



DEPARTMENT OF THE TREASURY
FINANCIAL MANAGEMENT SERVICE
HYATTSVILLE, MD 20782

August 4, 2004

Ms. P. Lynn Scarlett
Chief Financial Officer
Department of Interior
1849 C Street, NW
MS 5100
Washington, DC 20240

Dear Ms. Scarlett:

The Department of the Treasury, Financial Management Service (FMS) Quarterly Scorecard showing the results of your agency's financial reporting performance for the quarter ending June 30, 2004 is enclosed. This corresponds to my letter dated April 23, 2004 informing Federal Program Agencies (FPA) that FMS would produce a Quarterly Scorecard beginning in July, 2004, to reflect compliance with FMS reporting requirements.

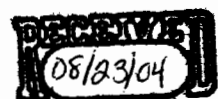
The Quarterly Scorecard uses a traffic light grading system (red, yellow and green) on the following three standards of financial management.

- Accuracy of Monthly FMS 224, SF1218/1221, and FMS 1219/1220 Reporting
- Timeliness of Monthly FMS 224, SF1218/1221, and FMS 1219/1220 Reporting
- Reporting on Cash and Investments Held Outside (CIHO) of the Treasury

Be advised, the timeliness standard for the score "red" has been revised for clarity. The following is the new standard, "Original Statements submitted after the 3rd workday, and/or Supplemental Statements submitted after the 4th workday."

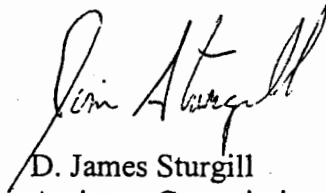
Since unreconciled differences affect the timeliness, accuracy, and reliability of monthly reporting, FMS has developed an Account Statement to facilitate a *daily reconciliation* of your agencies Fund Balance with Treasury (FBWT). The Account Statement is an online, daily refreshed, query based application designed to provide each FPA with a central location for retrieving information relating to its FBWT.

FMS will provide training on the Account Statement Module beginning in August 2004, at FMS, in Hyattsville, Maryland. Registration information and directions to the training facility will be broadcast in the Government On-Line Accounting Link Information Access System. General information on the Account Statement can be obtained on (202) 874-8270. Request for Account Statement enrollment should be emailed to gwa.enrollment@fms.treas.gov.



If you have any questions, please contact Karen Tekleberhan of my staff on (202) 874-6352 or at Karen.Tekleberhan@fms.treas.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "D. James Sturgill". The signature is written in a cursive style with a large initial "D" and "S".

D. James Sturgill
Assistant Commissioner
Governmentwide Accounting

Enclosure

cc: Mr. R. Schuyler Leshner
Deputy Chief Financial Officer

Department of Interior

Performance Indicator	Performance Criteria	Score	Justification
Accuracy of Reporting	<p><i>Green</i> if differences outstanding for less than 3 months</p> <p><i>Yellow</i> if differences outstanding from 3 to 6 months</p> <p><i>Red</i> if differences outstanding 6 or more months</p>	<p>YELLOW</p>	<p>(1) As of June 30, the following ALCs have differences outstanding for more than 6 months: 14020002, 14080001, 14100099, 14200699</p>
Timeliness of Reporting	<p><i>Green</i> if original and supplemental reporting completed by the 3rd workday</p> <p><i>Yellow</i> if supplemental report submitted on the 4th workday</p> <p><i>Red</i> if original submitted after the 3rd workday and/or supplemental submitted after the 4th workday</p>	<p>YELLOW</p>	<p>The following ALC submitted original reports after the 3rd workday: 00001421, 14010001</p> <p>The following ALCs submitted supplemental reports after the 4th workday: 14200699</p>
CIHO Reporting	<p><i>Green</i> if no differences between CIHO activity reported monthly (via 224, 1218/1221, and 1219/1220) and quarterly/annual Financial Statements</p> <p><i>Yellow</i> if CIHO reported on the monthly 224, 1218/1221, and/or 1219/1220, classified to a Treasury Account Symbol, however there is an accountability balance on line 5.0 of the 1218 or 1219, and /or line 5.4 of the 224</p> <p><i>Red</i> if CIHO activities reported on a quarterly/annual Financial Statement not included on the monthly 224, 1218/1221, and/or 1219/1220</p>	<p>NO Score</p>	<p>The majority of the Department of Interior's variance is related to Non-Budget activity. FMMS will work with agency to correct variance.</p>

(1) The FMMS Form 6652 (Statement of Differences), which provides detailed differences by ALC, is available in the Government On-Line Accounting Link Information Access System II (GOALS II/IAS). For more information on GOALS II/IAS, including instructions for user enrollment, go to www.fms.treas.gov/goals.