



EVIDENCE OR PROPERTY CUSTODY RECORD

RECORD NUMBER

INSTRUCTIONS: Use VA Form 3524a, Evidence or Property Tag or VA Form 2635, Valuable Inventory Envelope with this form.

UNIFORM OFFENSE REPORT NUMBER

YEAR

MONTH

DAY

TIME

AM

PM

NAME OF FIRST CUSTODIAN

LOCATION

NAME AND TITLE OF PERSON FROM WHOM PROPERTY RECEIVED

ADDRESS

OWNER

OTHER

LOCATION OBTAINED

REASON OBTAINED

TIME AND DATE OBTAINED

ITEM NO.	QUANTITY	DESCRIPTION OF ARTICLES <i>(Include model, serial number, condition and unusual marks or scratches)</i>	EVIDENCE PROPERTY TAG NO.

CHAIN OF CUSTODY

ITEM NO.	DATE	RELEASED BY	RECEIVED BY	PURPOSE OF CHANGE OF CUSTODY
		SIGNATURE	SIGNATURE	
		NAME, GRADE OR TITLE	NAME, GRADE OR TITLE	
		SIGNATURE	SIGNATURE	
		NAME, GRADE OR TITLE	NAME, GRADE OR TITLE	
		SIGNATURE	SIGNATURE	
		NAME, GRADE OR TITLE	NAME, GRADE OR TITLE	
		SIGNATURE	SIGNATURE	
		NAME, GRADE OR TITLE	NAME, GRADE OR TITLE	
		SIGNATURE	SIGNATURE	
		NAME, GRADE OR TITLE	NAME, GRADE OR TITLE	
		SIGNATURE	SIGNATURE	
		NAME, GRADE OR TITLE	NAME, GRADE OR TITLE	
		SIGNATURE	SIGNATURE	
		NAME, GRADE OR TITLE	NAME, GRADE OR TITLE	
		SIGNATURE	SIGNATURE	
		NAME, GRADE OR TITLE	NAME, GRADE OR TITLE	

FINAL DISPOSAL ACTION

RELEASED TO OWNER OR OTHER *(Name)*

DESTROYED

OTHER *(Specify)*

WITNESS TO DESTRUCTION OF EVIDENCE OR PROPERTY

THE ARTICLE(S) LISTED AS ITEM NUMBER(S) _____ (WAS) (WERE)

DESTROYED BY _____ IN MY PRESENCE.

(Typed or Printed Name)

(Signature)

(Date)