

Oregon Parks and Recreation Commission

September 18, 2008

Agenda Item: 5A (1)

Action

Topic: Approval of Delegated Authority Report - Contracts

Presented by: Lisa Van Laanen

Summary of Attached Report:

The current report includes:

- **17 new agreements for a total of \$531,625**
- **47 new contracts for total of \$933,367**
- **26 new work orders under agreements to agree for a total of \$50,005**
- **29 amendments for a total of \$272,433**
- **3 Commission approved projects that have been amended for \$176,773**
- **13 fairground event permits for a total of \$68,705 revenue to the department**
- **28 new sponsorships for a total of \$304,770 value to the department**
- **2 new agreements for a total of \$278,881 revenue to the department**

The complete report is attached.

Action Requested:

We request the Commission accept the report of contractual instruments signed by the Director per authority delegated by the Commission.

Prepared by: Kit Cromwell

OREGON PARKS AND RECREATION DEPARTMENT **Delegated Authority Report for Contract Instruments for June and July, 2008**

Executed	Contractor	Location	Project	Cost	FIP	Comments
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PERSONAL SERVICE CONTRACTS

06/13/08	Educational Recreational Adventures	Canby Grove Conference Center in Clackamas County	Junior Ranger training	\$850		New contract
06/17/08	Inside Outside Interpretations, Inc.	Kam Wah Chung State Heritage Site in Grant County	Final design interpretive panels	\$499		Amendment 001 allows for OPRD requested changes; contract total \$4,990
06/20/08	NextSource, Inc	OPRD Headquarters in Marion County	ATV training and certification application development	\$0		Amendment 001 extends end date to allow for completion of work; contract remains \$145,000
07/01/08	Greg Frisbee	Oregon State Fairgrounds Park District in Marion County	Entertainment for 2008 State Fair	\$7,150		New contract
07/02/08	Duck Enterprises, LLC	Oregon State Fairgrounds Park District in Marion County	Entertainment for 2008 State Fair	\$10,450		New contract
07/15/08	Great American Animal Entertainment Co. Inc.	Oregon State Fairgrounds Park District in Marion County	Entertainment for 2008 State Fair	\$11,234		New contract
07/15/08	Todd Victor	Oregon State Fairgrounds Park District in Marion County	Entertainment for 2008 State Fair	\$15,400		New contract
07/17/08	Carson International, Inc.	Oregon State Fairgrounds Park District in Marion County	Entertainment for 2008 State Fair	\$20,000		New contract
07/17/08	Ben Hansen	Oregon State Fairgrounds Park District in Marion County	Entertainment for 2008 State Fair	\$16,500		New contract
07/17/08	Northwest Equine Practitioners	Oregon State Fairgrounds Park District in Marion County	Provide veterinary services during the 2008 Oregon State Fair horse show	\$6,000		New contract
07/29/08	Bucy Associates	Silver Falls State Park in Marion County	Develop interpretive master plan	\$0		Amendment 004 extends end date to allow for completion of work; contract remains \$78,771
07/30/08	Oregon State Parks Trust	Champoeg State Heritage Area in Marion County	Fundraising services for the interpretive exhibit	\$0		Amendment 001 allows additional time for fundraising; contract remains \$91,250
07/30/08	Bruce Bjorkman	Oregon State Fairgrounds Park District in Marion County	Mr. BBQ personal appearances supporting Backyard Grilling Contest for 2008 State Fair	\$2,400		New contract
07/31/08	NextSource, Inc	OPRD Headquarters in Marion County	ATV training and certification application development	\$0		Amendment 002 extends end date to allow for completion of work; contract remains \$145,000

ARCHITECTURAL AND ENGINEERING CONTRACTS

06/17/08	Vandagriff & Associates	Kimmel property in Rogue Valley Greenway in Jackson County	Property appraisal	\$0		Amendment 002 extends end date to allow for completion of work; contract remains \$10,400
06/18/08	Day Appraisal Co.	Delaura Beach in Clatsop County	Appraisal update	\$15,000		New contract
06/30/08	Consulting Structural Engineer, Inc	Golden Church in Josephine County	Stabilize church steeple	\$500	X	New contract
07/08/08	Kleinfelder, Inc.	Champoeg State Heritage Area in Marion County	Geological investigation of loop "A" restroom ground issues	\$12,000	X	New contract
07/14/08	Miller Appraisals	Fuller property adjacent to Beaver Creek State Natural Area in Lincoln County	Property appraisal for possible acquisition	\$4,500		New contract

OREGON PARKS AND RECREATION DEPARTMENT **Delegated Authority Report for Contract Instruments for June and July, 2008**

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07/22/08	Systems West Engineers, Inc	Oregon State Fairgrounds Park District in Marion County	Pavilion building retro-commissioning investigation	\$0		Amendment 001 extends end date to allow for the completion of work; contract remains \$23,400

ARCHITECTURAL AND ENGINEERING CONTRACTS, continued

07/24/08	J.J. DeVoe & Associates	Property owned by OPRD known as Fairgrounds TL 7900 Marion County	Property appraisal to negotiate a sale	\$4,000		New contract
07/30/08	Brown, Chudleigh, Schuler, Myers & Associates	Elk's property in Jackson County	Property appraisal to facilitate acquisition	\$6,700		New contract
07/30/08	Day Appraisal Company	Delaura Beach in Clatsop County	Appraisal update	\$0		Amendment 001 extends end date to allow for the completion of work; contract remains \$15,000

WORK ORDERS UNDER THE AGREEMENTS TO AGREE

06/02/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Update "Cultural Heritage Courier" online edition	\$1,620		New work order under Agreement to Agree contract #07-137
06/03/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Update Jessie M. Honeyman State Park "Trail Guide" brochure	\$2,150		New work order under Agreement to Agree contract #07-137
06/04/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Update "Oregon's Rocky Intertidal Areas" brochure	\$800		New work order under Agreement to Agree contract #07-137
06/05/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Design & develop two ATV icons and two ATV cards	\$325		New work order under Agreement to Agree contract #07-137
06/09/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Design & develop "Centennial Horizon" publication	\$3,780		New work order under Agreement to Agree contract #07-137
06/11/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Update departure tag for Beverly Beach State Park	\$110		New work order under Agreement to Agree contract #07-137
06/11/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Update L.L. "Stub" Stewart State Park trail guide	\$525		Amendment 001 allows changes to design under Agreement to Agree contract #07-137; contract total \$825.
06/17/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Design & develop full color ad for "Travel Oregon" magazine	\$950		New work order under Agreement to Agree contract #07-137
06/18/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Develop merchandise branding designs	\$4,800		New work order under Agreement to Agree contract #07-137
06/20/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Design & produce State Fair cabin banner timeline	\$275		New work order under Agreement to Agree contract #07-137
06/20/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Design & produce State Fair cabin banner	\$825		New work order under Agreement to Agree contract #07-137
06/20/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Design & produce three historic travel posters for State Fair cabin	\$2,550		New work order under Agreement to Agree contract #07-137
06/20/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Design display for State Fair yurt	\$2,500		New work order under Agreement to Agree contract #07-137
06/23/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Update "Cape Lookout State Park" trail guide	\$145		New work order under Agreement to Agree contract #07-137
06/25/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Develop "Silver Falls Trail of Ten Falls" tear sheet	\$185		New work order under Agreement to Agree contract #07-137
06/26/08	KPFF Consulting Engineers	Government Island in Multnomah County	Sandy Beach boating facility	\$0		Amendment 002 extends end date to allow for completion of work under Agreement to Agree #07-061; contract remains \$149,561

OREGON PARKS AND RECREATION DEPARTMENT **Delegated Authority Report for Contract Instruments for June and July, 2008**

Executed	Contractor	Location	Project	Cost	FIP	Comments
06/27/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Develop OHV card carrier sheet for ATV program	\$245		New work order under Agreement to Agree contract #07-137

OREGON PARKS AND RECREATION DEPARTMENT **Delegated Authority Report for Contract Instruments for June and July, 2008**

Executed	Contractor	Location	Project	Cost	FIP	Comments
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WORK ORDERS UNDER THE AGREEMENTS TO AGREE, continued

06/27/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Produce OPRD Grant signs	\$4,674		New work order under Agreement to Agree contract #07-137
06/28/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Design, produce & oversee installation of backlit exhibits at TICO kiosks statewide	\$7,500		New work order under Agreement to Agree contract #07-137
07/08/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Update "Oregon Coast Lighthouse" brochure	\$435		New work order under agreement to agree #07-137
07/09/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Update "Willamette Mission State Park" brochure	\$320		New work order under agreement to agree #07-137
07/09/08	HMH	Public Services Unit, OPRD Headquarters in Marion County	Edit "Land to Legacy" video	\$12,430		New work order under agreement to agree #07-134
07/14/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Design/develop "Boating the Lower Deschutes" boater pass online	\$85		New work order under agreement to agree #07-137
07/21/08	David Evans and Associates, Inc	Crissey Field State Recreation Site in Curry County	Construction administration services for Welcome Center design	\$69,040	X	Amendment 008 allows continuation of construction administration services; contract total \$732,405
07/22/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Research & purchase five historic photographs for the Thompson's Mills exhibit	\$738		New work order under agreement to agree #07-137
07/23/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Provide 14 color copies of the "Centennial Horizon" report	\$408		New work order under agreement to agree #07-137
07/23/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Update Tryon Creek State Park's tear off map	\$350		New work order under agreement to agree #07-137
07/25/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Update "Volunteer Voice" newsletter	\$1,540		New work order under agreement to agree #07-137
07/25/08	In House Graphics	Public Services Unit, OPRD Headquarters in Marion County	Design and develop a bicycle safety poster	\$265		New work order under agreement to agree #07-137

SERVICE AND SUPPLY CONTRACTS

06/08/08	Pacific Office furnishings	Human Resources Unit and Information Technology Unit, OPRD Headquarters in Marion County	Reconfigure work stations	\$1,154		New contract from Price Agreement
06/12/08	Ricoh America	Reception area, OPRD Headquarters in Marion County	36-month lease, Ricoh copier	\$11,397		New contract from Price Agreement
06/12/08	Ricoh America	Financial Services Unit, OPRD Headquarters in Marion County	36-month lease, Ricoh copier	\$11,397		New contract from Price Agreement
06/12/08	Northwest Service Academy	Statewide	Provide volunteer interpretive services	\$24,600		New contract
06/20/08	Oasis Fencing	Oregon State Fairgrounds Park District in Marion County	Rental of portable chain link fencing for State Fair - 4 yr contract	\$36,000		New contract
06/30/08	Various	Statewide	Miscellaneous IT contracts, June 2008	\$68,677		New contracts from Price Agreements
07/01/08	Halton Rental	Oregon State Fairgrounds Park District in Marion County	Equipment rental price agreement	\$100,000		New contract

OREGON PARKS AND RECREATION DEPARTMENT **Delegated Authority Report for Contract Instruments for June and July, 2008**

Executed	Contractor	Location	Project	Cost	FIP	Comments
07/01/08	Thermo King NW	Milo McIver State Park in Clackamas County	Purchase new trail vehicle	\$11,965		New contract

OREGON PARKS AND RECREATION DEPARTMENT **Delegated Authority Report for Contract Instruments for June and July, 2008**

Executed	Contractor	Location	Project	Cost	FIP	Comments
SERVICE AND SUPPLY CONTRACTS, continued						
07/03/08	Stark Street West	Tryon Creek State Natural Area in Multnomah County	Attachments for John Deere tractor	\$4,164		New contract
07/10/08	2 Bucks Rodeo Company	Oregon State Fairgrounds Park District in Marion County	Install rodeo arena for 2008 Oregon State Fair	\$4,250		New contract
07/10/08	CXT, Inc.	Seneca-Fouts Memorial State Natural Area in Hood River County	Cascadian toilet building	\$15,880		New contract from Price Agreement
07/10/08	Mobile Mini Inc	Oregon State Fairgrounds Park District in Marion County	Building rental for 2008 Oregon State Fair	\$46,804		New contract
07/10/08	Pacific Office Furnishings	OPRD Headquarters in Marion County	Components for cube reconfigures	\$244		New contract from Price Agreement
07/15/08	Pall Advanced Separation Systems	Beverly Beach State Park in Lincoln County	Water treatment filter modules	\$21,014		New contract
07/18/08	Harold Garrett Mahon	Wallowa Lake State Park in Wallowa County	Firewood delivery	\$69,001		Amendment 002 extends end date to allow for continuation of services; contract total \$100,000
07/21/08	Pummel Truck Supply	Deschutes River State Recreation Area in Wasco County	Complete painting and upbuild with dump body on new truck	\$4,634		New contract
07/21/08	Pummel Truck Supply	Cove Palisades State Park in Jefferson County	Complete painting and upbuild with dump body on new truck	\$4,634		New contract
07/21/08	Pummel Truck Supply	Collier Memorial State Park in Klamath County	Complete painting and upbuild with dump body on new truck	\$5,154		New contract
07/21/08	Pummel Truck Supply	Beverly Beach State Park in Lincoln County	Painting only of dump body (ODF installed) on new truck	\$900		New contract
07/21/08	Pummel Truck Supply	Bullards Beach State Park in Coos County	Painting only of dump body (ODF installed) on new truck	\$900		New contract
07/22/08	Cherry City Plumbing	Silver Falls State Park in Marion County	Replacement of Y Camp shower fixtures	\$7,405		Emergency declaration
07/23/08	Oasis Mobile Services	Oregon State Fairgrounds Park District in Marion County	Rental of shower building	\$6,000		New contract
07/25/08	Trailer City	Tryon Creek State Natural Area in Multnomah County	Goose neck trailer	\$6,725		New contract
07/30/08	Abiqua Forest Products	Oregon State Fairgrounds Park District in Marion County	Sawdust and manure services	\$0		Amendment 001 extends price agreement through 10/31/08 and increases unit pricing.
07/31/08	City Garbage Service	Emigrant Springs State Park and Deadman Pass Rest Area in Umatilla County	Garbage service	\$1,560		Amendment 002 increases contract due to fuel costs; contract total \$11,311
07/31/08	Various	Statewide	Miscellaneous IT purchases, July 2008	\$4,410		New contracts from Price Agreements

OREGON PARKS AND RECREATION DEPARTMENT **Delegated Authority Report for Contract Instruments for June and July, 2008**

Executed	Contractor	Location	Project	Cost	FIP	Comments
PUBLIC IMPROVEMENT CONTRACTS						
06/06/08	E.D.G.E.	Butteville General Store, Champoeg State Heritage Area in Marion County	Potable water pump, septic tank and drain field	\$4,849	X	Change order 001 adds cap and fill material; contract total \$69,714
06/06/08	E.D.G.E.	Butteville General Store, Champoeg State Heritage Area in Marion County	Potable water pump, septic tank and drain field	\$2,389	X	Change order 002 adds dry well, drain rock, fabric, and replumbs two surge tanks; contract total \$72,103
06/06/08	E.D.G.E.	Butteville General Store, Champoeg State Heritage Area in Marion County	Potable water pump, septic tank and drain field	-\$4,641	X	Change order 003 adjusts final quantities for actual work performed; contract total \$67,462
06/26/08	Knife River	Governor Patterson Memorial State Park in Lincoln County	Overlay paving	\$3,670		Change order 001 removes curb, adds walkway; contract total \$37,545
07/01/08	North Fork Construction, Inc.	Champoeg State Heritage Area in Marion County	Re-roofing	\$546		Change order 001 allows for additional gutters; contract total \$22,570
07/02/08	Mountain View Window & Door	Joseph H. Stewart State Recreation Area in Jackson County	Replace windows and doors in manager's residence	\$9,390		New contract
07/02/08	E.D.G.E. Excavating	Champoeg State Heritage Area in Marion County	Repair boat dock	\$5,936	X	New contract
07/14/08	Oculus Fine Carpentry, Inc	Oregon State Fairgrounds Park District in Marion County	Poultry building window repair	\$22,000	X	New contract
07/15/08	Lehner Construction	L.L. Stub Stewart State Park in Washington County	Hilltop shelter	\$75,890	X	New contract
07/15/08	Complete Construction Resources, Inc	Cape Lookout State Park in Tillamook County	Repair cobblestone berm	\$29,000	X	New contract
07/15/08	A-Affordable Septic Service LLC	Champoeg State Heritage Area in Marion County	New drain field	\$12,365	X	New contract
07/18/08	David Roberts Contracting	Silver Falls State Park in Marion County	Septic tank and drainfield at old ranch	\$49,894	X	New contract
07/24/08	Salem Heating and Sheet Metal	Champoeg State Heritage Area in Marion County	HVAC system in the visitors center	\$48,600	X	New contract
07/24/08	Lester L. Brock Construction	L.L. Stub Stewart State Park in Washington County	West camp shelter	\$149,300	X	New contract
07/31/08	Knife River	Cape Lookout State Park in Tillamook County	Entrance road paving	-\$3,005	X	Change order 002 adjusts final quantities to reflect actual amounts used; contract total \$96,631
INTERAGENCY AGREEMENTS						
06/03/08	Department of Land Conservation and Development	North Coast and Central Coast parks	Collaboration between agencies to complete the Ocean Shore Site Management Plan	\$0		Amendment 001 extends end date to allow for completion of work; contract remains \$46,000
06/10/08	University of Oregon	Silver Falls State Park in Marion County	Produce cultural landscape report	\$13,000		Amendment 002 extends end date to allow for completion of work; contract total \$47,100.
06/10/08	University of Oregon	Neptune State Scenic Viewpoint in Lane County	Burial excavation	\$0		Amendment 004 extends end date to allow for completion of work; contract remains \$22,587

OREGON PARKS AND RECREATION DEPARTMENT **Delegated Authority Report for Contract Instruments for June and July, 2008**

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06/10/08	University of Oregon	Statewide	State Park surveys	\$0		Amendment 002 extends end date to allow for completion of work; contract remains \$330,000.

OREGON PARKS AND RECREATION DEPARTMENT **Delegated Authority Report for Contract Instruments for June and July, 2008**

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INTERAGENCY AGREEMENTS, continued

06/20/08	Oregon Department of Transportation	Statewide	Fuel exchange	\$0		New agreement
06/20/08	University of Oregon	Thompson's Mills State Heritage Site in Linn County	Archeological investigation during excavation	\$0		Amendment 002 extends end date to allow for completion of work; contract remains \$9,918
06/26/08	Department of Administrative Services	Statewide	Oregon population survey	\$8,125		New agreement
06/30/08	Wallowa Resources	Wallowa Lake State Recreation Area in Wallowa County	Noxious weed control	\$24,000		New agreement
07/02/08	Oregon State Police	Oregon State Fairgrounds Park District in Marion County	Provide law enforcement services	\$120,000		New agreement
07/09/08	Oregon State University	Hampton property in Fort Yamhill State Heritage Area in Polk County	Archeological research of the 1856 military fort for future park development	\$0		Amendment 001 extends end date to allow for completion of work; contract remains \$57,598
07/14/08	Oregon Department of Transportation	Banks-Vernonia State Trail in Washington and Columbia Counties	Paving	\$0		Amendment 001 extends end date to allow for completion of work; contract remains \$18,000
07/23/08	Oregon State Police	Statewide	ATV law enforcement services	\$180,000		New agreement
07/29/08	Oregon State University	Oregon State Fairgrounds Park District in Marion County	4-H program activities at State Fair	\$0		New agreement

COOPERATIVE AGREEMENTS

06/12/08	AFL-CIO	State Capitol State Park in Marion County	State Fallen Worker Memorial	-\$3,500		New agreement
06/23/08	Friends of Historic Champoeg	Champoeg State Heritage Area in Marion County	Interpretive services and support	\$30,000		New agreement
07/01/01	Southern Wasco County Ambulance Service Inc.	Lower Deschutes River in Wasco County	Ambulance service on the river	\$25,000		New agreement
07/02/08	Yaquina Lights, Inc.	Yaquina Head Lighthouse State Scenic Viewpoint in Linn County	Interpretive services	\$6,000		New agreement
07/08/08	Friends of Silver Falls	Silver Falls State Park in Marion County	Interpretive services	\$12,000		New agreement
07/31/08	Cycle Oregon, Inc	OPRD Headquarters in Marion County	Cycle Oregon weekend ride	\$30,000		New agreement
07/18/08	EC Restaurant Services, LLC	Oregon State Fairgrounds Park District in Marion County	Pick up grease from food services during the 2008 Oregon State Fair. Contractor is being paid \$0.30 per gallon	\$0		New agreement

OREGON PARKS AND RECREATION DEPARTMENT **Delegated Authority Report for Contract Instruments for June and July, 2008**

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INTERGOVERNMENTAL AGREEMENTS

05/20/08	Marion County	Silver Falls State Park, Detroit Lake State Recreation Area and North Santiam State Recreation Area in Marion County	Law enforcement services	\$32,000		New agreement
06/05/08	Jackson County Community Justice	Valley of the Rogue State Recreation Area in Jackson County	Jackson County work crews providing general maintenance	\$5,000		Amendment 002 extends end date by one year; contract total \$15,000
06/10/08	City of Mt. Vernon	Clyde Holliday State Recreation Area in Grant County	"Learn to Burn "	\$0		New agreement
6/20/2008	Crook County	Prineville Reservoir State Park in Crook County	Law enforcement services	\$42,000		New agreement
6/27/2008	Rogue Valley Council of Governments	Jackson and Josephine counties	To provide acquisition support, master planning and project development of trail systems	\$110,000		Amendment 001 extends end date to allow for completion of work and revised expected tasks; contract total \$210,000
6/30/2008	Chemeketa Community College	Oregon State Fairgrounds Park District in Marion County	Parking and security services for 2008 Oregon State Fair	\$26,000		New agreement

INTERSTATE AGREEMENTS

06/17/08	Washington State Parks and Recreation Commission	Canby Grove Conference Center in Clackamas County and Fort Worden State Park located near Port Townsend, Washington	Exchange one staff member to attend each others' interpretive training	\$0		New agreement
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OREGON STATE FAIR PERMITS

				Revenue		
06/02/08	LaFortuna Promotions	Pavilion	Hispanic Concert / Dance (8/8/08)	\$5,000		New permit
06/10/08	Salem Coin Club	Columbia Hall	Salem Coin and Stamp Show (11/29-30/08)	\$5,400		New permit
06/11/08	Meduri Farms	Pavilion	Meduri Farms Company Party (1/16/09)	\$3,000		New permit
06/11/08	Emerald Valley Arabian Horse Club	Stadium, stalls, warm-up arena	Emerald Valley Arabian Horse Show (7/26/08)	\$1,405		New permit
06/17/08	Oregon USSSA-Bocce Ball	Bocce Ball Courts-Floral District	Use of Bocce Ball Courts for Tournaments (6/1-9/30/08)	\$0		New permit
06/19/08	Oregon Seed Council	Columbia Hall	Dave & Leah Nelson Party (6/20/08)	\$0		New permit
06/19/08	T-Mobile	Picnic Grove	T-Mobile Company Picnic (8/9/08)	\$500		New permit
06/30/08	Salem Media of Oregon Inc	Pavilion	El Rey Radio Independence Day Celebration (9/14/08)	\$5,000		New permit
07/07/08	Or Dept of Admin Services	Cascade Hall	DAS All Staff Meeting (10/16/08)	\$500		New permit
07/09/08	Excel Children's Charies Inc	Jackman-Long Building	2009 Oregon Wine & Food Festival (1/9-10/09)	\$12,900		New permit
07/16/08	Michoacan Promotions	Pavilion	Hispanic Concert (7/26/08)	\$6,500		New permit
07/23/08	Great NW Summer Cruise	Picnic Grove	Great NW Summer Cruise (8/1/-4/08)	\$1,500		New permit

OREGON PARKS AND RECREATION DEPARTMENT **Delegated Authority Report for Contract Instruments for June and July, 2008**

Executed	Contractor	Location	Project	Cost	FIP	Comments
07/28/08	Westlake Promotions Inc	Jackman-Long Building, Columbia Hall, Lots	2008 Fall RV Show (10/10-12/08)	\$27,000		New permit

OREGON STATE FAIR SPONSORSHIP AGREEMENTS

				Total Value		
06/02/08	Traeger Grills, Inc.	Oregon State Fairgrounds Park District in Marion County	Support and prizes for amateur backyard grilling competition at 2008 Oregon State Fair	\$17,350		New agreement
06/08/08	Howard Johnson	Oregon State Fairgrounds Park District in Marion County	Complimentary hotel room nights during 2008 Oregon State Fair	\$6,150		New agreement
06/08/08	Phoenix Inn Suites	Oregon State Fairgrounds Park District in Marion County	Complimentary hotel room nights during 2008 Oregon State Fair	\$11,440		New agreement
06/10/08	United States Specialty Sports Association	Oregon State Fairgrounds Park District in Marion County	Produce Bocce ball and softball tournaments during 2008 Oregon State Fair	\$20,000		New agreement
06/11/08	Red Lion Hotel	Oregon State Fairgrounds Park District in Marion County	Complimentary hotel room nights during 2008 Oregon State Fair	\$9,460		New agreement
06/18/08	DeSantis Landscapes	Oregon State Fairgrounds Park District in Marion County	Produce display units for renewable energy exhibit for 2008 Oregon State Fair	\$15,970		New agreement
06/19/08	Clorox Greenworks	Oregon State Fairgrounds Park District in Marion County	Provide information, samples and coupons for new biodegradable products at 2008 Oregon State Fair	\$18,000		New agreement
06/26/08	Marion County	Oregon State Fairgrounds Park District in Marion County	Petting zoo hand washing station for 2008 Oregon State Fair	\$0		New agreement
06/28/08	eNRG Kayaking	Oregon State Fairgrounds Park District in Marion County	Kayaking in paddling pool for 2008 Oregon State Fair	\$3,000		New agreement
06/28/08	Imperial Stock Ranch	Oregon State Fairgrounds Park District in Marion County	Products and services to support Home Arts, Oregon Wine Celebration and textile competitions for 2008 Oregon State Fair	\$14,000		New agreement
07/08/08	Grossman & Weston Gravel	Oregon State Fairgrounds Park District in Marion County	Donated and delivered 4 loads of 3/4 minus gravel for 2008 Oregon State Fair	\$5,000		New agreement
07/08/08	Alder Creek Kayak and Canoe	Oregon State Fairgrounds Park District in Marion County	Provide programming and coordination of Kayaking venue for 2008 Oregon State Fair	\$3,000		New agreement
07/11/08	American Family Insurance	Oregon State Fairgrounds Park District in Marion County	Promote the "Dia de la Familia" event for 2008 Oregon State Fair	\$16,000		New agreement
07/14/08	Oregon Fryer Commission	Oregon State Fairgrounds Park District in Marion County	Planning, development and assistance in the chicken grilling competition for 2008 Oregon State Fair	\$15,000		New agreement

OREGON PARKS AND RECREATION DEPARTMENT **Delegated Authority Report for Contract Instruments for June and July, 2008**

Executed	Contractor	Location	Project	Cost	FIP	Comments
07/15/08	Dairy Farmers of Oregon	Oregon State Fairgrounds Park District in Marion County	Provide prizes and products, contests, displays, "Muttin Bustin", etc. for 2008 Oregon State Fair	\$3,000		New agreement
07/15/08	George P. Johnson Co.	Oregon State Fairgrounds Park District in Marion County	Toyota Hybrid interactive experience for 2008 Oregon State Fair	\$7,500		New agreement

OREGON STATE FAIR SPONSORSHIP AGREEMENTS, continued

				Total Value		
07/17/08	Northwest Rock	Oregon State Fairgrounds Park District in Marion County	Donated 20 dump truck loads of 3/4 minus gravel for 2008 Oregon State Fair	\$9,000		New agreement
07/17/08	Evergreen Curling Club	Oregon State Fairgrounds Park District in Marion County	Provide programming and coordination of curling venue for 2008 Oregon State Fair	\$4,000		New agreement
07/18/08	Dodge - Withnell Motor Corp	Oregon State Fairgrounds Park District in Marion County	Provide exhibit, products and discounts for 2008 Oregon State Fair	\$10,000		New agreement
07/18/08	Friends of Visual Arts	Oregon State Fairgrounds Park District in Marion County	Set up, coordinate and staff Artisan's Village for 2008 Oregon State Fair	\$2,500		New agreement
07/24/08	YMCA No Meth Program	Oregon State Fairgrounds Park District in Marion County	Provide support of the FunRun by registering participants and promoting a "No Meth" message for 2008 Oregon State Fair	\$10,000		New agreement
07/29/08	HydroSports Dive and Travel	Oregon State Fairgrounds Park District in Marion County	Provide programming, staff and equipment for the scuba venue for 2008 Oregon State Fair	\$12,000		New agreement
07/30/08	Western Oregon University	Oregon State Fairgrounds Park District in Marion County	Provide free Yoga and Tai Chi classes for 2008 Oregon State Fair	\$10,000		New agreement
07/30/08	The 11 Agency, LLC.	Oregon State Fairgrounds Park District in Marion County	Provide Juicy Juice samples in support of Kiddyland and Toddlerzone areas at 2008 Oregon State Fair	\$10,000		New agreement
07/31/08	Pendleton Flour Mills	Oregon State Fairgrounds Park District in Marion County	Provide support for amateur cake decorating competition	\$8,270		New agreement
07/31/08	BI® a tradename of Schoeneckers, Inc	Oregon State Fairgrounds Park District in Marion County	Provide, display and exhibit cars; provide demonstrations for 2008 Oregon State Fair	\$35,630		New agreement
07/31/08	Davidson's Landscaping	Oregon State Fairgrounds Park District in Marion County	Provide and install nightscape lighting and repair water feature in Floral Garden for 2008 Oregon State Fair	\$10,500		New agreement

REVENUE

OREGON PARKS AND RECREATION DEPARTMENT **Delegated Authority Report for Contract Instruments for June and July, 2008**

Executed	Contractor	Location	Project	Cost	FIP	Comments
06/12/08	U.S. Dept. of Interior Bureau of Reclamation	Prineville Reservoir State Park in Crook County	Lease agreement	\$68,000		Amendment 002 to allow 2008/2009 funds to OPRD
06/18/08	Oregon Marine Board	Statewide	Maintenance assistance program grant	\$210,881		Renewed Allocation Certification Agreement 2008/2009

OREGON PARKS AND RECREATION DEPARTMENT **Delegated Authority Report for Contract Instruments for June and July, 2008**

Executed	Contractor	Location	Project	Cost	FIP	Comments
			Revenue Generated	\$278,881		
			Total Permits	\$68,705		
			Total Sponsorships	\$286,770		
			Total Revenue	\$634,356		

COMMISSION APPROVED PROJECTS THAT HAVE BEEN AMENDED

06/06/08	Alpine Construction	Viento State Park in Hood River County	Water system upgrades	\$3,474	X	Change order 002 provides a variable speed pump and sensor; contract total \$354,028
06/11/08	JAL Construction	Powderhouse Cove State Recreation Area in Crook County	Launch ramp improvement	\$106,768		Change order 006 adjusts contract amount for quantities actually used; contract total \$1,310,610
06/17/08	Robertson, Hay & Wallace	Kam Wah Chung & Co. Museum in Grant County	Fire protection, security and electrical upgrades	\$66,531	X	Change order 002 adjusts contract amount for quantities actually used; contract total \$652,251