



United States  
Department of  
Agriculture

Risk  
Management  
Agency

6501 Beacon Drive  
Kansas City,  
MO 64133-4676

November 2, 2004

**INFORMATIONAL MEMORANDUM: R&D-04-045**

TO: All Reinsured Companies  
All Risk Management Agency Field Offices  
All Other Interested Parties

FROM: Tim B. Witt /s/ *Tim B. Witt*  
Deputy Administrator

SUBJECT: Underwriting Procedure to Implement the 2005 Basic Provisions

Attached are underwriting, administrative, and Actual Production History (APH) procedures to implement new provisions contained in the 05 BR Common Crop Insurance Policy (Basic Provisions). The new procedures are effective for the 2005 crop year for all crop insurance provisions utilizing the Basic Provisions with a contract change date on or after August 31, 2004. For county crop programs with a 2005 contract change date prior to August 31, 2004, the changes will be effective for the 2006 crop year. These procedures are in addition to those contained in the 2005 FCIC 18010 (6-04) Crop Insurance Handbook (CIH) for the affected crops and supersede any existing procedures that conflict with the new procedures.

The FCIC 24020 Written Agreement Handbook (WAH) will contain written agreement procedures effective for the 2005 crop year for crops utilizing the Basic Provisions with a contract change date on or after August 31, 2004.

Insurance Providers may direct their questions and comments regarding content of the memo and attachment to Pam Culver, Chief, Underwriting Services Branch at (816) 926-7176.

**DISPOSAL DATE:**

This informational memorandum is for the purpose of transmitting information and will remain active until incorporated into the CIH.



The Risk Management Agency Administers  
And Oversees All Programs Authorized Under  
The Federal Crop Insurance Corporation

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