

Chapter 6

TURNING IN HAZARDOUS MATERIALS, HAZARDOUS WASTE, SPECIAL WASTE NON-HAZARDOUS WASTE, UNIVERSAL WASTE

The supporting OMS is the primary contact for turning in serviceable materials that are no longer needed within the ORARNG. A serviceable material is one that has not been declared a waste and that may be reused within the ORARNG or sold for reuse. The supporting OMS must be notified prior to turning in serviceable materials. See chapter 5 for supporting OMS information.

1. HAZARDOUS MATERIAL TURN-IN

a. Materials that are considered HM should have a HCC assigned from the HMIS see chapter 3 paragraph 5. All materials must be in their original package, unopened, no dents, rust, or other damage to the package. It must be serviceable and considered a product that could be sold or reutilized to be considered a HM otherwise it must be turned in as a HW.

b. HM that fit this definition can be turned in as a product to the supporting OMS on a DA 2765-1 with a copy of the Material Safety Data Sheet . Contact the HM Identifier at Camp Withycombe for additional instructions at (503) 557-5294.

c. OMSs and Camp Rilea UTES, COUTES, AASF #1, AASF #2 as applicable, will dispose of their HM and their supported units HM on a DA-2765-1:

Block A: (enter) USPFO FOR OREGON

Block B: (enter the supporting OMS address)

Block O: (enter a description of the item)

Columns 4-8 Fill in the Stock Number (if available) Unit of Issue and Quantity

Columns 9-12 Fill in document number information

DA FORM 2765-1 APR 76	SEND TO USPFO FOR OREGON	REQUEST FROM 2-162 IN OMS, 36646 Oak Drive, Lebanon OR 97355																												
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DA 2765-1 OMS

d. Armory Unit Supply Sergeants will dispose of their HM and State Maintenance HM by turn-in to the servicing OMS. A DA 2765-1 will be prepared for each waste stream by the Supply Sergeant for unit HM:

- Block A: (enter the name of the supporting OMS)
- Block B: (enter the unit address)
- Block L: (enter) CEG
- Block O: (enter a description of the item)
- Columns 4-8 Fill in the Stock Number (if available) Unit of Issue and Quantity
- Columns 9-12 Fill in document number information
- Block V: The supporting OMS will sign and date receipt the DA 2765-1. The Supply Sergeant will retain one copy for his/her records.

DA FORM 2765-1, APR 75

SENTO 2-162 IN OMS, 36646 Oak Drive, Lebanon OR 97355	FROM Coos Bay Armory, 256 N Norman Ave, Coos Bay OR 97420
A	B
C	D
E	F
G	H
I	J
K	L
M	N
O	P
Q	R
S	T
U	V

RECEIVED
5 21 MAY 01

DATE RECEIVED

SIGNATURE

DA 2765-1 UNIT SUPPLY

e. State Maintenance personnel will dispose of their HM by turn-in to the Unit Supply Sergeant. A DA 2765-1 will be prepared for each waste stream by the State Maintenance Worker (SMW) prior to turn-in to the Unit Supply Sergeant with the following information:

- Block A: (enter the name of the supporting OMS)
- Block B: (enter the armory address)
- Block C: (enter State Maintenance)
- Block L: (enter) CEG
- Block O: (enter a description of the item)
- Columns 4-8 Fill in the Stock Number (if available) Unit of Issue and Quantity
- Columns 9-12 Fill in document number information
- Block V: The Unit Supply Sergeant will sign and date receipt the DA 2765-1. The SMW will retain one copy for his/her records.

DA FORM 2765-1, APR 76

STATE MAINTENANCE

2-162 IN OMS, 36646 Oak Drive, Lebanon OR 97355

REQUEST FROM
Coos Bay Armory, 256 N Norman Ave, Coos Bay OR 97420

10730002

CEG

EXCESS FLOOR STRIPPER PAN PR3901

21 MAY 01

DA 2765-1, APR 76

USAFAM100

REQUEST FOR ISSUE OR TURN IN (DA Form 710-2-1)

DA 2765-1 STATE MAINTENANCE

2. HM WITH AN EXPIRED SHELF LIFE CODE

- a. Hazardous materials that have an expired shelf life code that are still being used for its intended purpose will continue to be considered a hazardous material and can be stored at the user level. New product will not be purchased until the older material has been completely used.
- b. Hazardous materials that have an expired shelf life code that are not or cannot be used will be turned in on a DA Form 2765-1 as a HM in accordance with paragraph 1.

3. HAZARDOUS WASTE TURN-IN

- a. Supporting Shops will contact USPFO-SDC at (503) 557-5294 as soon as they have identified a waste that needs to be turned in. That will start the process for turn in to the Transportation, Storage and Disposal facility (TSD). *The weight and type of container is information that will be needed to properly prepare the turn in documents.*
- b. Disposal through DRMO or contracting for use of materials through recycling vendors does not eliminate responsibility or liability for HW generated at ORARNG facilities.
- c. Lab Analysis may be required if user knowledge is not used. Required tests will be accomplished IAW chapter 5. Contact AGI-ENV at (503) 584-3862 for information regarding testing requirements.
- d. AGI-ENV will assist generators in verifying analysis results and will maintain copies of the analysis for the generator. However, each generator must maintain a copy of each lab analysis.

**NO WASTE WILL BE TURNED IN WITHOUT
COORDINATING WITH USPFO-SDC
AT (503) 557-5294**

e. OMS, OMSS, Camp Rilea UTES, COUTES, Camp Withycombe (OMS, CSMS, State Shops), AASF #1, AASF #2 as applicable, will dispose of their HW and their supported unit's HW and Conditionally Exempt (CEG) waste to SDC with the following turn-in documents:

- ❖ A DA 2765-1 for each hazardous wastestream generated by the OMS, and any DA 2765-1's prepared by a supported armory including state maintenance waste (CEG waste will be annotated on the DA 2765-1 in Block L as "CEG")
- ❖ Uniform HW Manifest (a HW Manifest is required for CEG Waste turn-in per HW transporter requirements, CEG waste may be identified in Block 15.) See OAR 340-102-0060.
- ❖ Copy of lab analysis if generator knowledge is not used.
- ❖ Land Disposal Restriction Forms for LQG and SQG.
- ❖ Waste Profile Sheets.
- ❖ HW Determination Worksheet.

f. Unit Supply Sergeants will dispose of their HW and State Maintenance waste by turn-in to the servicing OMS. A DA 2765-1 will be prepared for each waste stream by the Supply Sergeant for unit waste:

Block A: (enter the name of the supporting OMS)
 Block B: (enter the unit address)
 Block L: (enter) CEG
 Block O: (enter a description of the Waste)
 Columns 4-8 Fill in Unit of Issue and Quantity
 Columns 9-12 Fill in document number information
 Block V: The supporting OMS will sign and date receipt the DA 2765-1. The Supply Sergeant will retain one copy for his/her records.

g. State Maintenance personnel will dispose of their HW by turn-in to the Unit Supply Sergeant. A DA 2765-1 will be prepared for each waste stream by the SMW prior to turn-in to the Unit Supply Sergeant with the following information:

Block A: (enter the name of the supporting OMS)
 Block B: (enter the armory address)
 Block C: (enter State Maintenance)
 Block L: (enter) CEG
 Block O: (enter a description of the waste)

Columns 4-8 Unit of Issue and Quantity

Columns 9-12 Fill in document number information

Block V: The Unit Supply Sergeant will sign and date receipt the DA 2765-1.

The SMW will retain one copy for his/her records.

4. INDOOR RANGE RESIDUE/DEBRIS

a. Lead residue and the filters in the HEPA vacuum systems are HW due to the presence of lead. Dispose of Indoor Range Residue/Debris per paragraph 3 of this chapter and ORARNG Pam 200-1 Chapter 12.

b. Each generating activity will provide a listing of individuals qualified to inspect and certify ammunition, explosives and dangerous articles (AEDA) as being inert. See sample letter format at the end of this chapter. It is the responsibility of the turn-in activity to keep the list current, with updates being provided as personnel changes dictate.

c. To prevent dangerous material from being turned in, all inert ammunition items including dummy rounds, containers and items such as ammunition pouches and bandoleers and inert material generated from demilitarized ammunition explosives and dangerous articles will be inspected by a technically trained and qualified individual who will submit a certificate as part of the turn-in document, as follows:

“This certifies and verifies that the AEDA residue, Range Residue and/or Explosive Contaminated property listed has been 100 percent properly inspected and to the bet of our knowledge and belief, are inert and/or free of explosives or related materials.”

d. Certifications require dual signatures. The first signature (certifier) may be either qualified DoD personnel or qualified contractor personnel. The second signature (verifier) must be a technically qualified DoD person, and U.S. citizen. Where Government contract requires contractor verification (in addition to Certification), this requirement may be waived. However, appropriate DoD quality assurance controls must be established.

e. The certification and verification signatures must be directly above the typed or clearly stamped or legibly printed full name, rank/rate, complete organization name and address and phone number (commercial and DSN) of the personnel that certified and verified the inspection. Each generating activity shall ensure that its servicing DRMO has a current list of the personnel and their sample signatures who are qualified and authorized to inspect, certify and verify AEDA Residue, Range Residue and ECP.

f. Material generated from AEDA will not be mingled with other types of material including scrap when transferred to the USPFO-SDC. Call the HM Identifier at (503) 557-5294 for additional information.

5. SPECIAL WASTE TURN-IN PROCEDURES

a. Other regulations require the special handling of specific wastes that are not

considered HW but are potentially harmful to the environment and personnel.

b. Turn in special waste per paragraph 1 of this chapter.

c. Asbestos-Containing Materials

(1) All asbestos-containing waste materials shall be adequately wetted to ensure it remains wet until disposed of and packaged in leak-tight container such as two plastic bags each with a minimum thickness of 6 mil or in a plastic lined metal drum. Containers are to be labeled as follows:

- The name of the asbestos waste generator and the location at which the waste was generated; and
- A warning label that states:

DANGER
Contains Asbestos Fibers
Avoid Creating Dust
Cancer and Lung Disease Hazard
Avoid Breathing Airborne
Asbestos Fibers

(2) For each waste shipment a DEQ Form ASN-4 must be prepared. See Figures 6-1 and 6-2 for a sample form.

(3) Keep asbestos waste shipment records, including a copy signed by the owner or operator of the designated waste disposal site, for at least three years.

(4) Mark vehicles, while loading and unloading asbestos-containing waste, with signs (20in x 14in) that state:

DANGER
ASBESTOS DUST HAZARD
CANCER AND LUNG DISEASE HAZARD
Authorized Personnel Only

d. Contaminated Soil

(1) Contaminated soil must be tested prior to disposal. See Chapter 5 paragraph 8 for instructions on requesting laboratory analyses.

6. NON-HAZARDOUS WASTE

Non-hazardous waste (NHW) can be handled as a recyclable material and turned in to DRMO through USPFO-SDC. Use the procedures outlined in paragraph 1 of this chapter for turn in

using a DA 2765-1.

7. UNIVERSAL WASTE TURN-IN PROCEDURES

- a. There are currently four types of waste considered to be universal waste:

Batteries

Pesticides

Mercury-containing thermostats

Mercury-containing lamps (fluorescent light tubes and high intensity discharge (HID) lamps)

- b. OMSs and Camp Rilea UTES, COUTES, AASF #1, AASF #2 as applicable, will dispose of their UW and their supported units UW on a DA-2765-1. A DA-2765-1 will be prepared for each type of UW in addition to the HW Determination Worksheet and the HW Manifest:

Block A: (enter) USPFO FOR OREGON

Block B: (enter the unit address)

Block O: (enter the UW shipping name per the WPS in chapter 5)

Columns 7-8 Fill in Unit of Issue and Quantity

Columns 9-12 Fill in document number information

- c. Unit Supply Sergeants will dispose of their UW and State Maintenance waste by turn-in to the servicing OMS. A DA 2765-1 will be prepared for each waste stream by the Supply Sergeant:

Block A: (enter the name of the supporting OMS)

Block B: (enter the unit address)

Block L: (enter) CEG

Block O: (enter the UW shipping name per the WPS in chapter 5)

Columns 4-9 Fill in the Stock Number (if available) Unit of Issue and Quantity

Columns 9-12 Fill in document number information

Block V: The supporting OMS will sign and date receipt the DA 2765-1. The Supply Sergeant will retain one copy for his/her records.

- d. State Maintenance personnel will dispose of their UW by turn-in to the Unit Supply Sergeant. A DA 2765-1 will be prepared for each waste stream by the SMW prior to turn-in to the Unit Supply Sergeant with the following information:

Block A: (enter the name of the supporting OMS)

Block B: (enter the unit address)

Block L: (enter) CEG

Block O: (enter the UW shipping name per the WPS in chapter 5)

Columns 4-9 Fill in the Stock Number (if available) Unit of Issue and Quantity

Columns 9-12 Fill in document number information

Block V: The Unit Supply Sergeant will sign and date receipt the DA 2765-1.

The SMW will retain one copy for his/her records.

DA FORM 2765-1, APR 76
 PREVIOUS EDITION WILL BE OBSOLETE

DOC IDENT	ROUT IDENT	FSC	FIM	ADD	UNIT	QUANTITY	REQ NUMBER	DATE	SERIAL	SUPPLEMENTARY ADDRESS	FUND	DISTR. DISTRICT	PALLET	MIL. UNIT	MIL. DATE	ADV. STAT.
SEND TO: 3670TH OMS, CAMP WITHYCOMBE, CLACKAMAS OREGON										REQUEST IS FROM: 1915 S SHORE BLVD, LAKE OSWEGO OR 97034						
A	STATE MAINTENANCE	EXTENSION DATA	DOC IDENT	ROUTING IDENTIFIER	FSC	STOCK NUMBER	UNIT OF ISSUE	QUANTITY	E	A	0	0	0	0	9	
C	DOCUMENT NUMBER	DATE	SERIAL	MCS CODE	ISSUED	DATE POSTED	UNIT	DUE OUT	DATE AVAILABLE	UNIT	RECEIVED	DATE RECEIVED	Y	10	DEC	00
D	COST DETAIL ACCOUNT NUMBER	UNIT PRICE	TOTAL PRICE	ITEM DESCRIPTION	PUBLICATION DATA	UNIVERSAL WASTE - BATTERIES ALKALINE										
E	FUND	DISTRIBUTION	PROJECT	PRIORITY	REQ DEL DATE	FUNDED	NON-FUNDED	EXP	NON-EXP							
F	ADVANCE	25	MCS CODE	ISSUED	DATE POSTED	UNIT	DUE OUT	DATE AVAILABLE	UNIT	RECEIVED	DATE RECEIVED	Y	10	DEC	00	
G	DOC IDENT	ROUTING IDENT	FSC	STOCK NUMBER	UNIT	QUANTITY	REQ NUMBER	DATE	SERIAL	SUPPLEMENTARY ADDRESS	FUND	DISTR. DISTRICT	PALLET	MIL. UNIT	MIL. DATE	ADV. STAT.

DA 2765-1 STATE MAINTENANCE UW

7. SELF-TRANSPORTING HAZARDOUS MATERIALS AND HAZARDOUS WASTE

ATTENTION!

Only ORARNG personnel who have an Army Commercial Driver's License and the Hazardous Materials Endorsement can transport materials to USPFO per AR 600-55.

Before transporting any HM/HW to USPFO-SDC at Camp Withycombe call for an appointment. Personnel who arrive at the USPFO-SDC without an appointment will be turned away.

a. Hazardous Materials

Most chemicals used by the ORARNG are DOT Hazardous Materials. Only personnel who are DOT-certified in Hazardous Materials packaging can offer hazardous materials for shipment over public highways. Members of the Oregon Army National Guard must have a valid state Drivers License and show proof of RCRA/DOT training in order to transport hazardous materials over public highways in government owned/leased vehicles. Military vehicle operators must meet the licensing requirements in paragraph 2-3 of AR 600-55 and he or she must pass a written examination on how to recognize, handle, and transport hazardous materials in accordance with Appendix C paragraph C-4 (2) and must receive, as a minimum, introductory or familiarization training in the following areas:

- (1) Definition of hazardous materials.
- (2) Placarding requirements.

- (3) Handling (loading and unloading) hazardous materials
- (4) Regulations and procedures pertaining to transporting hazardous materials.
- (5) Operation of emergency equipment to include fire extinguishers.
- (6) Forms and records (includes accident reporting).
- (7) Blocking and bracing.
- (8) Emergency response procedures (for example, spillage).
- (9) Vehicle parking rules.
- (10) Route selection.

ATTENTION!

It is against ORARNG policy to transport ORARNG hazardous materials in POVs.

When packaging or transporting hazardous materials, review 49 CFR 172 and 173 and check that:

- the product is a hazardous material.
- the material(s) are properly packaged in a DOT rated container.
- the container(s) are marked with the proper shipping name, hazard class/division label, UN/NA identification number and packaging group number.
- the container(s) are labeled with a hazard class division label and any additional subsidiary or handling labels.
- shipping papers are prepared and emergency information is available.
- the transport vehicle is placarded, if applicable.

b. Hazardous Waste

(1) ORARNG activities are allowed to self-transport waste within the confines of the ORARNG activities or within the boundaries of a supporting facility. However, they are not authorized to transport hazardous waste on public highways without the Hazardous Waste Manifest.

(2) A CEG that does not have an EPA identification number may transport their waste to their supporting OMS without a Hazardous Waste Manifest. ***The CEG must call and coordinate with the shop before taking the waste to the shop's facility.***

ASN-4 Asbestos Waste Shipment Report Form



PLEASE PRINT OR TYPE, except for required signatures. Questions? Contact the DEQ Asbestos Control Section, 2020 SW 4th, Ste. 400, Portland, OR 97201, (503) 229-5982, **OR** call 1-800-452-4011 for the phone number and location of your local regional DEQ office.

WASTE GENERATOR: (Contractor - Facility - Operator)

1. Asbestos removal site name and address: HQ STARC OMS
1921 TURNER ROAD SALEM MARION 97301
Street City County Zip

Contact person: 1SG TIM PETTIBONE Phone: 503-378-4838

2. Operator's name and address: _____ Phone: _____

3. Waste disposal site: _____ Phone: _____
Street City County Zip

4. Describe asbestos materials: CEILING TILES

5. Containers: Number: 3 Type: BA

6. Total quantity (cubic yards): 2

7. OPERATOR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by proper shipping name and are classified, packed, marked and labeled, and are in all respects in proper condition for transport by highway according to government regulations; all movement of asbestos-containing material shall be recorded on a Waste Shipment Record Form.
Name: _____ Company: _____
Signature: _____ Date: _____

TRANSPORTER(S):

8. Transporter #1: (Acknowledgment of receipt of materials)
Agent: _____ Company: _____
Address: _____ Phone: _____
Signature: _____ Date: _____

9. Transporter #2: (Acknowledgment of receipt of materials)
Agent: _____ Company: _____
Address: _____ Phone: _____
Signature: _____ Date: _____

DISPOSAL: (Certification of receipt of asbestos materials covered by this manifest, except as noted in item 11 below.)

10. Waste Disposal Site: _____
Name and title: _____ Date: _____
Signature: _____ Phone: _____

11. **DISCREPANCY SPACE:** (Add attachments as needed) _____

Figure 6-1

Instructions for using DEQ Form ASN-4 Waste Shipment Record Form

This form is to be used as a permanent record for tracing asbestos waste materials from removal site to final disposal. The Oregon Department of Environmental Quality (DEQ) regulations that apply to asbestos waste disposal are found in OAR 340-32-5650. For more information, contact the DEQ Asbestos Control Section, 2020 SW 4th, Ste. 400, Portland, OR 97201, or call 1-800-452-4011 for the location and phone number of your local DEQ Regional Office.

WASTE GENERATOR SECTION

(Numbers below correspond to numbers on the front of this Form)

1. Enter the name and address of the site where the asbestos waste was generated. Enter the name and phone number of the contact person for the contractor, facility, or operator of the asbestos waste generation site.
2. Enter the name, phone number and address of the person performing the asbestos abatement.
3. Enter the name, phone number and address of the disposal site that the waste is taken to.
4. Describe the materials being removed. (i.e. pipe insulation, flooring, roofing, popcorn ceiling material, HVAC system insulation, etc....)
5. List the total number of containers and their type. Also enter one of the following container codes used in transporting each type of asbestos material. (Specify any other type of container used if not listed below):

DM	Metal drums, barrels
DP	Plastic drums, barrels
BA	6 mil. plastic bags or wrapping
6. Give an estimate of the total cubic yards of material.
7. Print clearly the name of the company and their authorized signer. This section of the form must be signed and dated.

NOTE: The waste generator must retain a copy of the completed disposal form.

WASTE TRANSPORTER SECTION

8. Transporter #1: Acknowledgment of receipt of asbestos waste materials. Print agent and company name, then sign and date.

9. Transporter #2: Acknowledgment of receipt of asbestos waste materials. Print agent and company name, then sign and date.

NOTE: If there are more than two transporters attached a new waste shipment form.

DISPOSAL SITE SECTION

10. Print name and title then sign and date for. This certifies that you have received the asbestos material covered by this manifest.
11. Discrepancy space. This space is used if there is a discrepancy between the amount of the material received by the landfill and the amount of material listed on the waste shipment form.

NOTE: The waste disposal site operator must retain a copy of this form.

In addition, asbestos waste disposal regulations require that the Waste Disposal Site operators take the following actions:

- Send a copy of the completed and signed Waste Shipment Form to the Waste Generator as soon as possible (but no later than 30 days after disposal) after the waste has been received at the disposal site.
- Notify DEQ immediately by telephone of improperly enclosed or uncovered waste. Submit a written report to DEQ the following working day, along with a copy of the Waste Shipment Form.
- If you discover a discrepancy between the quantity of waste designated on the Waste Shipment Form and the quantity of waste actually received, attempt to reconcile the discrepancy with the Waste Generator. Report in writing to DEQ within 15 days after receiving the waste any that cannot be reconciled. Submit a copy of the Waste Shipment Form with this report.

Figure 6-2

**OREGON ARMY NATIONAL GUARD
HHC 1 BN 162 IN
2950 Taylor Way
Forest Grove, OR 97116**

IN-E-CDR

6 March, 2001

MEMORANDUM FOR: Defense Property Disposal Office, Ft. Lewis

SUBJECT: Personnel Authorized to sign Inert Certification Ammunition, Explosives and Dangerous Articles (AEDA)

1. Reference DoD 4160.21-M-1.
2. The following individuals are authorized to inspect and sign disposal memorandums for lead debris into the Hazardous Waste Accumulation Facility.

<u>NAME/GRADE/SSN</u>	<u>TELEPHONE</u>	<u>SIGNATURE</u>
Joseph P. Snuffy/SSG/E-6 573-29-5498	(503) 359-4832	<i>Joseph P Snuffy</i>
Mary A. Poppinmuff/SFC/E-7 987-65-4321	(503) 359-4833	<i>Mary A Poppinmuff</i>

3. This letter of authorization supercedes all others.

Thomas S Thumb

Thomas S. Thumb
MAJ, IN
Adjutant

CF:
AGI-ENV
SSO

**OREGON ARMY NATIONAL GUARD
HHC 1 BN 162 IN
2950 Taylor Way
Forest Grove, OR 97116**

6 March 2001

MEMORANDUM FOR RECORD

SUBJECT: Turn-in of Lead Debris from Forest Grove Armory, OR

1. This certifies and verifies that the AEDA residue, Range Residue and/or Explosive Contaminated property listed has been 100 percent properly inspected and to the best of our knowledge and belief, are inert and/or free of explosives or related material.
2. On this date, **four hundred thirty eight (438) pound of lead debris** has been turned in for disposal as Hazardous Waste.
3. Point of Contact is the undersigned at commercial phone (503) 359-4362 or Fax at (503) 357-8098.
4. The turn-in document is **W66MRR 0202-5518**.

Joseph P Snuffy

Joseph Peter Snuffy
SSG/E-6 Range NCOIC
OR Army National Guard, HHC 1 BN 162 IN
2950 Taylor Way, Forest Grove, OR 97116
(503) 359-4832
Certifier

Mary Anna Poppinmuff

Mary Anna Poppinmuff
SFC/E-7 TNCO
OR Army National Guard, HHC 1 BN 162 IN
2950 Taylor Way, Forest Grove, OR 97116
(503) 359-4833
Verifier