

# LICENSE RENEWAL FOR PHYSICIANS FOR 2008 - 2009

## DUE DECEMBER 1, 2007

The license renewal form must be received in the Board office by the end of the business day on Monday, December 31, 2007, or your license is automatically lapsed at midnight December 31, 2007. [There is a \$150.00 late fee if received in the Board office after the end of the business day on Monday, December 31, 2007.]

### INSTRUCTIONS FOR COMPLETING LICENSE RENEWAL FORM

- Check all the preprinted information on page 1. This is the information the Board currently has on file for you. Use the spaces provided to update any information and/or cross out outdated information and write in new information.
- We have provided a Fees & Status table for your review. Please remember the addresses you provide to the Board will determine if you qualify for a status change from the preprinted status on page 1. Some status changes will require reactivation, which is a separate process. You may visit our web site to obtain instructions and forms for reactivation at <http://www.oregon.gov/BME/Reactivation.shtml>.
- Answer all questions on pages 2, 3, and 4 completely. Your form will be sent back to you if it is incomplete.
- You must provide the requested information in the 'if yes' portion of any affirmative answers to Category I & II questions.
- Category I, questions 1 & 2 do not require a written explanation.

### STATUS DEFINITIONS

#### ACTIVE - \$438.00

Reserved for doctors who are actively practicing medicine in Oregon, as evidenced by a business address.

- ✓ Can be granted to doctors practicing within certain bordering regions of Oregon who intend to practice in Oregon. Must submit a written statement to the Board attesting to practice in Oregon. Call the Call Center staff for details.
- ✓ Can be granted for Military or Public Health Service upon request when the licensee is serving in the military or public health service and licensee's official state of residence is Oregon. Your request for Active-Military or Public Health status must include your Defense Finance & Accounting Service Military Leave & Earnings Statement, an Oregon voter registration card, or an Oregon driver license.
- ✓ Can be granted to doctors whose specialty is radiology or diagnostic radiology who practices in a location outside of Oregon and receives radiological images via teleradiology from an Oregon location for interpretation or consultation and who communicates his/her radiological findings back to the ordering physician.
- ✓ Can be granted to doctors who practice in a location outside of Oregon and provide Telemonitoring services to Oregon hospitals or ambulatory surgical centers licensed by the Department of Human Services. A written request for Active – Telemonitoring status for a monitoring physician must be submitted from the licensed hospital or ambulatory surgical center.
- ✓ Can be granted to doctors who practice Administrative Medicine in the Oregon. These physicians do not examine or treat patients in the State of Oregon.

#### INACTIVE - \$438.00

For doctors who are not living and practicing in Oregon, or for doctors living in Oregon, but not practicing.

#### ACTIVE & INACTIVE (One Year) - \$219.00

Active and Inactive status licensees who are in a post-medical school training program may register for one year at a time, if they wish to do so. The fee is half of the biennial fee. If you are registering for one year only, you **Must** include a written statement stating name of training program, what specialty you are studying and date you expect to complete this program.

#### LOCUM TENENS - \$438.00

For physicians who do not live in Oregon or in bordering regions, but who plan on practicing intermittently within Oregon. Locum Tenens doctors must notify the Board in advance and in writing of the date, place, and telephone number of each Locum Tenens practice. If you register as Locum Tenens and do not do any Locum Tenens practices, your status will be changed to Inactive at the end of the biennial period. For Volunteer Camp Physicians with Locum Tenens status there is no renewal registration fee. A Volunteer Camp Physician may practice in Oregon for up to 14 days per year at a camp operated by a nonprofit organization.

#### EMERITUS - \$50.00

For physicians who volunteer their medical skills and do not practice medicine for pay or any other type of remuneration. Writing prescriptions is allowed for emeritus status in Oregon. These doctors must register annually.

#### EMERITUS INACTIVE - \$50.00

For physicians who volunteer their medical skills and do not practice medicine for pay or any other type of remuneration in another state and does not practice in Oregon. Emeritus Inactive must follow the rules and regulations of the state they practice in. These doctors must register annually. If an Emeritus Inactive physician is practicing for pay in another state they must choose Inactive status.

#### RETIRED - No Fee

For physicians who are fully retired and not practicing medicine in any state. This includes all forms of medical practice, whether paid, volunteer, or writing prescriptions. Prior to retirement, a licensee shall notify the Board in writing of intent to retire.

#### SURRENDERED - No Fee

For licensees who no longer wish to maintain an Oregon medical license. You must notify the Board in writing of intent to surrender, and return all Oregon BME certificates, your license & wallet card by December 31, 2007. If you plan to practice in Oregon in the future, you must apply as if you had never held an Oregon license and meet all requirements for licensure that are in effect at the time you apply.

#### LAPSED - No Fee

For licensees who no longer wish to maintain an Oregon medical license. No response is needed. You will continue to receive renewal reminders and one final notice of your Lapsed license in January 2008. If you practice in Oregon in the future, you must reactivate your license; pay a late fee and the registration fees for two biennia. Your license will expire after two biennia.

**Payment.** Fees are nonrefundable and nontransferable; they cannot be credited or prorated. Send the fee and the form to our office TOGETHER. Pay the amount corresponding to the status you chose on Page 1, #4.

**Checks.** Make checks (or money orders) payable to Oregon Board of Medical Examiners or OBME.

**Credit Cards.** Complete the information on page 4 with your card type (Visa, MasterCard or Discover), your card number, expiration date, name, and billing address. Please double-check for accuracy.

**Signature.** You must **SIGN** and **DATE** this form. Photocopies of a signature, signature stamps or proxy signatures are not acceptable.

**Physicians in the Military or the Reserves.** Physicians who have been called up to Active Military Duty overseas and cannot complete and sign the form, can have their power of attorney (POA) sign the license renewal form, and submit it with the renewal fee, the POA form, and a copy of the Order to Active Duty, or written explanation that the physician is unavailable to complete the renewal form because he/she has been called up to Active Duty out of the country.

## PAIN MANAGEMENT CME

Based on ORS 409.560, the Board's administrative rules, OAR 847-010-0100, state that all licensees of the Board will complete six (6) hours of continuing medical education (CME) on pain management or end of life care, plus a one (1) hour pain management course specific to Oregon provided by the Pain Management Commission by January 2, 2009. Please keep documentation of the pain management courses you take in a safe place so that if you are requested to provide it, you can demonstrate you have obtained the required CME; please do not send documentation to the Board. The Board's Web site provides answers to Frequently Asked Questions at <http://egov.oregon.gov/BME/CMEFAQs.shtml>, and provides a link to the administrative rules and articles in the Board's newsletter on pain management and intractable pain at <http://egov.oregon.gov/BME/topics.shtml>.

## NEW ON-LINE LICENSE RENEWAL STATUS SERVICE

You may visit our web site to check on the status of your license renewal. When you visit our home page just click on *License Renewal Status*, and then enter a name or license number. You will be shown some details about your renewal, and if a new Certificate of Registration has been printed. Once your information is shown on the screen you may click on your name to obtain a *Verification of Licensure*.

### SPECIALTY LIST. Choose the specialty that most closely describes your area of practice. (See Page 1 #8)

Abdominal Surgery	ABS	Forensic Pathology	FOP	Nuclear Medicine	NM	Pediatrics	PD
Acupuncture	ACUP	Gastroenterology	GE	Nuclear Radiology	NR	Pharmacology	PHARM
Addiction Medicine	ADM	General Practice	GP	Nutrition	NTR	Physical Medicine & Rehab	PMR
Allergy and Immunology	AI	General Surgery	GS	Obstetrics and Gynecology	OBG	Plastic Surgery	PL
Allergy	A	Geriatrics	GER	Obstetrics	OBS	Podiatrist	DPM
Anesthesiology	AN	Gynecology	GYN	Occupational Medicine	OM	Preventive Medicine	PM
Aviation Medicine	AM	Hand Surgery	HS	Oncology	ONC	Proctology	PR
Cardiology	C	Head and Neck Surgery	HNS	Ophthalmology	OPH	Psychiatry Neurology	PN
Cardiovascular Diseases	CD	Hematology	HEM	Oral Surgery	OS	Psychiatry	P
Cardiovascular Surgery	CDS	Hospital Administration	HAD	Orthopedic Surgery	ORS	Psychoanalysis	PYA
Child Neurology	CHN	Immunology	IG	Osteopath Manipulative Med	OMM	Psychosomatic Medicine	PYM
Child Psychiatry	CHP	Industrial Medicine	IND	Otology	OT	Public Health	PH
Claims Adjudicator	CL ADJ	Infectious Diseases	ID	Oto/Laryn/Rhin	OTO	Pulmonary Diseases	PUD
Clinical Pathology	CLP	Internal Medicine	I	Pathology	PATH	Radiology	R
Colon and Rectal Surgery	CRS	Legal Medicine	LM	Pediatric Allergy	PDA	Rheumatology	RHU
Critical Care Medicine	CCM	Maxillofacial Surgery	MFS	Pediatric Cardiology	PDC	Sports Medicine	SM
Dermatology	D	Medical Genetics	GEN	Pediatric Endocrinology	PDE	Therapeutic Radiology	TR
Diabetes	DIA	Neonatal-Perinatal Medicine	NPM	Pediatric Hem/Onc	PHO	Thoracic Surgery	TS
Diagnostic Radiology	DR	Nephrology	NEP	Pediatric Nephrology	PNP	Traumatic Surgery	TRS
Emergency Medicine	EM	Neurological Surgery	NS	Pediatric Radiology	PDR	Urology	U
Endocrinology	END	Neurology	N	Pediatric Surgery	PDS	Vascular Surgery	V
Family Medicine	FM						

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT OUR CALL CENTER AT 971-673-2700. Check out the FAQs on License Renewal at the Board web page: [www.oregon.gov/bme](http://www.oregon.gov/bme).