

Hiring a Contractor Checklist

Are you planning to remodel your home? This checklist will help you make sure you've done everything you need to do for your project. Check off each item when they're complete.

- ___ Get three written estimates for the job.
- ___ Verify the licenses of all contractors and subcontractors with DCCA
Call 587-3222
- ___ Check prior complaints history for all contractors and subcontractors with
DCCA Call 587-3222
- ___ Ask contractor for references
- ___ Request a list of subcontractors to be used
- ___ Draw up a written contract
- ___ Read the entire contract and understand all the terms and conditions
- ___ Purchase performance, material and completion bonds through the contractor
- ___ Obtain the appropriate building permits
- ___ See and understand any plans and blueprints before approving them
- ___ Periodically check on the progress of the work
- ___ Get lien releases from subcontractors and material supplies
- ___ Keep copies of all documents and correspondence
- ___ Publish a notice of completion in the newspaper once the job is done.