

Sample Departmental Survey
MEDICAL RECORDS DEPARTMENT

Sample Survey for Individual Departments

SUBJECT: MEDICAL RECORDS QUESTIONS

1. What are patients told about the contents of their health records?

Who tells them? When? How often?

2. What are patients told about the purposes of the contents of their health records?

Who tells them? When? How often?

3. What are patients told about the disposition of their health records?

Who tells them? When? How often?

3. What are patients told about the confidentiality of their health records and about whom has access to them?

Who tells them? When? How often?

4. What are patients told about the release of information from their health records and who has access to them?

Who tells them? When? How often?

6. What are patients told about their rights to access their health records?

Who tells them? When? How often?

Additional comments should be written on the back.