

**SUMMARY OF MAJOR CHANGES TO
DOD 7000.14-R, VOLUME 7A, CHAPTER 58
“PAY AND ALLOWANCES FOR INACTIVE DUTY TRAINING”**

All changes are denoted by blue font.

Substantive revisions are denoted by a ★ preceding the section, paragraph, table or figure that includes the revision

Hyperlinks are denoted by ***bold, italic, underlined blue font***.

PARA	EXPLANATION OF CHANGE/REVISION	PURPOSE
580105.C.3	Interim change (IC 19-06) increases the Servicemembers' Group Life Insurance (SGLI) coverage for member who perform Muster Duty.	UPDATE
580105.C.4	Old paragraph 580105.C.4 was renumbered to 580105.C.5.	CHANGE
580105.C.4	Interim change (IC 34-06) adds automatic coverage for TSGLI for members performing Muster Duty.	ADD
580106.D Bibliography	Extends the eligibility date for special pay for enlisted members assigned to certain high priority units to December 31, 2008.	UPDATE
580107.C.2	Interim change (IC 19-06) increases the Servicemembers' Group Life Insurance (SGLI) coverage for Individual Ready Reserve and retired Reserve members.	UPDATE
580107.C.2	Interim change (IC 34-06) provides TSGLI coverage for members performing funeral honors duty.	UPDATE
580702 Bibliography	Interim change (IC 19-06) modifies the SGLI coverage.	UPDATE
580706	Interim change (IC 19-06) modifies the SGLI coverage for certain Reserve Component members.	UPDATE
580706.A	Interim Change (IC 32-06) modifies the SGLI premium.	UPDATE

TABLE OF CONTENTS

PAY AND ALLOWANCES FOR INACTIVE DUTY TRAINING

- ★5801 General Provisions
- 5802 Incentive Pay
- 5803 Special Pay
- 5804 Allowances
- 5805 Miscellaneous Payments
- 5806 Deductions and Collections
- ★5807 Servicemembers' Group Life Insurance (SGLI) Program

CHAPTER 58

PAY AND ALLOWANCES FOR INACTIVE DUTY TRAINING5801 GENERAL PROVISIONS580101. Entitlement and Computation of Inactive Duty Training Pay and Special Pay

A. Inactive Duty Training with Pay. A member of a Reserve Component is entitled to compensation at the rate of one-thirtieth of the basic pay prescribed for grade and years of service for the performance of each authorized period of:

1. Regular inactive duty training (drill or unit training assembly).
2. Equivalent training, instruction, or duty.
 - a. Army: For details and exceptions, see [AR 140-1](#) and [NGR 350-1](#).
 - b. Navy: See [BUPERS Instruction 1001.39\(C\)](#) Series.
 - c. Air Force: See [ANGI 36-2001](#) and [AFMAN 36-8001](#).
 - d. Marine Corps: See [MCO P1001R.1J](#).
3. Appropriate duty.
4. Additional flying training period (AFTP).
5. Additional inactive duty training.
6. Duty or training that resulted in the successful completion of a course of instruction undertaken by the member using electronic-based distributed learning methodologies to accomplish training requirements related to unit readiness or mobilization, as directed for the member by the Secretary concerned.

To qualify for pay for a period of inactive duty training, each member shall engage in such duty or training for the period (not less than 2 hours) prescribed by the Secretary of the Military Department concerned (or designee). Compensation will not accrue for periods of inactive duty performed in excess of the number authorized by the appropriate regulations of the Military Service concerned. NOTE: A member cannot qualify for pay for more than two periods of inactive duty training during a single calendar day.

B. Inactive Duty Training Without Pay. Members of the Reserve Components may, with their consent, be ordered to inactive duty training without pay when authorized by the Secretary of the Military Department concerned (or designee).

C. Combination Active Duty and Inactive Duty. A member of a Reserve Component may be paid the equivalent total of pay for more than 360 days in a year, when so directed based on actual entitlement, if this total is based on a combination of active duty pay and inactive duty training compensation.

580102. Limitation. A member cannot accrue compensation for inactive duty training performed on a day on which also entitled to basic pay for active duty or active duty for training or on a day on which entitled to muster duty allowance.

580103. Waiver of Benefits. The provisions of [Chapter 57](#), paragraph 570104, apply to members of the Reserve Components who perform inactive duty training in a pay status.

580104. Allotment of Pay. Except as prescribed in [Chapter 57](#), paragraphs 570708, members of the Reserve Components are not authorized to allot inactive duty training compensation.

580105. Muster Duty Allowance (MDA) for Reservists

A. Entitlement. A member of the Ready Reserve who is not a member of the National Guard or the Selected Reserve is entitled to an MDA for a minimum of 2 hours muster duty performed pursuant to [Title 10 U.S.C. 12319](#). An MDA is paid once during a calendar year.

B. Amount Payable. Refer to [Joint Federal Travel Regulations \(JFTR\), Volume 1, Chapter 7](#), for MDA amount, established yearly, effective January 1 of each year. The MDA amount is payable effective January 1 of each year. The MDA amount is payable regardless of pay grade.

C. Collections. From the MDA, collect:

1. Federal Income Tax Withholdings (FITW) at the rate for one-time payments.

2. State Income Tax Withholdings (SITW) at the rate appropriate for one-time payments.

★ 3. Members who perform muster duty are covered part-time under the Servicemembers' Group Life Insurance (SGLI) program. The premium is \$0.25 for \$100,000 or \$1.00 for the maximum coverage rate of \$400,000 unless the member elects to decline coverage. See Table [47-1](#) for coverage effective dates.

4. Members who elect SGLI shall be automatically enrolled in Traumatic Injury Protection under the SGLI program (TSGLI). There is no cost for TSGLI coverage while a member is performing muster duty. See [section 4713](#) for further information.

★ 5. Do not collect Federal Insurance Contributions Act (FICA) taxes.

D. Payment. The allowance may be paid to a Ready Reservist before, on, or after the date on which muster duty is performed, but not more than 30 days after that date. The Ready Reservist is not entitled to other payment of any kind, including inactive duty training compensation under paragraph 580101 for the performance of a muster duty.

E. Retirement Point Credit. Muster duty shall not be credited in determining entitlement to, nor computing, retired pay under [10 U.S.C., Chapter 1223](#).

580106. Designated Unit Pay

A. An enlisted member assigned to a unit designated as a high priority unit of the Selected Reserve by the Secretary of the Military Department concerned (or designee) is, while performing inactive duty training for compensation, entitled to a maximum of \$10 designated unit pay for the performance of each authorized period of:

1. Regular inactive duty training (drill or unit training assembly).
2. Equivalent training, instruction, or duty, provided each authorized period is not less than 4-hours duration. Authorized periods may be performed on a Sunday or a legal holiday.

B. An enlisted member of designated unit is entitled to designated unit pay for authorized periods of drill or duty performed with a nondesignated unit, but enlisted members of a nondesignated unit may not receive designated unit pay for authorized periods of drill or duty performed with a designated unit.

C. Designated unit pay is subject to federal and state withholding, but is not subject to FICA taxation.

★ D. No payment of designated unit pay may be made for any period before the date the Secretary of the Military Department concerned designates a unit as a high priority unit, nor may any payment be made for any period of drill or instruction performed after [December 31, 2008](#).

580107. Funeral Honors Duty Allowance (FHDA)

A. Entitlement. A member of the Ready Reserves, Individual Ready Reserves (IRR), or at the discretion of the Secretary concerned, a member of the Retired Reserves without pay, is entitled to a FHDA for a minimum of 2 hours funeral honors duty. A maximum of 1 FHDA may be earned and paid in 1 calendar day.

B. Amount Payable (Effective October 1, 2000)

1. \$50 regardless of pay grade for each FHD period; or
2. One-thirtieth of the basic pay prescribed for grade and years of service for the performance of each FHD period.

C. Collections. From the FHDA, collect:

1. FITW and SITW at the rate claimed on the member's W-4 or if a W-4 is not submitted, at the rate using the daily rate table for a single member with no dependent.

★ 2. Individual Ready Reserve and retired Reserve members who do not have SGLI coverage may elect part-time SGLI coverage when performing funeral honors duty. The cost is \$0.25 per \$100,000 or \$1.00 for \$400,000 coverage. There is no cost for TSGLI coverage while a member is performing funeral honors duty. See section 4713 for further information.

3. Do not collect FICA.

D. Restriction. Except for expenses reimbursed for travel and transportation incident to funeral honors duty, the FHDA is the only monetary compensation authorized to be paid to a member for the performance of funeral honors duty and shall constitute full payment to the member.

5802 INCENTIVE PAY

580201. Entitlement. Members of the Reserve Components who are in a pay status are entitled to incentive pay for hazardous duty performed during periods of inactive duty training if serving under competent orders and otherwise meeting the requirements of this section. Members entitled to incentive pay for hazardous duty are entitled to an increase in compensation equal to one-thirtieth the applicable monthly rate for each authorized period of inactive duty training of not less than 2 hours.

580202. Aviation Career Incentive Pay (ACIP), Continuous or Conditional, or Hazardous Duty Incentive Pay (HDIP) for Flying Duty. Members of the Reserve Components who perform inactive duty training in a pay status are entitled to ACIP or incentive pay for flying under the conditions of Chapter 22, sections 2201 or 2202. Effective July 12, 1973, the provision of Chapter 22, subparagraphs 220103.A.1 or 220203.A.1, regarding the use of hours flown during the preceding 5 months not already used to qualify for flight pay, are equally applicable to members otherwise eligible who are performing inactive duty training. Exception: Minimum flight requirements are one-half of those prescribed for a member on active duty, that is, 2 hours per month when the calendar month is the unit period. If a fraction of a calendar month is the unit period, flying time required for such period will be as shown in Table 22-2 under "Inactive Duty." A member who has performed less than the total number of regularly

scheduled drills or unit training assemblies during a month or a fractional part of a month shall meet the minimum flight requirements for the month, or fraction thereof, in order to be entitled to any flying pay for the drills or unit training assemblies actually performed. When scheduled inactive duty training was not attended and performed in a subsequent month, flying pay for such period(s) is payable, provided the member met minimum flight requirements for each period involved.

A. Combined Flight Requirements. When a member performs both active and inactive duty with pay in the same month, designated flying time earned in that month may be combined to satisfy any ACIP or HDIP flight requirements for that month.

1. Active and inactive duty flying time may be combined for application to flight requirements only in the month in which the flying is performed. Combined flying time that is in excess of the requirements of the month in which actually performed, or that otherwise cannot be used in the month earned, will be redistributed into active and inactive flying time categories. Combined flying time may be applied only to other monthly flight requirements (see [Chapter 22](#)) for the appropriate status category into which redistributed (i.e., active duty flying time for active duty requirements and inactive duty flying time for inactive duty requirements). Combined flying time will be applied and any excess or unused time will be divided and placed into appropriate categories as set forth below. Note: Unless the member is performing continuous active duty in excess of 30 days, or unless the active duty period extends unbroken over parts of two months, the excess/unused active flying duty hours may not be banked for potential application to other requirements.

a. When the hours flown while on active duty are in excess of the active duty flight requirement of the month and the hours flown during the inactive duty period are also in excess of the inactive duty flight requirement of the month; all excess hours will be retained in their respective categories for application to the requirements for other months, if otherwise allowable.

Example 1: A member performed 15 days active duty and was in an inactive duty training status 15 days in the same calendar month. The member performed 5.0 hours of flying duty while on active duty and 1.5 hours while on inactive duty. The 5.0 hours earned while on active duty are excess to the 2 hours required, and the 1.5 hours earned while on inactive duty are excess to the 1.0 hours required. The 3.0 hours that are in excess of the active duty requirement will be “banked” as active duty time, if the criteria of the note in subparagraph 580202.A.1 are met. The 0.5 hours excess to the inactive duty requirement will be banked as inactive duty time.

b. When the hours flown while on active duty are in excess of the active duty flight requirement of the month, and the hours flown during the inactive duty period are insufficient for the inactive duty flight requirement of the month, the excess active duty hours will be applied to the inactive duty requirement. Any remaining excess or unused active duty hours will be retained for application to the requirements for other months of active duty, if otherwise allowable. If the excess active duty hours applied to the inactive duty requirement are not sufficient to meet the inactive duty requirement for that month, then any banked inactive hours shall also be applied. If the inactive duty requirement is still not satisfied,

all hours revert to their respective categories to be used in meeting the requirements for other months, as allowable.

Example 2: A member performed 15 days active duty and was in an inactive duty training status 15 days in the same calendar month. The member performed 5.0 hours of flying duty while on active duty and 0.5 hours while on inactive duty. The active duty flying time is in excess of the active duty requirement of 2.0 hours, while the inactive flying time is insufficient for the inactive duty requirement of 1.0 hours. Apply 0.5 of the excess active duty hours to the inactive requirement. The remaining 2.5 excess active duty hours may be banked as active duty time, if the criteria of the note in subparagraph 580202A.1 are met.

c. When the hours flown while on active duty are insufficient for the active duty flight requirement of the month, and the hours flown during the inactive duty period are in excess of the inactive duty flight requirement of the month, the excess inactive duty hours will be applied to the active duty requirement. Any remaining excess or unused inactive duty hours will be retained for application to inactive duty requirements in a subsequent month. If the excess inactive duty hours applied to the active duty requirement are not sufficient for the months' active duty requirement, then any banked active duty hours shall be applied. If the active duty requirement is still not satisfied, all hours revert to their respective categories for use in meeting requirements for other months, as allowable.

Example 3: A member performed 15 days active duty and was in an inactive duty training status 15 days in the same calendar month. The member performed 0.5 hours of flying duty while on active duty and 1.5 hours while on inactive duty. The member has 0.0 hours of active duty flying time and 3.0 of inactive flying time banked. The active duty flying time is insufficient for the active duty requirement of 2.0 hours and the inactive flying time is in excess of the inactive duty requirement of 1.0 hours. Apply the 0.5 excess inactive duty hours to the active duty requirement. Combined, the active duty and inactive duty flying time is short of the requirement by 1.0 hours. In this case, there are no banked active duty hour and the active duty requirement remains unfulfilled. Therefore, the 0.5 unused active duty hour may be banked as active duty time if the criteria of the note in subparagraph 580202.A.1 are met and the 0.5 hour of unused inactive duty time will be banked as inactive duty time.

d. When the hours flown while on active duty are insufficient for the active duty flight requirement of the month and the hours flown during the inactive duty period are also insufficient for the inactive duty flight requirement of the month, the hours will be applied in the following sequence. First, the inactive duty hours flown will be applied to the active duty requirement. If the combined active and inactive duty hours flown are not sufficient for the active duty requirement, then any banked active duty hours shall also be applied. If the active duty requirement is still not satisfied, the active duty hours flown will instead be applied to the inactive duty requirement. If the combined active and inactive duty hours flown are not sufficient for the inactive duty requirement, then any banked inactive duty hours shall also be applied. If the inactive duty requirement is still not satisfied, all hours revert to their respective categories use in meeting requirements for other months, as allowable.

Example 4: A member performed 15 days active duty and was in an inactive duty training status 15 days in the same calendar month. The member performed 0.3 hours of flying duty while on active duty and 0.4 hours while on inactive duty. The member has 0.1 hours of active duty flying time (as a result of a period of active duty that began near the middle of the previous month and was continuous into the present month) and 0.2 hours of inactive duty flying time banked. The active duty flying time is insufficient for the active duty requirement of 2.0 hours and the inactive flying time is insufficient for the inactive duty requirement of 1.0 hours. First, apply the 0.4 hours of the inactive duty flying time to the active duty requirement. Combined, the active duty and inactive duty flying time is short of the requirement by 1.3 hours. In this case, there are 0.1 of banked active duty hours, but that also is insufficient and the active duty requirement remains unfulfilled. Next, apply the 0.3 hours of the active duty flying time to the inactive duty requirement. Again, the coverage is not sufficient, being 0.3 hours short of the inactive duty requirement. In this case, there are 0.2 hours of banked inactive duty hours, but that also is insufficient and the inactive duty requirement remains unfulfilled. Finally, since neither the active nor the inactive requirements could be fulfilled, the unused time will be banked as allowed. The unused 0.3 hours of active flying time may be banked as active duty time, if the criterion of the note in subparagraph 580202.A.1.d.1 is met and the unused 0.4 hours of inactive flying time will be banked as inactive duty time.

2. Active Duty of Less Than One Calendar Month Covering Parts of Two Calendar Months. When active duty of less than 1 month covers parts of 2 consecutive calendar months, flights performed on inactive duty training may be combined to satisfy requirements for the whole period of active duty if the inactive duty flight requirements for both months have been met.

Example 1: A member performed 3.4 hours of flying while on an inactive duty training status from April 1-23. The member did not fly during active duty for training period of April 24 -May 7, or while in an inactive duty training status May 8-31. A total of 1.1 excess flying hours were accumulated before April 1. Flying time of 3.4 hours is first applied to the inactive duty training flight requirements for April (1.6 hours) and then to active duty flight requirements for April (1.0 hours). The .8 excess flying hours during April added to the 1.1 excess flying hours accumulated before April results in 1.9 excess flying hours available to apply against May flight requirements. Flight time in May totals 2.6 hours (24 days inactive duty requires 1.6 hours; 7 days of active duty requires 1.0 hours; see [Table 22-2](#)). Accumulated excess hours first are applied to the inactive duty training flight requirements. Do not credit pay for the period 1-7 May since only 0.3 unused hours available is less than the 1.0 hours requirement.

Example 2: A member performed the following flights while on active and inactive duty training during parts of 2 calendar months. No excess flying hours were available on March 1.

<u>Periods</u>	<u>Time Flown</u>	<u>Flight Requirements</u>
(Inactive) March 1	1.8 hrs	1 hr
(Active) March 16-31	1.2 hrs	2.2 hrs
(Active) April 1-9	1 hr	1.2 hrs
(Inactive) April 10-30	1.6 hrs	1.4 hrs

NOTE: The continuous period of active duty training (March 16-April 9) is a unit period of 25 days, which requires 3.4 hours flying time. For that reason, the 31st day of March imposes required flying time. Since this member is unable to meet the flight requirements for the active duty flight period which covers parts of 2 calendar months, it is necessary to determine if the member can meet the requirements for a single month. Entitlement for the month of March requires a composite of only 3 hours of flying time, and the month of April requires 2.6 hours. Thus, the member qualifies for flying pay for each inactive duty period and for the active duty training periods.

B. Additional Flying Training Periods (AFTP). A member, who performs an AFTP in a pay status, if otherwise qualified, is entitled to incentive pay for flying if he or she meets the flight requirements of this paragraph for the month in which the AFTP is performed. Flying time accumulated during an AFTP may be used to satisfy requirements for inactive duty training and under the provisions of subparagraphs 580202 A.1 and 2 may also be used for requirements for periods of active duty or active duty for training.

C. Operational Flying. Flying duty required by competent orders and performed by members of a Reserve Component, irrespective of unit of assignment, is considered to be operational flying.

580203. Continuous ACIP. An officer of a Reserve Component who performs inactive duty training in a pay status is entitled to continuous ACIP so long as the requirements are met for an aviation service career (not on extended active duty) defined in the Definitions and the provisions of [Chapter 22](#), section 2202.

580204. Submarine Duty Pay. A member of a Reserve Component who participates in scheduled drills aboard a submarine during underway operations, while under competent orders, and in a pay status, is entitled to incentive pay for submarine duty.

580205. Hazardous Duty Incentive Pay for Parachute Duty. A member of a Reserve Component who performs inactive duty training in a pay status is entitled to incentive pay for parachute duty under the provisions of [Chapter 24](#), section 2402.

A. Parachute jumps performed during periods of inactive duty training or active duty for training qualifies a member for incentive pay for either type of duty.

B. Parachute jumps performed while on extended active duty do not qualify a member for incentive pay for inactive duty training (see [Chapter 57](#), paragraph 570101).

580206. Hazardous Duty Incentive Pay for Flight Deck Duty, Demolition Duty and Experimental Stress Duty. A member of a Reserve Component who performs inactive duty training in a pay status is entitled to incentive pay under provisions of [Chapter 24](#).

5803 SPECIAL PAY

580301. Entitlement. Members of the Reserve Components are not entitled to special pay for periods of inactive duty except as noted in the following paragraphs.

580302. Foreign Language Proficiency Pay. A member of a Reserve Component who meets the requirements of [Chapter 19](#), section 1901 and any additional requirements of the Military Service concerned, is entitled to foreign language proficiency pay for each regular period of instruction or period of appropriate duty at which the member is engaged for at least 2 hours. This includes instruction received or duty performed on a Sunday or holiday and each period of performance of such equivalent training, instruction duty, or appropriate duties as the Secretary of the Military Department concerned (or designee) may prescribe. The compensation for each such period will be equal to one-thirtieth of the monthly special pay authorized under paragraph [190103](#).

580303. Diving Duty Pay. A member of a Reserve Component who meets the requirements of [Chapter 11](#) and any additional requirements of the Military Service concerned, is entitled to diving duty pay for each regular period of instruction or period of appropriate duty at which the member is engaged for at least 2 hours. This includes instruction received or duty performed on a Sunday or holiday and each period of performance of such equivalent training, instruction duty, or appropriate duties as the Secretary of the Military Department concerned (or designee) may prescribe. The compensation for each such period will be equal to one-thirtieth of the monthly special pay authorized under [Chapter 11](#), section 1103.

580304. Special Duty Assignment Pay. An enlisted member of a Reserve Component, who meets the requirements of [Chapter 8](#) and any additional requirements of the Military Service concerned, is entitled to special duty assignment pay for each regular period of instruction or period of appropriate duty at which the member is engaged for at least 2 hours. This includes instruction received or duty performed on a Sunday or holiday and each period of performance of such equivalent training, instruction duty, or appropriate duties as the Secretary of the Military Department concerned (or designee) may prescribe. The compensation for each such period will be equal to one-thirtieth of the monthly special pay authorized under paragraph [080105](#).

580305. Officer Responsibility Pay. An officer of a Reserve Component who meets the requirements of [Chapter 3](#), Section 0302 and any additional requirements of the Military Service concerned, is entitled to responsibility pay for each day of the performance of duties in the designated position. This applies to days on which regular periods of instruction or periods of appropriate duty are performed including periods of instruction received or duty performed on a Sunday or holiday and duties as the Secretary of the Military Department concerned (or designee) may prescribe. The compensation for each such day will be equal to one-thirtieth of the monthly special pay authorized under paragraph [030202](#). Note. This is a

departure from the usual compensation practice of paying one-thirtieth of a special pay for each inactive duty drill period.

580306. Hostile Fire/Imminent Danger Pay. A member of a Reserve Component is entitled to hostile fire/imminent danger pay for any month during which the member while engaged in a regular period of instruction or period of appropriate duty also meets the requirements of [Chapter 10](#) of this volume. This includes instruction received or duty performed on a Sunday or holiday and duties as the Secretary of the Military Department concerned (or designee) may prescribe. The compensation will be equal to the full monthly special pay authorized under paragraph [100102](#) and will not be prorated or otherwise reduced.

5804 ALLOWANCES

580401. Clothing Monetary Allowances, Enlisted Members. Except as provided for in subparagraphs 580401.A through C, an enlisted member of a Reserve Component is not entitled to any cash clothing allowances when on inactive duty training.

A. Special Initial Clothing Monetary Allowance (Navy). Enlisted members of the Naval Reserve, who are assigned to Selected Reserve units or non-pay units, are entitled to a special initial clothing monetary allowance in the amount of one-half the special initial clothing monetary allowance prescribed for chief petty officers on active duty:

1. Upon first promotion to chief petty officer.
2. Upon joining a pay selected Reserve unit or non-pay unit, if in pay grade E-7 or above, provided they have not previously been paid a cash clothing allowance for an initial outfit of clothing.

B. Quarterly Maintenance Clothing Allowance (Navy). Chief petty officers of the Naval Reserve who are assigned to Selected Reserve units, or non-pay units, and who have participated in a minimum of 75 percent of the regularly scheduled drills in the quarter concerned, are entitled to a Reserve quarterly maintenance clothing allowance (RMA) in the amount of \$9.00 per quarter. Participation in authorized equivalent drills and drills missed as a result of active duty for training will be considered participation in regularly scheduled drills for purposes of entitlement to an RMA. A chief petty officer who is advanced to that grade or who becomes a member of a pay unit in a pay or non-pay status on other than the first day of a quarter is not entitled to a quarterly allowance until the first day of the next quarter. The allowance will not be paid for a fractional part of a quarter.

C. Initial Cash Allowance for Enlisted Members. An enlisted member of a Reserve Component is entitled to an initial cash allowance for the purchase of items specifically designated by the military department concerned to be purchased by the member rather than to be furnished in kind. (See [Chapter 29](#), paragraph 290201.)

580402. Officers' Initial Uniform Allowance. An officer of a Reserve Component is entitled to an initial uniform allowance upon completing 14 periods of inactive duty training as

an officer in the Ready Reserve, provided each period is of at least 2 hours duration. See also [Chapter 30](#), section 3002.

580403. Basic Allowance for Subsistence (BAS). Enlisted members of a reserve component may receive subsistence in kind or a cash commutation for meals when not entitled to basic pay, if the member's period of instruction or duty totals at least 8 hours in one day. This entitlement is at the discretion of the Secretary concerned who shall issue written instructions specifying eligibility criteria. When a cash commutation is authorized, it shall be paid at 1/30 of the applicable monthly BAS rate from [Chapter 25](#) for each such day authorized, further pro rated by meal. Breakfast shall be pro rated at 20 percent of the daily BAS rate, lunch and dinner shall each be prorated at 40 percent of the daily BAS rate.

5805 MISCELLANEOUS PAYMENTS

580501. Pay and Allowances While Disabled. See [Chapter 57](#), paragraph 570604 for entitlements when a member of a Reserve Component is disabled while performing inactive duty training.

580502. Payment on Behalf of Deceased Members

A. Death Gratuity. The eligible beneficiaries of a member of a Reserve Component are entitled to payment of death gratuity, regardless of whether death occurred in the line of duty or was the result of the member's misconduct, if member dies:

1. While on inactive duty training.
2. While traveling directly to or from inactive duty training.
3. Within 120 days after discharge or release from inactive duty training, if the Department of Veteran's Affairs determines that death resulted from an injury or disease incurred or aggravated while performing, or traveling directly to or from such training.

B. Eligible Beneficiaries. The provisions of [Table 36-1](#) apply to members of the Reserve Components.

C. Determining Eligible Beneficiaries. The provisions of [Chapter 36](#), paragraph 360104 applies to members of the Reserve Components.

D. Determination Affecting Entitlement. The provisions of [Chapter 36](#), paragraph 360105 applies to members of the Reserve Components.

E. Amounts Payable. The provisions of [Chapter 36](#), paragraph 360106 applies to members of the Reserve Components.

F. Expediting Payments. The provisions of [Chapter 36](#), paragraph 360107 applies to members of the Reserve Components.

G. Erroneous Payment. The provisions of [Chapter 36](#), paragraph 360109 applies to members of the Reserve Components.

H. Settling Deceased Member's Accounts. The provisions of [Chapter 36](#), section 3602 applies to members of the Reserve Components.

580503. Disability Severance Pay

A. A member who performs inactive duty training and is separated for physical disability due to injury which was the proximate result of the performance of such duty is entitled to severance pay if otherwise qualified under appropriate personnel regulations.

B. Computation of severance pay will be as prescribed in [Chapter 35](#) of this volume.

580504. Reservists' Special Separation Pay (RSSP)

A. Eligibility. Upon approval of the Secretary of the Military Department concerned and in accordance with Public Law 102-484, sections 4411 through 4422, as amended, October 23, 1992, pay RSSP to a reservist who has served more than 20 years of service but who has not reached his/her 60th birthday and meets the following conditions:

1. The member will apply for such pay and request transfer to the Retired Reserve on or after March 11, 1993.

2. The member shall have completed at least 20 years of service computed under [10 U.S.C. 12732](#), and be qualified to receive nonregular retired pay (except for having reached the age of 60), not later than December 31, 2001.

3. Members who are authorized to receive early (completed at least 15 but less than 20 years of service as computed under [10 U.S.C. 12732](#) nonregular retired pay at age 60 are not authorized to receive RSSP.

4. Members are not eligible to receive RSSP if they are entitled to immediate payment of retired or retainer pay based solely on military service.

B. Computation of Annual Payment

1. Using an official statement of service, determine the member's total years of creditable service under [10 U.S.C. 12732](#) as of the date of transfer to the Retired Reserve. (Do not pay RSSP if the member has less than 20 years of service.) Round total years down to the nearest whole year.

2. Using the total years determined above, determine the multiplier from the following table:

<u>Years of Service</u>	<u>Multiplier</u>
20	5.0%
21	5.5%
22	6.0%
23	6.5%
24	7.0%
25	7.5%
26	8.0%
27	8.5%
28	9.0%
29	9.5%
30 or more	10.0%

3. Compute annual RSSP installment by multiplying 12 times the monthly basic pay to which the member would be entitled if the member were serving on active duty on the date the member transfers to the Retired Reserve times the multiplier.

4. Subject to the exception set out below, pay the member a maximum of five installments, the number of installments being as determined by the Secretary of the Military Department concerned (or designee). Pay the first installment on the member's date of transfer to the Retired Reserve. Any additional installments are due on successive anniversary dates. Do not make any payments after a member reaches age 60. For transfers which occur after October 5, 1994, prorate any installment, including the initial payment, which is due the member after the member's 59th birthday but before the member's 60th birthday. See Example 2 below.

Example 1: A member who was born June 5, 1937, and who has 23 years, 10 months of creditable service under [10 U.S.C. 12732](#), and who has 28 years total service for pay purposes (includes service not creditable under [10 U.S.C. 12732](#), transfers to the Retired Reserve on June 19, 1993, in the grade E-8, and the Secretary of the Military Department concerned approves payment of RSSP. Years of creditable service for RSSP purposes is 23 years (the 10 months are rounded down), with a multiplier of 6.5 percent basic pay for an E-8 with 28 years for pay purposes is \$2808.60. The member's RSSP is \$2190.71 ($\$2808.60 \times 12 \times .065$). Pay an initial installment of \$2190.71 on June 19, 1993, with additional installments on June 19, 1994, June 19, 1995, and June 19, 1996. Since the member's 60th birthday will occur before the next installment date of June 19, 1997, no further payment will be made.

Example 2: On June 30, 1995, a member (who was born on December 5, 1936) transfers to the Retired Reserve with entitlement to two years of RSSP at the rate of \$6,000 per year, as determined by the Secretary of the Military Department concerned (or designee). The initial payment is in the full amount. The second installment, however, is due on June 30, 1996, which is after the member's 59th birthday but before his 60th birthday. Prorate for each full month between the due date and the member's 60th birthday. In this case, the second installment is 5/12ths of \$6,000, or \$2,500.

5. Withhold taxes from the initial payment at the rate appropriate for one-time payments for both federal and applicable state tax withholding purposes. Withhold taxes from any other RSSP installment payments at the rate appropriate for salaries paid on an annual basis, currently set forth for federal withholding purposes in the [Internal Revenue Service Publication 15](#). Give appropriate consideration to any withholding exemptions claimed by the member on an IRS Form W-4, "Employee's Withholding Allowance Certificate," when withholding taxes payments.

6. Receipt of these annual payments does not decrease or otherwise affect the retired pay to which the member is entitled at age 60.

7. In the event of the member's death, do not make any remaining annual payments.

580505. Reservists' Involuntary Separation Pay (RISP)

A. Payment. Upon approval by the Secretary of the Military Department concerned (or designee), and subject to the restrictions in this paragraph, pay RISP to a member the Selected Reserve who has at least 6 years but less than 15 years of service under [10 U.S.C. 12732](#) as of the date of discharge from a Reserve Component or involuntary transfer from the Selected Reserve. Do not make payment if the separation occurs before March 11, 1993.

B. Computation

1. Using an official statement of service, determine years of service under [10 U.S.C. 12733](#), computing to three decimal places and rounding to two decimal places. Do not include in the [10 U.S.C. 12733](#) service any days or points for which the member previously received separation, severance, or readjustment pay.

2. Multiply the number of years of service under [10 U.S.C. 12733](#) times 0.15 times 62 times the member's daily rate of basic pay if serving on active duty as of the date of separation or transfer from the Selected Reserve. The product is the RISP.

Example: A member who is an E-5 over 8 years total service for pay purposes (daily rate of pay \$47.55) and a total of 1,760 retirement points credit is approved for discharge on August 27, 1993, by the Secretary of the Military Department concerned (or designee). Compute RISP as follows: Divide total Retirement Points Credit 1,760 by 360 = 4.89 years (computing to 3 decimal places rounding to 2 decimal places) x 15% x 62 x \$47.55 (daily rate of pay) = \$2,162.43 RISP.

3. Withhold federal and state income taxes in accordance with Volume 7C, [Chapter 5](#), subparagraph 050503 of this regulation. RISP payments are not subject to FICA or Medicare taxes.

4. A recipient of RISP who later receives basic pay, inactive duty training compensation, or retired or retainer pay, shall have such pay, compensation, or retired pay reduced by 75 percent until the total reductions equal the total RISP received.

5. A member who has received RISP, who later receives disability compensation from the Department of Veterans Affairs, shall have deducted from such disability compensation the total amount of RISP. However, there shall be no such reduction if the disability compensation is for a disability incurred or aggravated after the period for which the RISP was paid.

6. Members are not authorized to receive RISP when they are authorized to receive early (completed at least 15 but less than 20 years of service as computed under [10 U.S.C. 12732](#) nonregular retired pay at age 60.

5806 DEDUCTIONS AND COLLECTIONS

580601. Income Tax Withholding. The provisions of [Chapter 57](#), paragraph 570701 applies to members of the Reserve Components who are performing inactive duty training.

580602. Federal Insurance Contributions Act. See [Chapter 45](#).

580603. Courts-Martial Sentences. The provisions of [Chapter 48](#) apply to members of the Reserve Components who are performing inactive duty training.

580604. Nonjudicial Punishment

A. The provisions of [Chapter 49](#), except paragraph 490302, apply to members of the Reserve Components who are performing inactive duty training.

B. The maximum forfeiture to which a member of a Reserve Component is subject, while in an inactive duty status, is limited to one-half of the inactive duty training compensation to which entitled during the period of the sentence. This applies also to a member who is on active duty for training when the nonjudicial punishment is imposed, and reverts to an inactive duty status during the period of the sentence.

580605. Stoppages and Collections Other Than Courts-Martial Forfeitures. The provisions of [Chapter 50](#) apply to members of the Reserve Component who are performing inactive duty training. Remission of indebtedness is not applicable to members in an inactive duty status.

580606. Waiver of Claims for Erroneous Payment of Pay and Allowances. See [Chapter 50](#), paragraph 500601.

580607. Legal Process for the Enforcement of Child Support and Alimony Obligations. See [Chapter 50](#), paragraphs 500201, 500202, and 500203.

5807 SERVICEMEMBERS' GROUP LIFE INSURANCE (SGLI) PROGRAM FOR RESERVE COMPONENT

580701. Definitions. See [Chapter 47](#), section 4701.

★ 580702. Basic Coverage. Effective [September 1, 2005](#), this program automatically insures eligible members against death in the amount of \$400,000, unless the member elects a reduced coverage or declines coverage. SGLI is payable upon the member's death while insured.

580703. Periods of Coverage. See [Table 47-1](#).

580704. Changes in Coverage. See [Table 47-1](#). A member who is covered for an amount less than the maximum coverage may later apply for increased coverage in writing, up to \$250,000 with a proof of good health. See [Table 47-1](#), note 7, for the only exception to the proof of good health requirement.

580705. Full-Time Coverage. Members of the Reserve Component are eligible for full-time SGLI coverage while assigned to a unit or position in which they are required to perform active duty or active duty for training; and each year will be required to perform at least twelve periods of inactive duty training that is creditable for retirement purposes as prescribed in [Title 10, U.S.C. Chapter 1223](#). Services SGLI procedures must provide for timely determination of the effective start dates for eligible members and stop dates whenever a member does not meet the eligibility criteria. When a member ceases to meet the conditions of eligibility for full-time SGLI coverage, the Service must notify the member of the pending termination of benefits. Also, see paragraph [470301](#).

A. Deduction of SGLI Premiums. See section [4707](#).

B. Collection of SGLI Premiums

1. Member in a Pay Status. SGLI premiums will be collected from the member's active duty pay or drill pay whenever possible. This should apply to members who drill regularly, even if they are not scheduled to drill every month. Even though a member may not drill on a particular month and may not receive any pay, premium due is still included in the monthly transfer of funds to the Department of Veterans Affairs and must be collected from the member as quickly as possible. This can be done either by deduction from pay or direct payment from the member. DFAS will establish a debt on the member's pay account and collect the total premium due when pay is due. When a member ceases to meet the conditions of eligibility for SGLI coverage, the member's parent Service must inform DFAS timely to allow for any final premium liability to be deducted from final pay and preclude further overpayments.

2. Direct Remitters. Each Service must have clearly established programs to identify members who are required to make a direct remittance of premiums. Services must notify members at least 30 days in advance of the date the direct remittance is due. The notice will include the amount of the payment, the date it is due and the Service's address to

which the payment should be sent. The member must make remittance within 30 days from the date of the notice.

a. Failure to Make Remittance Within 60 Days. When a member fails to make the direct remittance within 60 days from the due date, the Service Secretary concerned, or designee, must notify the member of termination of SGLI coverage unless the member justifies the delinquency to the satisfaction of the Secretary concerned, or designee.

b. Termination of SGLI Coverage. When the Service Secretary concerned, or designee determines that the member failed to make direct remittance within 60 days of the due date, the Service Secretary concerned, or designee will send a “Notice of SGLI Termination” to the member’s official address. The notice must clearly state that effective 60 days from the date of such notice the member’s SGLI will be terminated. If the member fails to justify the delinquency within 60 days, the Service Secretary concerned shall send the “Final Notice of SGLI Termination” by certified mail to the member’s official address. The Service Secretary concerned, or designee must notify DFAS of the member’s effective date of termination. Once SGLI coverage is terminated, it will remain terminated with reinstatement only as approved by the Secretary of Veterans Affairs.

c. Continuation of Coverage. SGLI coverage may be continued if, and only if, the member remits all required premiums within 60 days from the “Notice of SGLI Termination” and justifies the reason for the late payment (subject to approval the Service Secretary concerned, or designee). A copy of all requests for continuation of SGLI coverage and the Service’s final determination will be forwarded within 30 days to:

Director of Compensation
Attn: Termination of SGLI Coverage
ODASD(FMP)(MPP)(Comp)
Washington, DC 20301-4000

★ 580706. Part-Time Coverage. Part-time coverage is available to certain eligible members of the Reserve Component who do not qualify for full-time coverage while performing active duty or active duty for training under calls or orders of specified periods of 30 days or less. Members may elect coverage of \$400,000 or less in \$50,000 increments, or decline coverage.

★ A. Deductions of SGLI Premium. The premium is \$3.50 for \$50,000 or \$28.00 for \$400,000. The premium covers the entire fiscal year without regard for any portion of the fiscal year served. The annual premium is collected from the member’s pay account during the first period of duty each year in which the member is in a pay status, or for those not in a pay status, by direct payment by the member to the appropriate Military Service. The premium is not prorated.

B. Election Changes. Amounts deducted for coverage before the effective date of a waiver of coverage or before an election of a lesser amount of coverage are not

refunded. Should a member elect increased coverage during a year in which a duty period has already been performed, collect the difference (between the higher annual premium and the premium previously collected) during the first period of duty in which the member is in a pay status that same year, if applicable. A proof of good health is required for any increase of coverage. See Table [47-1](#), note 7.

C. Continuation of Coverage. Any election made continues in effect during continuous obligation to perform duty in the same Uniformed Service, including any active duty for a period of more than 30 days. For mobilization, see Table [47-1](#), rule 8.

580707. Appellate Leave. See [Chapter 47](#), section 4705.

580708. Forfeiture of Coverage. See [Chapter 47](#), section 4706.

580709. Refunds. See [Chapter 47](#), section 4708.

580710. Settlement of SGLI Claims. See [Chapter 47](#), section 4710.

580711. Retired Reserve. Reservist with full-time coverage will, upon retirement, have the option of converting their SGLI coverage to Veterans Group Life Insurance (VGLI). On the day that a member is assigned to (or who upon application would be eligible for assignment to) the Retired Reserve, such member's SGLI coverage will remain in effect for 120 days after separation and/or retirement. Within this 120-day period, the member may apply for conversion to VGLI and medical proof of insurability is not required.

580712. Family Coverage Under SGLI. See section [4711](#).

BIBLIOGRAPHY**PAY AND ALLOWANCES FOR INACTIVE DUTY TRAINING**

5801 GENERAL PROVISIONS

580101.A	37 U.S.C. 206
580101.A.6	Public Law 107-107, section 603, December 28, 2001
580101.B	10 U.S.C. 12315 37 U.S.C. 1002
580101.C	MS Comp Gen B-207339, February 8, 1983
580102	37 U.S.C. 206(a) 37 U.S.C. 433(d)
580103	10 U.S.C. 12316 62 Comp Gen 266 MS Comp Gen B-179882, December 4, 1974 MS Comp Gen B-207913, April 15, 1983
580105	37 U.S.C. 433 10 U.S.C. 12319 Public Law 101-189, section 502, November 29, 1989 JFTR, Vol 1
580105.B	JFTR, U7175
580105.B.3	OASD(RA(G/RM&P)) Memo, undated
580105.D	Public Law 105-85, section 627, November 18, 1997
580106	37 U.S.C. 308d, as amended by Public Law 102-190, section 612(b), December 5, 1991
★ 580106.D	37 U.S.C. 308d (c) Public Law 110-181, section 611(c) January 28, 2008
580107	37 U.S.C. 435 Public Law 106-398, section 575, October 30, 2000

5802 INCENTIVE PAY

580201	37 U.S.C. 301(b) and (f)
580202	EO 11157, June 22, 1964 EO 11292, August 1, 1966 EO 11728, July 12, 1973 Public Law 93-294, May 31, 1974
580202.A	EO 11157, June 22, 1964
580202.A.1 (Example 1)	37 Comp Gen 121
580202.A.2	EO 11157, June 22, 1964

580202.B	EO 11728, July 12, 1973 37 U.S.C. 206 37 U.S.C. 301(f)
580203	EO 11157, June 22, 1964 37 U.S.C. 301(a)(2) and (3) EO 11157, June 22, 1964
5803	SPECIAL PAY
580301	37 U.S.C. 302(g) DoD 1205.20, January 8, 1996 DoD 1205.21, March 1, 1996 Public Law 106-398, section 621(a), October 30, 2000
580302	DoD Instruction 7280.3, February 2, 2000 37 U.S.C. 316
580303	37 U.S.C. 304(d)
580304	Public Law 106-398, section 632, October 30, 2000 ASD(FMP) Memo, May 24, 2001
580305	Public Law 108-136, section 616, November 24, 2003
580306	Public Law 108-136, section 618, November 24, 2003
5804	ALLOWANCES
580401	32 U.S.C. 701 37 U.S.C. 418
580402	37 U.S.C. 415-417
580403	37 U.S.C. 402(e) DoD Directive 1418.5, October 6, 2003
5805	MISCELLANEOUS PAYMENTS
580502.A	10 U.S.C. 1475-1476 32 U.S.C. 321
580502.B & 580502.C	10 U.S.C. 1477
580502.D	10 U.S.C. 1480
580502.E	10 U.S.C. 1478
580502.F	10 U.S.C. 1479
580502.G	37 Comp Gen 131
580502.H	10 U.S.C. 2771 37 U.S.C. 501d
580503	10 U.S.C. 1206, 3687, 6148, 8687
580504	Public Law 102-484, sections 4411-4418, October 23, 1992

580504.A.2 OASD(FM&P) Memo, March 11, 1993
Public Law 103-160, section 561(f),
November 30, 1993
Public Law 106-398, section 571(l),
October 30, 1993
580504.B.4 Public Law 103-337, section 518, October 5, 1994
580505 Public Law 102-484, sections 4411-4418,
October 23, 1992
OASD(FM&P) Memo, March 11, 1993
Public Law 103-160, section 561(f),
November 30, 1993

5806 DEDUCTIONS AND COLLECTIONS

580601 See Para 570601 references
580603 10 U.S.C. 802
580604 10 U.S.C. 815
MS Comp Gen B-165244, October 2, 1968
580605 37 U.S.C. 1007
5 U.S.C. 5514
Dig Ops 1912 page 78
10 U.S.C. 9837d
Public Law 99-166, December 3, 1985
Public Law 102-25, April 6, 1991

5807 SERVICEMEMBERS' GROUP LIFE INSURANCE (SGLI) PROGRAM

580701-580703 38 U.S.C. 1965-1976
Public Law 102-568, October 29, 1992
38 CFR Part 9
DoD Directive 1215.6, March 14, 1997
Public Law 104-276, section 405, October 9, 1996
Public Law 106-419, section 312,
November 1, 2000
OASD (FMP)(MPP) Memo, March 12, 2001
★ 580702 [Public Law 109-13, section 1012, May 11, 2005](#)
[OUSD \(FMP\) \(MPP\) Comp memo, August 29, 2005](#)
580705.B.2 OASD (FMP)(MPP) Memo, September 1, 1998