons desiring to open bank accounts. Explain banking services available to prospective customers and assist them in preparing application form. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-4141 | | | | | | | | | | | | | |

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate) | | | | | | | | | | | | |
|--|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|------------------|
| | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | Hourly (part-time or full-time) | under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | \$166,400 and over | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Human Resources Assistants, Except Payroll and Timekeeping - (Personnel Clerk) Compile and keep personnel records. Record data for each employee, such as address, weekly earnings, absences, and date of and reason for termination. Compile and type reports from employment records. Search employee files and furnish information to authorized persons. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-4161 | | | | | | | | | | | | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Receptionists and Information Clerks - Answer inquiries and obtain information for general public, customers, visitors, and other interested parties. Provide information regarding activities conducted at establishment; location of departments, offices, and employees within organization. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-4171 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Couriers and Messengers - Pick up and carry messages, documents, packages, and other items between offices or departments within an establishment or to other business concerns. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-5021 | | | | | | | | | | | | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Executive Secretaries and Administrative Assistants - Provide administrative support by performing clerical and administrative tasks. Higher-level executive assistants and administrative assistants may also conduct independent projects and assume greater training responsibilities. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-6011 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Secretaries, Except Legal, Medical, and Executive - Perform clerical and routine administrative functions such as preparing correspondence, scheduling appointments, filing, or providing information. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-6014 | | | | | | | | | | | | | |

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate) | | | | | | | | | | | | |
|--|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|------------------|
| | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | Hourly (part-time or full-time) | under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | \$166,400 and over | |

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Computer Operators - <i>(Peripheral Equipment Operator)</i> Monitor and control electronic computer and peripheral electronic data processing equipment to process business, scientific, engineering, and other data according to operating instructions. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-9011 | | | | | | | | | | | | | |

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Data Entry Keyers - <i>(Keypunch Operator)</i> Operate data entry device, such as keyboard or photo composing perforator. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-9021 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Insurance Claims and Policy Processing Clerks - Process new insurance policies, modifications to existing policies, and claims forms. Obtain information from policyholders to verify claims forms, applications, and company records. Update existing policies and company records. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-9041 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Mail Clerks and Mail Machine Operators, Except Postal Service - Prepare incoming and outgoing mail for distribution. Use hand or mail handling machines to time stamp, open, read, sort, and route incoming mail; and address, stamp, fold, stuff, seal, and affix postage to outgoing mail or packages. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-9051 | | | | | | | | | | | | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Office Clerks, General - Perform duties too varied and diverse to be classified in any specific office clerical occupation, requiring limited knowledge of office management systems and procedures. Clerical duties may be assigned in accordance with the office procedures of individual establishments. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-9061 | | | | | | | | | | | | | |

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate) | | | | | | | | | | | | |
|--|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|------------------|
| | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | Hourly (part-time or full-time) | under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | \$166,400 and over | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Office Machine Operators, Except Computer - Operate one or more of a variety of office machines, such as photocopying, photographic, and duplicating machines, or other office machines. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-9071 | | | | | | | | | | | | | |

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|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Proofreaders and Copy Markers - Read transcript or proof type setup to detect and mark for correction any grammatical, typographical, or compositional errors. Exclude workers whose primary duty is editing copy. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 43-9081 | | | | | | | | | | | | | |

Installation, Maintenance, and Repair Occupations

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Maintenance and Repair Workers, General - <i>(Maintenance Mechanic)</i> Perform work involving the skills of two or more maintenance or craft occupations to keep machines, mechanical equipment, or the structure of an establishment in repair. | A | B | C | D | E | F | G | H | I | J | K | L | T |
| | | | | | | | | | | | | | |
| 49-9042 | | | | | | | | | | | | | |

**Subtotal
Employment**

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Instructions for Completing the Supplemental Page

Please use these supplemental pages to report employees whose occupations were not found on the preceding pages. Please write in each unique occupational title, a short description of duties, the number of employees found in each wage column, and the total employment for each occupation. Refer to pages ii and iii for detailed instructions on how to report by occupation, how to determine wages, and how to complete the report.

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES | | | | | | | | | | | | | Total Employment |
|---|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|------------------|---|-------------------------|
| | (Report Part-time Workers According to an Hourly Rate) | | | | | | | | | | | | | |
| | A | B | C | D | E | F | G | H | I | J | K | L | T | |
| Hourly (part-time or full-time) | under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over | | |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | and over | | |

| | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
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| | A | B | C | D | E | F | G | H | I | J | K | L | T |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
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| | A | B | C | D | E | F | G | H | I | J | K | L | T |
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| | A | B | C | D | E | F | G | H | I | J | K | L | T |
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| | | | | | | | | | | | | | |

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|----------------------------|------|-----------------|------------|-----------------------|-------------|---------------|
| FOR OFFICE USE ONLY | FIPS | Schedule Number | NAICS Code | Unit Total Employment | Reviewed By | Date Reviewed |
| | | | | | | |

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| Subtotal Employment - this page | |
|--|--|

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| Total Employment identified on this form | |
|---|--|

Instructions for Completing the Supplemental Page

Please use these supplemental pages to report employees whose occupations were not found on the preceding pages. Please write in each unique occupational title, a short description of duties, the number of employees found in each wage column, and the total employment for each occupation. Refer to pages ii and iii for detailed instructions on how to report by occupation, how to determine wages, and how to complete the report. If you need additional space to report the workers in your establishment, please photocopy this page.

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES | | | | | | | | | | | | | Total Employment |
|---|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|---|-------------------------|
| | (Report Part-time Workers According to an Hourly Rate) | | | | | | | | | | | | | |
| | A | B | C | D | E | F | G | H | I | J | K | L | T | |
| Hourly (part-time or full-time) | under \$7.50 | \$7.50 - 9.49 | \$9.50 - 11.99 | \$12.00 - 15.24 | \$15.25 - 19.24 | \$19.25 - 24.49 | \$24.50 - 30.99 | \$31.00 - 39.24 | \$39.25 - 49.74 | \$49.75 - 63.24 | \$63.25 - 79.99 | \$80.00 and over | | |
| Annual Salary (full-time only) | under \$15,600 | \$15,600 - 19,759 | \$19,760 - 24,959 | \$24,960 - 31,719 | \$31,720 - 40,039 | \$40,040 - 50,959 | \$50,960 - 64,479 | \$64,480 - 81,639 | \$81,640 - 103,479 | \$103,480 - 131,559 | \$131,560 - 166,399 | \$166,400 and over | | |

| | A | B | C | D | E | F | G | H | I | J | K | L | T |
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| | A | B | C | D | E | F | G | H | I | J | K | L | T |
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| | A | B | C | D | E | F | G | H | I | J | K | L | T |
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| | A | B | C | D | E | F | G | H | I | J | K | L | T |
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| | A | B | C | D | E | F | G | H | I | J | K | L | T |
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|----------------------------|------|-----------------|------------|-----------------------|-------------|---------------|--|---|--|
| FOR OFFICE USE ONLY | FIPS | Schedule Number | NAICS Code | Unit Total Employment | Reviewed By | Date Reviewed | | Subtotal Employment - this page | |
| | | | | | | | | Total Employment identified on this form | |