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**OREGON PARKS AND RECREATION DEPARTMENT  
NOTIFICATION OF INTENT TO MAKE IMPROVEMENTS,  
CHANGE LAND USE, OR ENGAGE IN REGULATED ACTIVITIES  
WITHIN THE OREGON SCENIC WATERWAY SYSTEM**

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To process your application promptly, the Oregon Parks and Recreation Department must have completed, detailed information fully describing your plan to make improvements, change land use, or engage in regulated activities within a scenic waterway. Please supply all the information requested below which is in any way applicable and tell us of anything else which may affect the situation.

1. Name \_\_\_\_\_ Telephone \_\_\_\_\_

2. Address \_\_\_\_\_

3. Name and address of legal landowner if different from above:

a. Name \_\_\_\_\_ Telephone \_\_\_\_\_

b. Address \_\_\_\_\_

4. Location of improvement, land use change or activity:

County \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Section \_\_\_\_\_ Tax Lot \_\_\_\_\_

5. Scenic Waterway \_\_\_\_\_

6. Type of Improvement, change of land use or activity proposed and its purpose:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. Logging Proposal - Please complete Timber Harvest or Salvage Activities supplement sheet.

8. When do you want to begin? \_\_\_\_\_  
How long will it take? \_\_\_\_\_

9.  Attach an 8½ " x 11" map showing the following: (The map may be hand-drawn, need not be professional, but accuracy of detail, distance, scale, etc. is important. Appropriate photographs may be helpful.)

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|---|---|
| <input type="checkbox"/> a. North   | <input type="checkbox"/> g. Well or other water supply (existing and/or proposed)               |
| <input type="checkbox"/> b. Shape, size and dimensions of the property.       | <input type="checkbox"/> h. Sewage disposal system (existing and/or proposed)                   |
| <input type="checkbox"/> c. Location of the river and direction of its flow   | <input type="checkbox"/> i. Utility poles and lines (power and telephone, existing or proposed) |
| <input type="checkbox"/> d. Principal features of terrain and vegetation      | <input type="checkbox"/> j. Location of proposed structures, improvements or activities         |
| <input type="checkbox"/> e. Roads, driveways, etc. (existing and/or proposed) | <input type="checkbox"/> k. Nearest distance from proposal to river                             |
| <input type="checkbox"/> f. Existing structures and improvements              |   |

10. Complete the following where applicable:

A. Proposed building or structure:

1. Exterior dimensions: Length \_\_\_\_\_ Width \_\_\_\_\_ Height from natural grade \_\_\_\_\_

2. Siding: Material and Color \_\_\_\_\_

3. Roof: Material and Color \_\_\_\_\_

4. Architectural style: \_\_\_\_\_

5. How much clearing of vegetation will be necessary?  
\_\_\_\_\_  
\_\_\_\_\_

6. Does the site need leveling or grading?  Yes  No

7. If so, how much? \_\_\_\_\_

8. How will excess material be disposed of?  
\_\_\_\_\_

9. Attach drawings, photographs or working plans of the proposed structure which will clearly show its exterior appearance on all sides. Documentation should not be larger than 8½ " x 11" in size.

B. Road construction:

1. Width \_\_\_\_\_ Length (in feet) \_\_\_\_\_

2. Equipment to be used \_\_\_\_\_

3. Percent of slope \_\_\_\_\_

4. Type of surface \_\_\_\_\_

5. How will the road be drained?  
\_\_\_\_\_  
\_\_\_\_\_

6. How will excess material be disposed of?  
\_\_\_\_\_  
\_\_\_\_\_

11.  If the proposed improvements, change of land use or activity are not fully and clearly described in by the foregoing, attach a detailed description.

12. Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

13. Signature of legal landowner \_\_\_\_\_ Date \_\_\_\_\_

**NOTICE: Legal landowner is responsible for any violations under the Scenic Waterway Act (ORS 390.805 to 390.925). You should not begin any regulated activity until written approval is obtained. If you have any questions, please contact Oregon Parks and Recreation Department, 1115 Commercial St. NE, Suite 1, Salem, OR 97301-1002; telephone 503-378-6305.**

**PROPOSALS RELATING TO OREGON SCENIC WATERWAYS SHOULD BE SUBMITTED DIRECTLY TO THE APPROPRIATE SCENIC WATERWAY COORDINATOR AS LISTED ON THE FOLLOWING PAGE.**

For the Nestucca River and Walker Creek:

**Tony Stein**

OPRD Scenic Waterway Coordinator  
5580 S. Coast Highway  
Newport OR 97365

[tony.stein@state.or.us](mailto:tony.stein@state.or.us)

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For North Umpqua, Elk, Rogue and Illinois Rivers:

**Calum Stevenson**

OPRD Scenic Waterway Coordinator  
89814 Cape Arago Highway  
Coos Bay OR 97420-9647

[calum.stevenson@state.or.us](mailto:calum.stevenson@state.or.us)

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For the Deschutes, Metolius, Klamath, John Day, Grande Ronde, Wallowa, Minam, Owyhee, and Waldo Lake:

**Letha Crawford**

OPRD Scenic Waterway Coordinator  
1645 Forbes Road, Suite 112  
Bend OR 97701

[letha.sanderson@state.or.us](mailto:letha.sanderson@state.or.us)

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For the Willamette (North and Middle Forks), Sandy, Clackamas, Little North Santiam and McKenzie:

**Jan Houck**

OPRD Scenic Waterway Coordinator  
725 Summer Street NE, Suite C  
Salem, OR 97301

[jan.houck@state.or.us](mailto:jan.houck@state.or.us)