

ACUPUNCTURE LICENSE RENEWAL FOR 2008-2010
DUE JUNE 30, 2008

The license renewal form must be received in the Board office by the end of the business day on Monday, June 30, 2008, or your license is automatically lapsed at midnight June 30, 2008. There is a \$75.00 late fee if received in the Board office after the end of the business day on Monday, June 30, 2008.

INSTRUCTIONS FOR COMPLETING LICENSE RENEWAL FORM

- Check all the preprinted information on page 1. This is the information the Board currently has on file for you. Use the spaces provided to update any information and/or cross out outdated information and write in new information.
- We have provided a Fees & Status table for your review. Please remember the addresses you provide to the Board will determine if you qualify for a status change from the preprinted status on page 1. * Some status changes will require reactivation, which is a separate process. You may call the Board to obtain a reactivation packet 971-673-2700.
- Answer all questions on pages 2, 3, and 4 completely. Your form will be sent back to you if it is incomplete.
- You must provide the requested information in the 'if yes' portion of any affirmative answers to Category I & II questions.

STATUS DEFINITIONS

ACTIVE - \$280.00.

Reserved for licensees who are actively practicing acupuncture in Oregon, as evidenced by a business address. This status can be granted to licensees practicing within certain bordering regions of Oregon who intend to practice in Oregon. Must submit a written statement to the Board attesting to practice in Oregon. Call the Call Center staff for details.

* No reactivation required to change your status from Active to any other status unless you hold Active status with a limitation.

* Reactivation is required if you currently hold Inactive or Locum Tenens status and you wish to hold Active status. You must still complete and return your license renewal form and fees to renew your Oregon License for 2008/2010.

LOCUM TENENS - \$280.00.

For licensees who do not live in Oregon or in bordering regions, but who plans to practice intermittently within Oregon. Locum Tenens licensees must notify the Board in advance and in writing of the dates, location, and telephone numbers of each Locum Tenens practice. If you register as Locum Tenens and do not do any Locum Tenens practices, your status will be changed to Inactive at the end of the biennial period.

* Reactivation is required if you currently hold Inactive status and your wish to hold Locum Tenens status. You must still complete and return your license renewal form and fees to renew your Oregon License for 2008/2010.

INACTIVE - \$280.00.

For licensees who are not living and practicing in Oregon, or for licensees living in Oregon, but not practicing.

* No reactivation required to change your status from Active or Locum Tenens to Inactive status.

RETIRED - No Fee.

For licensees who are fully retired and not practicing any form of acupuncture, in any location or any state, whether paid, volunteer. You must complete the license renewal form one last time before retiring your license.

LAPSED - No Fee.

For licensees who no longer wish to maintain an Oregon acupuncture license. Please complete the renewal form one last time before allowing your license to lapse. You will continue to receive license renewal reminders and one final notice of your Lapsed license in July 2008. If you practice in Oregon in the future, you must reactivate your license; pay a late fee and the registration fees for up to two biennia (4 years). Your license will expire after two biennia.

Payment. Fees are nonrefundable and nontransferable; they cannot be credited or prorated. Send the fee and the form to our office TOGETHER.

Checks. Make checks (or money orders) payable to Oregon Medical Board or OMB.

Credit Cards. Complete the information on page 5 with your card type (Visa, MasterCard, or Discover), your card number, Security code, expiration date, name, and billing address. Please double-check for accuracy.

Signature. You must **SIGN** and **DATE** this form. Photocopies of a signature, signature stamps, or proxy signatures are not acceptable.

Acupuncturist in the Military or the Reserves. Acupuncturists who have been called up to active military duty overseas and cannot complete and sign the form, can have their power of attorney (POA) sign the license renewal form, and submit it with the renewal fee, the POA form, and a copy of the Order to Active Duty, or written explanation that the Acupuncturist is unavailable to complete the renewal form because he/she has been called up to Active duty out of the country.

PAIN MANAGEMENT CME

Based on ORS 409.560, the Board's administrative rules, OAR 847-010-0100, state that all licensees of the Board will complete six (6) hours of continuing medical education (CME) on pain management or end of life care, plus a one (1) hour pain management course specific to Oregon provided by the Pain Management Commission by January 2, 2009.

Please keep documentation of the pain management courses you take in a safe place so that if you are requested to provide it, you can demonstrate you have obtained the required CME; please do not send documentation to the Board.

The Board's Web site provides answers to CME Frequently Asked Questions at

<http://egov.oregon.gov/OMB/CMEFAQs.shtml>, and provides a link to the administrative rules and articles in the Board's newsletter on intractable pain and pain management at <http://egov.oregon.gov/OMB/topics.shtml>.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT OUR CALL CENTER AT 971-673-2700. Check out the FAQs about license renewal on the Board web page: <http://egov.oregon.gov/OMB/LicenseRenewal.shtml#FAQ>