Candidate Individual Training Program Evaluation

Training Program Completed:		Dates attended:
		Location:
Vendor:	Registration cost: no cost fee: \$	Travel cost: □ no cost □ \$
Targeted competency Identify the ECQ(s) addressed in this training:		
Targeted competency development goal (check one): □ enhance current strength □ develop new leadership skill □ improve knowledge of		dership competencies addressed in this training:
expertise		
How did program develop, enhance, or improve your targeted competency growth?		
What were the strengths of this program?		
What were the weaknesses of this program?		
Would you recommend this program for future CDP participants? Why or why not?		
PREPARED BY CANDID	ATE	REVIEWED BY MENTOR
Name:	Na	me:
Signature:		gnature:
Date:	Da	te:

INSTRUCTIONS

for completing the

Candidate Individualized Training Evaluation Form

- Upon completion of an approved training program included in the Executive Development Plan, complete the "Candidate Training Program Evaluation" form.
- ♦ In no more than <u>ONE</u> page, assess the effectiveness of the training program in enhancing, developing or improving targeted competencies. Be concise, but very specific, about <u>HOW</u> the training impacted your leadership skill development.
 - → What topics were important, and <u>HOW</u> did they impact your leadership development?
 - → What activities were important, and *HOW* did they impact your leadership development?
 - → What other experience were provided that were important, and <u>HOW</u> did they impact your leadership development?
- Briefly assess the strengths and weaknesses of this program as a learning activity.
- ♦ Briefly explain why you <u>would</u> or <u>would not</u> recommend this program for other CDP participants? For example:
 - Did the program address ECQs/competencies appropriate to the federal executive?
 - Were discussions, activities, and presenters focused on <u>senior</u> levels of leadership development?
 - → Were program attendees primarily from the private or public sector, and were they at your organizational level?
 - → Were discussion points, examples, and activities relevant to the federal executive?
 - Other observations/thoughts on the experience which affected your recommendation?
- ♦ Have your Mentor review and sign this Evaluation.
- Keep this Evaluation as part of your Candidate's Certification Qualifications Portfolio.