
Program Memorandum Intermediaries/Carriers

Department of Health &
Human Services (DHHS)
Centers for Medicare &
Medicaid Services (CMS)

Transmittal AB-03-069

Date: MAY 9, 2003

CHANGE REQUEST 2596

**SUBJECT: Clarification of the Criteria for a Valid Written Statement of Intent (SOI)
To File a Medicare Claim**

The purpose of this Program Memorandum (PM) is to clarify the contents of a valid SOI, as stated in PM AB 02-050, on SOIs. Specifically, this PM clarifies that Health Insurance Prospective Payment System (HIPPS) codes are not necessary for an SOI to be valid. However, they are necessary when the subsequent claim is submitted.

HIPPS codes are not necessary for a valid SOI, because this information is not needed to identify a specific service in a specific period of time. However, they are necessary for the claim form subsequently submitted, to determine the amount of Medicare payment. (These codes are used for Home Health Agency and Skilled Nursing Facility claims.)

The *effective date* for this PM is May 9, 2003.

The *implementation date* for this PM is May 23, 2003.

These instructions should be implemented within your current operating budget.

This PM may be discarded after May 9, 2004.

If you have any questions, contact David Walczak, of the Center for Medicare Management (CMM), at (410) 786-4475.