

MILITARY RENEWAL AND RESTORATION INFORMATION SHEET

Access this form via website at: www.hawaii.gov/dcca/area/pvl, click on your respective Boards and/or Programs under the "Renewal" section.

Note: Pursuant to Section 436B-14.5, HRS, any license held by a member of the armed forces, National Guard, or a reserve component that expires, is forfeited, or deemed delinquent while the member is on active duty and deployed during a state or national crisis shall be restored if certain restoration requirements are met. This shall also apply to a member, whose license is current, but will expire within **120 DAYS** of the member's discharge or release from active duty deployment. **THIS SHALL NOT APPLY TO** a member who is on a scheduled annual or specialized training or to any person whose license is suspended or revoked, or who is subject to disciplinary action on a license. Restoration requests must be submitted within **120 DAYS** after being discharged or released from active duty deployment.

REQUIRED DOCUMENTATION

Submit the following document(s) with your restoration application:

Federal/State Forms

CHECK OFF BOX 1: Required for active duty armed service members.

BOXES 1 & 2: Required for National Guard and Reserve component members.

BOX 3 & 4: Required for contractors and pest control operators (entities and sole proprietors **ONLY**).

1. ☐ Military Orders (Under TITLE 10 or TITLE 32 mode of activation)
2. ☐ DD214 Form (Certificate of Release or Discharge from Active Duty)
3. ☐ Hawaii State Tax Clearance Form (**Not more than 6 months old** with an original State Department of Taxation stamp)
4. ☐ Certificate of current liability and workers' compensation insurance, and surety bond, if applicable.

GENERAL INFORMATION

ADDRESS

Mail:
Military Restoration Program
DCCA, PVL Licensing Branch
P.O. Box 3469
Honolulu, HI 96801

OR

Deliver:
PVL Licensing Branch
335 Merchant St., Room 301
Honolulu, HI 96813
Phone: (808) 586-3000