

# Sound Shake '08

## **Sound Shake '08; Participant Agency or Entity Memorandum of Understanding**

This is Memorandum of Understanding between \_\_\_\_\_, as a partner/participant either as an agency or entity and the UASI Catastrophic Earthquake Exercise "Sound Shake '08" concerning the Sound Shake '08 Functional Exercise planned for March 5, 2008.

In order to provide clarification to the two participation levels and expectations associated with the functional exercise, two options for agreement are provided. Participants can choose to participate as an "Integrated Partner" or an "Independent Partner".

An Integrated Partner/Participant will:

- 1) provide a point of contact for planning pre exercise and for control purposes the day of the exercise
- 2) provide internal objectives as requested by Sound Shake '08 Team
- 3) provide inject development or validation as requested
- 4) actively play the day of exercise, which may include activation of an Emergency Operation Center(EOC)
- 5) provide After Action Report (AAR) input
- 6) be invited to send one representative to observe the AAR conference
- 7) provide a Communication Plan
- 8) follow all Homeland Security Exercise Evaluation Program (HSEEP) exercise rules of play

Sound Shake '08 Team reserves the right to limit/terminate interaction at anytime without cause. Sound Shake '08 Team will not provide evaluators or controllers for participants play at their own EOC or agency. All media information pre exercise and day of exercise will be coordinated through the Sound Shake Joint Information Center (JIC).

Participants understand Sound Shake '08 is not providing any financial support to or for their participation in the exercise.

Participants may not use the Sound Shake '08 name without written permission from the City of Seattle Police Department.

Sound Shake '08 has the right to publish the name of participants in reference to the exercise. Participants may not speak on behalf of Sound Shake '08, only as a participant role.

Sound Shake '08 reserves the right to change the date of or cancel the functional exercise, either with at least 14 days notice when expected adjustments are required, or immediately for emergent situations.

Sound Shake '08 will provide:

- 1) Full Scenario
- 2) High Level Major Scenario Events List (MSEL)
- 3) AAR after published

Sound Shake '08 will not provide

- 1) Evaluators or controllers
- 2) Injects specific to independent play

Sound Shake '08 has the right to terminate contact or continuation with any integrated/independent partners without notice.

An Independent Partner/Participant will:

- 1) provide a point of contact for follow up
- 2) not be included in play the day of the exercise

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- 2) Injects specific to independent play

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\_\_\_\_\_ understands each of the two levels of participation and agrees to participate in Sound Shake '08 as an: [please circle one]

Integrated Partner

Independent Partner

and understands the information, expectations, and requirements as listed above for the level of participation chosen.

\_\_\_\_\_  
Partner/Participant either Agency or Entity  
Date:

\_\_\_\_\_  
City of Seattle Police Department  
Date:

Complete and return to:  
Sound Shake Planning  
[SS\\_2008@seattle.gov](mailto:SS_2008@seattle.gov)  
3511 NE 2<sup>nd</sup> St.  
Renton, WA 98056  
ATTN: Heather Kelly

A signed copy will be provided to you.