## Create/Modify Standard Drawings or Details Process How the Process Works

Changes, corrections or additions to the Oregon Standard Drawings and/or Oregon Standard Details can be made following the process flow diagram below.



The first stage in the process (Request Submittal) involves the submittal of the initial request. The second stage (Development) is the development of a new or revised standard drawing or detail. The third and final stage (Published & Archived) is the publishing and archiving of the final standard drawing or detail and all associated files.

## **Request Submittal**

Use the on-line <u>submittal form</u> for proposing a new standard drawing or detail, or for requesting a revision to an existing standard drawing or detail. After a complete submittal form is received, ODOT's Senior Standards Engineer forwards the request to the appropriate technical owner. The technical owner, together with APWA partners, will determine whether or not to proceed to the development stage. This decision typically takes about 30-45 days.

Submit proprietary items through the <u>QPL Process</u>. Contact Mike Dunning at 503-986-3059.

## Development

The development of the standard drawings or details is scheduled by the technical owner. Some disciplines are more active with APWA committees than others. Contact the Senior Standards Engineer for updates regarding the status of standard drawing or detail submittals.

## **Published & Archived**

The Senior Standard Engineer is responsible for the publishing of the Oregon Standard Drawings and Oregon Standard Details. Generally the Oregon Standard Drawings are updated in January and July of each year. The Oregon Standard Details are updated as required with no formal notice given. All final stamped Oregon Standard Drawings are on file with the Senior Standards Engineer, Roadway Engineering. Electronic files of historic standard drawing are also on file.