

# Developmental Assignment Profile

SES CDP

U.S. Department of Agriculture  
Washington, DC 20205



<b>SES CDP Candidate</b>	<b>Name:</b>	<b>Assignment Position Title:</b>	
<b>Assignment Supervisor</b>	<b>Name:</b>	<b>Phone:</b>	
		<b>Email:</b>	
<b>Organization</b>		<b>Assignment Duration (dates):</b>	

**Organizational Context:** (check one)    headquarters-based assignment    component-based assignment

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**Assignment/Position Title:**

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**Dates:**

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**Organization/Component:** (name, address)

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**Location of Assignment:** (check one. Provide information as required)    same as above

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**Assignment Contact:**  
 Name:  
 Phone number:  
 Email:

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**Leadership Skills:** Check all Executive Core Qualifications (ECQs) and fundamental competencies that apply to this assignment

<input type="checkbox"/> <b>Leading Change</b> o creativity/innovation o external awareness o flexibility o resilience o strategic thinking o vision	<input type="checkbox"/> <b>Leading People</b> o conflict management o leveraging diversity o developing others o team building	<input type="checkbox"/> <b>Results Driven</b> o accountability o customer service o decisiveness o entrepreneurship o problem solving o technical capability	<input type="checkbox"/> <b>Building Coalitions</b> o partnering o political savvy o influencing/negotiating  <input type="checkbox"/> <b>Business Acumen</b> o financial management o human capital management o technology management	<b>Competencies</b> <input type="checkbox"/> interpersonal skills <input type="checkbox"/> oral communication <input type="checkbox"/> integrity/honesty <input type="checkbox"/> written communication <input type="checkbox"/> continual learning <input type="checkbox"/> public service motivation
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**Description of Assignment:**

**Desired Outcomes:** (modified upon acceptance of the assignment)

**Written Documents That Will be Produced:**

# Agreement

**Candidate:**

**Signature:**

**Title:**

**Date:**

**Supervisor of Assignment:**

**Signature:**

**Title:**

**Date:**

**Mentor:**

**Signature:**

**Title:**

**Date:**

**Comments:**