

U.S. Department  
of Transportation

United States  
Coast Guard



Commandant  
United States Coast Guard

2100 Second Street S.W.  
Washington DC 20593-0001  
Staff Symbol: (G-OPL)  
Phone: (202) 267-1890

COMDTINST M16247.3B  
AUG 5, 1997

COMMANDANT INSTRUCTION M16247.3B

Subj: BOARDING OFFICER/BOARDING TEAM MEMBER PERSONAL  
QUALIFICATION STANDARD (PQS)

1. PURPOSE. This manual is promulgated to establish procedures and guidance to qualify personnel as Coast Guard Boarding Officers and Boarding Team Members.
2. ACTION. Area and district commanders, commanders of maintenance and logistics commands, and unit commanding officers shall ensure that the provisions of this manual are followed in conducting unit law enforcement training programs.
3. DIRECTIVES AFFECTED. COMDTINST M16247.3A dated 20 February 1992 is canceled.
4. DISCUSSION. All unit commanders shall use this instruction to qualify and recertify boarding officers and boarding team members. This instruction has been revised and updated to give unit commanders greater responsibility and discretion in establishing the minimum requirements for boarding team member and boarding officer qualification.

Minimum requirements for certification and recertification as boarding officer or boarding team member are prescribed within this manual. All units must meet these minimum requirements. Some tasks may be waived by unit commanders for boarding team members with limited roles and responsibilities. Interim boarding team member qualifications, subject to specific guidelines, may be granted to facilitate "on-file-job" training. Frequencies may be increased for a specific area of operation. Additional guidance and detailed procedures are outlined in the Instructions section of this manual. Any questions concerning this manual should be directed to Commandant (G-OPL).

4. a. All prospective boarding team members and boarding officers who have not been previously qualified shall comply with this instruction.
  - b. Boarding officers and boarding team members who are currently qualified under the previous PQS system (COMDTINST M16247.3A) must comply with the provisions of this instruction when recertifying.
  - c. The Personal Qualification Standard (PQS) Standard Answer Book (SAB), COMDTINST M16247.7, should be used as the reference for standard answers to PQS items in sections one through three of this instruction.
5. SUMMARY OF CHANGES. This PQS is a complete rewrite of the previous edition. It has been reformatted and includes substantive changes. See Enclosure (1) for a summary of the significant changes found within this manual.
  6. CHANGES. Subsequent changes will be issued as Commandant Notices.
  7. FORMS/REPORTS. There are no Coast Guard forms required for this manual.

/s/ JAMES D. HULL  
Director of Operations Policy

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**Enclosure One**

Enclosure One

Encl-1 thru Encl-5

## **Instructions**

- Introduction** The Boarding Officer/Boarding Team Member Personal Qualification Standard (BO/BTM PQS) has been revised and updated to allow for increased discretion by unit commanders in establishing unit and member specific qualification requirements for personnel assigned to boarding duties.
- Who is required to use this PQS?** All commands shall use this instruction to qualify boarding officers and boarding team members. This instruction shall also be used to recertify previously certified personnel.
- What tasks are needed?** CO/OICs should review all four sections of PQS tasks to determine which tasks should be required for personnel at their unit. This determination should take into consideration the roles and responsibilities personnel are expected to meet during actual boardings, as well as mission related tasks (e.g., SEER generation, Alco Sensor III calibration, IPC Administrators.)
1. Section One contains tasks applicable to boarding team member duties.
  2. Section Two contains tasks applicable to boarding officer duties.
  3. Section Three contains specialty/optional tasks which may be applicable to boarding officer duties.
  4. Section Four contains tasks applicable to fisheries boarding officer duties for the specific areas of operation.
- What tasks are required for BTMs seeking initial certification?** All tasks in Section One (tasks 1-01 through 1-23) are Boarding Team Members (BTMs) tasks.
1. Tasks 1-01 through 1-12, 1-19, 1-20 and 1-22 are required for all BTMs. Tasks 1-13 through 1-18, 1-21 and 1-23 may be waived by the CO/OIC for those BTMs who will not perform certain functions during boarding operations.
  2. Additional tasks from Sections Two, Three, or Four or locally developed PQS tasks may be required to ensure mission success.
  3. BTMs shall not be assigned duties which they are not certified to perform.

**Instructions, Continued.**

**What tasks are required for BOs seeking initial certification?** Boarding Officers (BOs) must complete all tasks in Sections One and Two. Additional tasks from Section Three and Four, or locally developed PQS tasks may be required.

NOTE: In many cases CO/OICs will need to require selected personnel to complete one or more tasks from Section Three or Four to meet unit obligations (e.g., Alco Sensor III calibration, BWI enforcement, O.C. Pepper Spray, Fisheries Offenses).

**Recertification requirements** Recertification may only be completed within 2 months of the month of recertification. For example, if a BTM was initially certified on 16 January 96, the initial certification month is January 96. The first annual recertification month will be January 97 so the member may not be recertified in any task prior to November 96.

1. Recertification requirements are included in the title block of each task, and the Recertification Check Off Record.
2. CO/OICs may require additional recurring tasks or increase the frequency for any or all recurring tasks.

**Waiver authority** Tasks 1-13 through 1-18, 1-21 and 1-23 are suggested tasks for BTMs which may be waived by the unit commander. CO/OICs may not delegate their waiver authority.

1. Waivers should only be granted to those BTMs who will be assigned limited roles and responsibilities during boarding operations.
2. Waivers must be carefully considered, and shall only be granted to individuals on a case by case basis.
3. Waivers must be dated and initialed by the CO/OIC, and "Waiver Granted" noted on the task page and Task Accomplishment Record.
4. BTMs shall be specifically informed of the restrictions which are imposed as a result of the waivers granted.
5. BTM certification letters must identify those tasks which have been waived.

Maritime Law Enforcement  
Personal Qualification Standards  
**Instructions, Continued.**

**Waiver  
restriction**

Granting a waiver will preclude the BTM from performing certain tasks which might normally be performed if the task(s) were not waived. For example a waiver of the:  
Handcuffing task would restrict the BTM's involvement in handcuffing arrested subjects or restraint of persons in handcuffs without effecting an arrest.  
Tactical procedures task would restrict the BTM's involvement in any duties which might require the use of tactical techniques (i.e., conducting searches, ISIs or inspections inside the skin of the ship).

**Interim  
certification**

An interim BTM certification is allowed for the timely, temporary certification of BTMs requiring additional training for final certification.

1. CO/OICs may grant interim BTM certifications to those persons who have completed tasks 1-01 through 1-12, 1-19 and 1-22, and received a positive recommendation for interim certification by the senior boarding officer.
2. Interim BTM certification letters must identify all additional tasks required and a deadline for final certification, and specify that the member has the necessary temperament and judgment to carry weapons in the performance of duties as an interim BTM.

**Region  
specific  
mission  
requirements**

Region specific mission requirements (e.g., living marine resource enforcement) may require the development of additional PQS tasks. CO/OICs are strongly encouraged to identify mission areas not addressed by this manual and develop additional PQS tasks to ensure ELT mission success.

**What is  
a JPC  
administrator**

JPC Administrators will be required to evaluate and instruct personnel using the new judgmental pistol course videotape.

1. JPC administrators will be required to be certified in writing by the CO/OIC after completing task 3-09 in addition to those PQS tasks required for BO certification.
2. The/PC administrator certification is in addition to the boarding officer qualification.



**Instructions, Continued.**

**Getting the  
PQS signed  
off**

Performance criteria and tasks shall only be signed off by command designated unit PQS instructors.

1. PQS instructors should be experienced, qualified boarding officers who have demonstrated the ability to evaluate and instruct personnel in the performance criteria established by this PQS.
2. PQS instructors must be graduates of the Boarding Officer Course (after 01 September 1993), although, this requirement may be waived for individuals assigned to MLE training activities.
3. All PQS instructors must be command designated.
4. PQS instructors should be strongly cautioned that members must actually demonstrate their ability to accomplish the particular tasks prior to being signed off.

**PQS  
documentation**

All Coast Guard personnel assigned to boarding duties should be given a copy of this manual.

1. Certifications are to be documented on the consolidated letter of qualification contained in COMDTNOTE 16114 of 18 September 1991, or by using one of the sample letters of qualification enclosed in this instruction.
2. Qualifications will be documented in the member's training record.
  - a. Any failure to qualify should be documented, delineating the areas of improvement required prior to qualification, and entered into the member's training record.
  - b. Completed PQS books (including the previous PQS COMDTINST 16247.3A, if applicable) shall be maintained in the member's training record. Copies of this PQS, whether used for initial certification or recertification, are required to be maintained in every instance.

Maritime Law Enforcement  
Personal Qualification Standards  
**Instructions, Continued.**

- Task accomplishment record** A Task Accomplishment Record is provided to assist in tracking the progress of personnel working towards qualification.
1. Performance criteria for individual tasks shall be signed off by PQS instructors on the task record.
  2. Tasks may not be signed off until all performance criteria have been completed.
  3. The task accomplishment record signature verification sheet shall be completed by all PQS instructors signing off either the performance criteria or the task accomplishment record.
- Recertification checkoff record** The Recertification Checkoff Record is provided to assist in tracking the progress of personnel working towards recertification.
1. Recertification tasks may not be signed off until all performance criteria for the task have been met.
  2. The "RECERT COMPL." block shall not be signed off until the member has completed all recertification tasks.
  3. The signature verification sheet for the recertification checkoff record shall be completed by all PQS instructors signing off recertification tasks.
- Qualification boards** The Unit Law Enforcement Qualification Board (LEQB) is to be maintained consisting of a minimum of three people, including the unit operations officer/law enforcement officer, and a senior qualified boarding officer. The LEQB must be designated in writing by the CO/OIC. The LEQB should:
1. Review the prospective BO/BTMs PQS to ensure all required tasks are completed in accordance with this instruction; and
  2. Test the candidate's qualifications and ability to perform those law enforcement duties he/she will be required to perform at the unit by conducting a question and answer session and/or by conducting mock boardings.

**Instructions, Continued.**

**Final  
certification**

After receiving the written recommendation of the Law Enforcement Qualification Board, the CO/OIC must certify that the member is:

1. Fully qualified to perform the duties of boarding team member or boarding officer; and
2. Has the necessary temperament and judgment to carry weapons in the performance of those duties.

Boarding officers must be E-4 or above.

**Certification Requirements**

- Currently qualified** Boarding officers and boarding team members who are currently qualified under the previous PQS system (COMDTINST M16247.3A) must complete the requirements as set forth in this instruction for recertification.
1. Unit commanders may require members to complete tasks in addition to the minimums prescribed for recertification in this instruction.
  2. Recertification must be completed in accordance with the frequencies set forth in this instruction.
  3. A copy of the previously completed PQS (COMDTINST M16247.3A) and this PQS shall be maintained in the member's unit training record.
- Newly assigned with current qualifications** Newly assigned personnel who were qualified at their previous unit must:
1. Complete any sections of this PQS system (COMDTINST M16247.3A) and any additional sections of this PQS which the unit commander determines to be the minimum required for recertification; and
  2. Be recommended for certification by the unit's Law Enforcement Qualification Board; and
  3. Receive final written certification from the CO/OIC.
  4. All recertification tasks must be completed in accordance with this instruction.
  5. A copy of the previously completed PQS (COMDTINST M16247.3A) and this PQS shall be maintained in the member's unit training record.
- Previously qualified with lapsed qualifications** Personnel who were qualified under the previous PQS system (COMDTINST M16247.3A) or this PQS (COMDTINST M16247.3B) and whose certifications have lapsed must:
1. Complete all recertification tasks and all sections of this PQS which the unit commander determines to be the minimum required for recertification; and
  2. Be recommended for recertification by the unit's Law Enforcement Qualification Board; and

**Certification Requirements**

**Previously  
qualified with  
lapsed  
qualifications**  
(continued)

3. Receive final written certification from the CO/OIC.
4. Copies of the previously completed PQS (COMDTINST M16247.3A) and this PQS shall be maintained in the member's unit training record.

**No previous  
qualification**

Personnel who were not qualified under the previous PQS systems (COMDTINST M16247.3A) must:

1. Complete all required tasks for initial certification as boarding team member or boarding officer and any additional sections of this PQS which the unit commander determines to be required; and
2. Be recommended for certification by the unit's Law Enforcement Qualification Board; and
3. Receive final written certification from the commanding officer/officer in charge.
4. A copy of this PQS shall be maintained in the member's unit training record.

**Interim BTM  
qualification**

Personnel who were not qualified under the previous PQS system (COMDTINST M16247.3A) and those persons whose qualifications have lapsed may receive an interim qualification by:

1. Completing tasks 1-1 through-12, 1-19, 1-22, and any other tasks the unit commander determines to be the minimum required for interim qualification; and
2. Be recommended for interim qualification by the unit's operations officer or law enforcement officer; and
3. Receive written interim certification from the commanding officer/officer in charge.
4. A copy of this PQS shall be maintained in the member's unit training record.

From: \_\_\_\_\_ CO/OIC

To: \_\_\_\_\_ Member

Ref: (a) COMDTINST M16247.3B  
(b) COMDTINST M16247.1 (series)

Subj: INTERIM BOARDING TEAM MEMBER CERTIFICATION

\_\_\_\_\_ Rank, Name, SSN \_\_\_\_\_ has completed BO/BTM PQS tasks 1-01 through 1-12, 1-19, 1-22 in accordance with reference (a) and I have found his/her performance to be satisfactory. I recommend that he/she be certified as an Interim Boarding Team Member. He/She has been advised that to be recommended for certification as a fully qualified USCG Maritime Law Enforcement Boarding Team Member he/she must:

1. Complete tasks \_\_\_\_\_ Required PQS Tasks in the manner prescribed by reference (a); and
2. Be recommended for final certification by the Law Enforcement Qualification Board.

\_\_\_\_\_ Final Certification Date \_\_\_\_\_ has been determined to be the date on which all requirements for final certification must be completed.

RECOMMENDED \_\_\_\_\_ DATE  
(Operations Officer)

I have examined your qualifications as required by references (a) and (b) and certify that you are qualified as an interim boarding team member. I also am personally satisfied that you possess the judgment and temperament required to carry weapons in the performance of those duties. This certification shall remain in effect until the date on which all requirements for final certification must be completed, as specified above.

Commanding Officer/Officer in Charge

From: \_\_\_\_\_ CO/OIC

To: \_\_\_\_\_ Member

Ref: (a) COMDTINST M16247.3B  
(b) COMDTINST M16247.1 (series)

Subj: BOARDING TEAM MEMBER CERTIFICATION

Having observed \_\_\_\_\_ Rank, Name, SSN  
perform practical exercises, and having examined him/her during a board of  
review in accordance with reference (a), and found his/her performance to be  
satisfactory, it is recommended that he/she be certified as having fulfilled  
the Personal Qualification Standard as a USCG Maritime Law Enforcement  
Boarding Team Member.

RECOMMENDED \_\_\_\_\_ DATE  
(Senior Boarding Officer - other than OPS Officer)

RECOMMENDED \_\_\_\_\_ DATE  
(Operations Officer)

RECOMMENDED \_\_\_\_\_ DATE  
(Executive Officer/XPO)

I have examined your qualifications as required by references (a) and (b) and  
certify that you are qualified as a boarding team member. I also am  
personally satisfied that you possess the judgment and temperament required  
to carry weapons in the performance of those duties.

Commanding Officer/Officer in Charge

From: \_\_\_\_\_ CO/OIC

To: \_\_\_\_\_ Member

Ref: (a) COMDTINST M16247.3B  
(b) COMDTINST M16247.1 (series)

Subj: BOARDING TEAM MEMBER CERTIFICATION - WAIVER(S) GRANTED

Having observed \_\_\_\_\_ Rank, Name, SSN perform practical exercise, and having examined him/her during a board of review in accordance with reference (a), and found his/her performance to be satisfactory, it is recommended that he/she be certified as having fulfilled the Personal Qualification Standard as a USCG Maritime Law Enforcement Boarding Team Member.

\_\_\_\_\_ Rank, Name \_\_\_\_\_ is aware of the restrictions imposed by the waiver(s) granted.

RECOMMENDED \_\_\_\_\_ DATE  
(Senior Boarding Officer - other than OPS Officer)

RECOMMENDED \_\_\_\_\_ DATE  
(Operations Officer)

RECOMMENDED \_\_\_\_\_ DATE  
(Executive Officer/XPO)

I have examined your qualifications as required by references (a) and (b) and certify that you are qualified as a boarding team member. I also am personally satisfied that you possess the judgment and temperament required to carry weapons in the performance of those duties.

Because tasks \_\_\_\_\_ have been waived you are specifically prohibited from performing tasks during boarding operations which would require the use of skills required by these tasks.

Commanding Officer/Officer in Charge



From: \_\_\_\_\_ CO/OIC

To: \_\_\_\_\_ Member

Ref: (a) COMDTINST M16247.3B  
(b) COMDTINST M16247.1 (series)

Subj: BOARDING OFFICER CERTIFICATION

Having observed \_\_\_\_\_ Rank, Name, SSN perform practical exercises, and having examined him/her during a board of review in accordance with reference (a), and found his/her performance to be satisfactory, it is recommended that he/she be certified as having fulfilled the Personal Qualification Standard as a USCG Maritime Law Enforcement Boarding Officer.

RECOMMENDED \_\_\_\_\_ DATE  
(Senior Boarding Officer - other than OPS Officer)

RECOMMENDED \_\_\_\_\_ DATE  
(Operations Officer)

RECOMMENDED \_\_\_\_\_ DATE  
(Executive Officer/XPO)

I have examined your qualifications as required by references (a) and (b) and certify that you are qualified as a boarding officer. I am personally satisfied that you possess the judgment and temperament required to carry weapons in the performance of those duties. I also certify that in the performance of those duties, you are authorized to issue written warnings and violations, as well as terminate the voyage of unsafe vessels, as specified in policies and procedures established by reference (b).

Commanding Officer/Officer in Charge

3000  
Date:

From: \_\_\_\_\_ CO/OIC

To: \_\_\_\_\_ Member

Ref (a) COMDTINST M16247.1 (series)  
(b) COMDTINST M16247.3B  
(c) COMDTINST 3574.5 (series)

Subj: JUDGMENTAL PISTOL COURSE ADMINISTRATOR

I have examined your qualifications as required by references (a) and (b) and certify that you are qualified as a Judgmental Pistol Course Administrator.

I am personally satisfied that you possess the judgment and maturity required to evaluate personnel assigned to this unit in all aspects of the Coast Guard's use of force policy.

You shall comply with references (a) and (c) in evaluating the ability of personnel assigned to this unit to make appropriate use of force decisions in accordance with the Coast Guard's use of force policy.

Commanding Officer/Officer in Charge

## BO/BTM PQS INITIAL TASK ACCOMPLISHMENT RECORD

### BOARDING TEAM MEMBER

BO/BTM TASK	Date Started	Date Completed	Instructor Initials
1-01			
1-02			
1-03			
1-04			
1-05			
1-06			
1-07			
1-08			
1-09			
1-10			
1-11			
1-12			
1-13			
1-14			
1-15			
1-16			
1-17			
1-18			
1-19			
1-20			
1-21			
1-22			
1-23			

UNIT NAME: \_\_\_\_\_

TRAINEE NAME: \_\_\_\_\_

### BOARDING OFFICER

BO/BTM TASK	Date Started	Date Completed	Instructor Initials
2-01			
2-02			
2-03			
2-04			
2-05			
2-06			
2-07			
2-08			
2-09			

### SPECIALTY/OPTIONAL TASKS

BO/BTM TASKS	Date Started	Date Completed	Instructor Initials
3-01			
3-02			
3-03			
3-04			
3-05			
3-06			
3-07			
3-08			
3-09			
3-____*			
3-____*			
3-____*			
3-____*			

\*NOTE: Additional region specific optional tasks which may be added can be recorded on this page ("3 - \_\_\_\_").

**INSTRUCTOR SIGNATURE VERIFICATION FOR INITIAL  
CERTIFICATION**

RANK/ RATE	SIGNATURE/ PRINT NAME	SSN	INITIALS	UNIT

REMARKS:

## BO/BTM PQS RECERTIFICATION CHECKOFF RECORD

MONTH OF INITIAL  
CERTIFICATION:

RECERT TASK	6 Months Date/Init	12 Months Date/Init	18 Months Date/Init	24 Months Date/Init	30 Months Date/Init	36 Months Date/Init	42 Months Date/Init
1-01	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX
1-02							
1-03	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX
1-04							
1-05	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX
1-08	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX
1-09	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX
1-10	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX
1-11	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX
1-12	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX
1-13	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX
1-15	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX
1-16	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX
1-17	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX
1-18	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX
1-19	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX
3-04	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX
3-08							
RECERT COMPL.							

UNIT NAME: \_\_\_\_\_

TRAINEE NAME: \_\_\_\_\_

**INSTRUCTOR SIGNATURE VERIFICATION FOR RECERTIFICATION**

RATE	SIGNATURE/ PRINT NAME	SSN	INITIALS	UNIT
<b>REMARKS:</b>				

Section One

Boarding Team Member  
Minimum Qualification Requirements



1-01 Physical Fitness Standards (Freq: Annual)				Date	Initial
1. Arm and Shoulder Strength (Push-ups)					
2. Abdominal and Trunk Strength (Sit-ups)					
3. Flexibility (Sit and Reach)					
4. Endurance (Run or Swim)					
FITNESS STANDARDS					
	Push-ups	Sit-ups	Sit and Reach	1.5 Mile Run	12 Minute Swim
<b>Males</b>					
under 30	29	38	16.5"	12:51	500 yds.
30 to 39	24	35	15.5"	13:36	450 yds.
40 to 49	18	29	14.25"	14:29	400 yds.
<b>Females</b>					
under 30	23	32	19.25"	15:26	400 yds.
30 to 39	19	25	18.25"	15:57	350 yds.
40 to 49	13	20	17.25"	16:58	300 yds.

1-02 M9 Weapons Certification (Freq: 6 months)		Date	Initial
1. Present documentation showing completion of the following:			
(a) Basic Marksmanship Course			
(b) Practical Pistol Course			
(c) Judgmental Pistol Course			
2. Complete M9 PQS (COMDTINST M8370.11)			
<b>Instructor Note:</b> The PQS instructor must certify completion of the above listed tasks by viewing the member's small arms training record.			

1-03 Explain Authority and Jurisdiction (Freq: Annual)		Date	Initial
1. Demonstrate the ability to explain to the boating public your authority for conducting a boarding.			
2. Explain the scope of your responsibilities and the jurisdictional limitations related to the various types of boardings conducted at your unit.			

1-04 Explain the use of Force Continuum (Freq: 6 months)		Date	Initial
1. Describe in your own words the Coast Guard's use of force policy.			
2. Explain the six levels of the use of force continuum.			
3. Explain when it is appropriate to draw a weapon.			
4. Explain and define the elements that must exist prior to the use of deadly force.			



Section One

Boarding Team Member  
Minimum Qualification Requirements

<b>1-04 Explain the use of Force Continuum (Continued)</b>	<b>Date</b>	<b>Initial</b>
5. Explain the Coast Guard's policy concerning the use of warning shots by a member of a boarding team.		

<b>1-05 Explain Tactical Concepts (Freq: Annual)</b>	<b>Date</b>	<b>Initial</b>
1. Explain tactical concepts:		
(a) Reactionary gap		
(b) Line of fire		
(c) Triangulation		
(d) Observation		
(e) Cover and concealment		
(f) Fatal funnel		
(g) Weapons awareness		
(h) Personal contact and cover		
(i) Survival contingency plan		

<b>1-06 Demonstrate Officer Contact (Level 1)</b>	<b>Date</b>	<b>Initial</b>
1. Demonstrate the wearing of the proper uniform and required law enforcement and safety equipment when acting as a boarding team member.		
2. Demonstrate the Interview Stance.		
3. Explain the positive and negative effects your appearance, bearing, and attitude can have when dealing with the public.		
4. Explain how the appropriate use of verbal commands and good communication skills can affect public relations.		
5. Explain the Coast Guard's policy on accepting gratuities and how it affects command presence.		

<b>1-07 Give A Verbal Command (Level 2)</b>	<b>Date</b>	<b>Initial</b>
1. Give a verbal command using a clear, firm, authoritative voice.		
2. Give a verbal command indicating the consequences of non-compliance.		
3. Explain how verbal commands can escalate or de-escalate a situation.		

<b>1-08 Demonstrate Level 3 Tactics (Freq: Annual)</b>	<b>Date</b>	<b>Initial</b>
1. Explain when the use of soft control techniques is appropriate.		



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<b>1-08 Demonstrate Level 3 Tactics</b>	<b>(Continued)</b>	<b>Date</b>	<b>Initial</b>
2. Demonstrate the escort position.			
3. Demonstrate three of the following pressure point control techniques:			
♦ Infra-orbital nerve			
♦ Hypoglossal nerve			
♦ Mandibular nerve			
♦ C-clamp			
♦ Jugular notch			
4. Demonstrate the transport wristlock.			

<b>1-09 Demonstrate Level 4 Tactics</b>	<b>(Freq: Annual)</b>	<b>Date</b>	<b>Initial</b>
1. Explain when the use of Hard Control Techniques are appropriate.			
2. Identify the "target areas" for Hard Control (Level 4) Techniques.			
3. Demonstrate the following Hard Control active countermeasures:			
(a) Three upper body techniques			
(b) Three lower body techniques			
4. Demonstrate a takedown.			

<b>1-10 Demonstrate Expandable Baton Tactics (Level 5)</b>	<b>(Freq: Annual)</b>	<b>Date</b>	<b>Initial</b>
1. Explain when the use of an impact weapon is appropriate.			
2. Demonstrate the ready and loaded position with an open and closed baton.			
3. Demonstrate strikes to the target areas with an open baton.			
4. Demonstrate strikes to the target areas with a closed baton.			

<b>1-11 Demonstrate Level 1-5 Tactics</b>	<b>(Freq: Annual)</b>	<b>Date</b>	<b>Initial</b>
1. Demonstrate the ability to combine techniques, and use two-person tactics to control a subject.			

<b>1-12 Demonstrate Weapons Retention</b>	<b>(Freq: Annual)</b>	<b>Date</b>	<b>Initial</b>
1. Retain your holstered service pistol from a grab.			
2. Retain your drawn service pistol from a grab.			
3. Demonstrate the following:			
(a) Rear Escape			
(b) Front Choke Break			



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1-13 Remove a Weapon from a Cooperative Subject (Freq: Annual)	Date	Initial
1. Demonstrate the procedure to remove a weapon from a cooperative subject.		

1-14 Make a Found Weapon Safe	Date	Initial
1. Explain procedures to make a found weapon safe.		

1-15 Handcuff a Subject (Freq: Annual)	Date	Initial
1. Discuss the situations and explain the procedures for restraining a subject in handcuffs without effecting an arrest.		
2. Explain your responsibilities for a handcuffed subject.		
3. Handcuff a non-resisting subject:		
(a) In the standing position		
(b) In the kneeling position		
(c) In the prone position		
(d) In the offside position		
4. Handcuff a resisting subject.		
(a) Iron wristlock takedown		
(b) Iron wristlock takedown/the whip		
5. Remove handcuffs from a subject.		

1-16 Conduct a Frisk Search (Freq: Annual)	Date	Initial
1. Explain the purpose and scope of a frisk search.		
2. Frisk search a subject.		

1-17 Conduct a Search Incident to Arrest (Freq: Annual)	Date	Initial
1. Explain the purpose and scope of a search incident to arrest.		
2. Conduct a search incident to arrest:		
(a) On a kneeling subject		
(b) On a prone subject		
3. Explain the Coast Guard's policy concerning strip and body cavity searches.		

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<b>1-18 Demonstrate Tactical Procedures</b>	<b>(Freq: Annual)</b>	<b>Date</b>	<b>Initial</b>
1. Demonstrate the following tactical procedures with weapon drawn and weapon holstered:			
(a) Entering a compartment			
(b) Moving through passageways			
(c) Securing doorways and hatches			
(d) Tactical lighting			
(e) Moving up or down ladders			
(f) Tactical communications			
(g) Quick peek			
(h) Use of an inspection mirror			
(i) Slicing the pie			
2. Explain how tactical procedures can be used in both high and low threat environments.			
3. Demonstrate directing a suspect out of a compartment.			

<b>1-19 De-escalate a Hostage Situation</b>	<b>(Freq: Annual)</b>	<b>Date</b>	<b>Initial</b>
1. Explain actions you can take to increase your probability of survival as a hostage.			
2. Explain actions you can take as a boarding team member to increase the probability of survival for a hostage.			

<b>1-20 Confined Space Entry</b>	<b>Date</b>	<b>Initial</b>
1. Describe the characteristics of a confined space.		
2. Explain the Coast Guard's policy concerning confined space entry .		
3. Demonstrate the ability to use all rescue and support equipment related to confined space entry that is appropriate for your duties at your unit.		

<b>1-21 Complete an Initial Safety Inspection (ISI)</b>	<b>Date</b>	<b>Initial</b>
1. Explain when it is appropriate to conduct a basic and extended Initial Safety Inspection (ISI).		
2. Describe the scope of a basic ISI.		
3. Explain the difference between an ISI and a search.		
4. Conduct an extended ISI for:		



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<b>1-21 Complete an Initial Safety Inspection (ISI)</b>	<b>Date</b>	<b>Initial</b>
(a) Weapons.		
(b) Unaccounted-for persons		
(c) Identification of safety hazards		

<b>1-22 Discuss Active Information Gathering</b>	<b>Date</b>	<b>Initial</b>
1. Discuss with the boarding officer the methods for, and importance of, active information gathering and reporting.		

<b>1-23 Write a Statement</b>	<b>Date</b>	<b>Initial</b>
1. Write a statement.		

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2-01 Authority and Jurisdiction	Date	Initial
1. Explain or define:		
(a) Authority		
(b) 14 U.S.C. 89		
(c) Jurisdiction as it applies to:		
(1) Location		
(2) Person/Vessel		
(3) Offense		
2. Define and explain the jurisdictional limitations for those maritime areas applicable to your unit:		
(a) High Seas		
(b) Internal Waters		
(c) Exclusive State Waters		
(d) Unenclosed Portions of the Great Lakes		
(e) Navigable and Territorial Waters of the U.S.		
(f) Special Maritime and Territorial Jurisdiction of the U.S.		
(g) Territorial Sea		
(h) Exclusive Economic Zone		
(i) Customs Waters		
(j) Land or water not within or between any of the 50 states		
(k) Contiguous Zone		
(l) Foreign Territorial Waters		
3. Explain the Limitations of:		
(a) Consensual Boarding		
(b) Statement of No Objection		
4. Explain which vessels are exempt from U.S. Jurisdiction.		
5. Explain diplomatic immunity.		
6. Explain possible indicators of a stateless vessel.		



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2-02 Identify Criminal Violations	Date	Initial
1. Using references, for each of the laws listed below:		
◆ Explain the elements that constitute a violation		
◆ Give an example of a violation		
◆ Explain whether it is a felony or misdemeanor		
◆ List the appropriate actions		
(a) 18 U.S.C. 111 Assault on a Federal Officer		
(b) 18 U.S.C. 113 Assault within the SMTJ		
(c) 19 U.S.C. 70 Hindrance of a boarding officer		
(d) 31 U.S.C. 5316 Exporting/Importing Monetary Instruments		
(e) 19 U.S.C. 1703 Outfitting for smuggling and hidden compartments		
(f) 18 U.S.C. 2275 Scuttling		
(g) 18 U.S.C. 201 Bribery of a Public Official		
(h) 18 U.S.C. 661 Theft within the SMTJ		
(i) 18 U.S.C. 2314 Transportation of Stolen Goods		
(j) 8 U.S.C. 1324 Illegal Alien Smuggling		
(k) 46 U.S.C. 1903 Maritime Drug Law Enforcement Act		
(l) 21 U.S.C. 844 Simple Possession		
(m) 18 U.S.C. 2199 Stowaways		
(n) 14 U.S.C. 88(c) False Distress		
(o) 19 U.S.C. 1581(d) Failure to Stop		
(p) 46 U.S.C. 8103 Command of a U.S. Vessel by an Alien		

2-03 Identify Weapons-Related Offenses	Date	Initial
1. Describe the types of prohibited weapons.		
2. Describe what persons are prohibited from possessing firearms.		
3. Explain the requirements to lawful possession of prohibited weapons.		
4. State the minimum barrel and overall length restrictions of a:		
(a) Shotgun		
(b) Rifle		
5. Measure a:		
(a) Shotgun		

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2-03 Identify Weapons Related Offenses (Continued)	Date	Initial
(b) Rifle		
6. Given a weapon, conduct a test to determine whether or not it is an automatic weapon.		
7. Explain the Coast Guard's policy concerning the recording of weapon serial numbers.		

2-04 Explain the Boarding Progression	Date	Initial
1. Explain your initial actions upon embarkation of a vessel.		
2. Explain the progression or actions to be taken to determine the status of the vessel and enforce all applicable laws and regulations.		
3. Explain debarkation procedures.		

2-05 Make Pre-boarding Preparations	Date	Initial
1. Explain how pre-boarding observations are critical to proper boarding execution.		
2. Ask pre-boarding questions.		
3. Conduct an intelligence check on a vessel and operator.		
4. Conduct pre-boarding brief.		
5. Explain the difference between a consensual, special arrangement, and U.S. flag boarding.		

2-06 Conduct a Boarding Using the CG-4100 and CG-4100S	Date	Initial
1. Explain when each of the following forms must be used:		
(a) CG-4100 (Boarding Report)		
(b) CG-4100S (Supplemental Boarding Report)		
2. Using references, for each of the following possible violations:		
◆ Demonstrate the ability to determine compliance (i.e., conduct vessel/equipment inspection)		
◆ Communicate with and educate the boater		
◆ Explain the enforcement/documentation options (i.e., warning, violations, termination)		
(a) 46 CFR 67.313 Documentation		
(b) 33 CFR 173.27 Numbering		
(c) 46 CFR Part 2 Certificate of Inspection		



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2-06 Conduct a Boarding Using the CG-4100 and CG-4100S (Continued)	Date	Initial
(d) 33 CFR 175.15 Personal Flotation Device 46 CFR 25.25		
(e) 33 U.S.C. 2033 Sound Producing Device 33 U.S.C. 1602 (Rule 33)		
(f) 33 U.S.C. 2033 Bell 33 U.S.C. 1602 (Rule 33)		
(g) 46 CFR 25.30 Fire Extinguisher		
(h) 46 CFR 25.35 Backfire Flame Control		
(i) 46 CFR 25.40 Ventilation 33 CFR 175.201 33 CFR 177.07(d)		
(j) 33 CFR 159.7 Marine Sanitation Devices (MSD)		
(k) 33 CFR 151.7 Installed Toilet and No MSD Installed		
(l) 33 CFR 155.450 Pollution Placard not Posted		
(m) 33 CFR 151.59 Garbage Placard not Posted		
(n) 33 CFR 151.57 Waste Management Plan		
(o) 33 U.S.C. 2020 Navigation/Anchor Lights 33 U.S.C. 1602 (Rule 20) 33 CFR 177.07(a)		
(p) 33 CFR 175.110 Visual Distress Signals 33 U.S.C. 1602 (Rule 37)		
(q) 46 U.S.C. 2302(a/b) Negligent/Grossly Negligent Operation		
(r) 46 U.S.C. 2302(c) Intoxicated Operation 33 CFR Part 95		
(s) 33 CFR 177.05 Failure to Terminate		
(t) 46 U.S.C. 4308 Unsafe Conditions Creating an Especially Hazardous Condition		
(1) Overloaded Vessel (33 CFR 177.07)		
(2) Manifestly Unsafe Voyage (33 CFR 177.07)		
(3) Fuel Leak from Either Fuel System or Engine (33 CFR 177.07(c))		
(4) Accumulation of Fuel in Bilges (33 CFR 177.07(c))		
(5) Hazardous Bars (33 CFR 177.07(b))		
(u) 33 CFR 84-90 Navigation Rules		



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2-06 Conduct a Boarding Using the CG-4100 and CG-4100S (Continued)	Date	Initial
(v) 33 CFR 155 Pollution Prevention Regs for Vessels		
(w) 33 CFR 151 Dumping Garbage (MARPOL Annex V)		
3. Complete the basic information blocks of the CG-4100 (Boarding Report).		
4. Complete the basic information blocks of the CG-4100S (Supplemental Boarding Report).		
5. Explain the procedures for documenting a violation, criminal or civil, not listed using the CG-4100 and CG-4100S (i.e., Using the "other" block).		
6. Explain the procedures and considerations used when:		
(a) Issuing a written warning		
(b) Citing a boater for:		
(1) A Violation		
(2) Negligent Operation		
(3) Grossly Negligent Operation		
(c) Terminating the use of a:		
(1) Recreational Vessel		
(2) Commercial Vessel		
7. Complete a CG-4100, CG-4100S and supporting documentation for each of the following:		
(a) Written Warning		
(b) Violation		
(c) Termination		
(d) Negligent/Grossly Negligent Operation		
(1) Observed		
(2) Reported		
8. Demonstrate the ability to collect, record, and report the information required to complete a:		
(a) Sighting and Boarding Report (SABR)		
(b) Tactical Query in LEIS II		
9. Explain to a boater the civil penalty process including:		
(a) Distribution of copies of the CG-4100		
(b) Who assesses the penalty		
(c) Appeal procedures		



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<b>2-06 Conduct a Boarding Using the CG-4100 and CG-4100S (Continued)</b>	<b>Date</b>	<b>Initial</b>
(d) Correction of discrepancies		

<b>2-07 Conduct a Search of a Vessel</b>	<b>Date</b>	<b>Initial</b>
1. Explain the following:		
(a) Articulate Suspicion		
(b) Search		
(c) Reasonable Expectation of Privacy		
(d) Probable Cause		
(e) Plain View		
2. Explain the limitations for:		
(a) Customs/Boarder Search		
(b) Probable Cause Search		
(c) Consent Search		
(d) Administrative Inspection		
3. Explain the consequences of an illegal search.		
4. Conduct a systematic search of vessel:		
(a) Discuss possible indicators of hidden compartments.		
(b) Demonstrate the techniques for determining the presence of a hidden compartment.		
5. Explain damage claim (SF-95) procedures to an operator.		

<b>2-08 Arrest a Subject</b>	<b>Date</b>	<b>Initial</b>
1. Define arrest.		
2. Explain the four elements of an arrest.		
3. Explain when an arrest may be made for a misdemeanor and for a felony.		
4. Explain when rights advice is issued.		
5. Issue a Rights Advice.		

<b>2-09 Prepare a Case File</b>	<b>Date</b>	<b>Initial</b>
1. Gather statements and supporting case file documentation.		
2. Complete a seizure tag.		

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2-09 Prepare a Case File (Continued)	Date	Initial
3. Make an inventory of items taken from a seized vessel and arrestees.		
4. Photograph the following:		
(a) Suspects		
(b) Evidence		
(c) Crime Scene		
5. Fill out photograph log.		
6. Establish a chain of custody.		
7. Document and transfer seized items and arrestees to another agency.		
8. Sketch a crime scene.		

Section Three

Specialty and Optional  
Minimum Qualification Requirements



3-01 Authority and Jurisdiction	Date	Initial
1. Explain the jurisdiction limitations of: <ul style="list-style-type: none"> <li>(a) Innocent Passage</li> <li>(b) Force Majeure</li> <li>(c) Hot Pursuit</li> <li>(d) Constructive Presence</li> </ul>		

3-02 Identify Personal Use Quantities Violations	Date	Initial
1. Explain the elements and limitations of a violation of 21 U.S.C. 844 (Simple Possession).		
2. Explain the procedure to process a personal use quantities case in your area of responsibility.		
3. Complete a Court Summons (Customs Form 364) for a:		
(a) Person		
(b) Vessel		
4. Complete a Summons to Appear (Customs Form 358).		

3-03 Demonstrate Use of a Substance ID Kit	Date	Initial
1. Demonstrate the use of a substance field test kit following manufacturer's instructions.		
Instructor Note: Field tests may be simulated when samples of controlled substances cannot be obtained.		

3-04 Demonstrate BWI Enforcement Procedures (Freq: Annual)	Date	Initial
1. Present documentation certifying satisfactory completion of the required 8 hour Boating While Intoxicated instruction (COMDTINST 16247.5).		
2. Complete a CG-4100 and CG 4100S and all other documentation required to properly document a BWI case as appropriate for your unit.		
Instructor Note: PQS instructors must certify completion of the above listed tasks by viewing the members small arms training record.		

3-05 Calibrate and Demonstrate Use of an ALCO Sensor III	Date	Initial
1. Conduct a calibration check of an ALCO Sensor III.		
2. Calibrate an ALCO Sensor III.		
3. Demonstrate the use of an ALCO Sensor III.		



Section Three

Specialty and Optional  
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3-06 Respond to an Asylum Request	Date	Initial
1. Describe the procedures to follow after receiving an asylum request.		
2. Describe what actions may be taken to protect an asylum seeker in the following situations:		
(a) On a U.S. vessel		
(b) On a U.S. vessel in foreign territory		
(c) On a foreign vessel on the high seas		
(d) On a foreign vessel in U.S. territory		

3-07 Use of a Chemical Irritant	Date	Initial
1. Explain when the use of a chemical irritant is appropriate.		
2. Discharge an inert substance at the facial area of a silhouette target within five seconds from a distance of no less than four feet.		
3. Be exposed to the O.C. chemical irritant you will be carrying.		
4. Demonstrate first aid procedures to treat an exposed subject.		
Instructor Note: When completing task 3-07(3): (1) The person being exposed must be accompanied by an HL qualified person and a safety observer. (2) First Aid equipment and "recovery" aids (e.g., ice, water, etc.) must be immediately available.		

3-08 Riot Shotgun Familiarization	(Freq: 6 months)		Date	Initial
1. Explain when it is appropriate to chamber a round in a Riot Shotgun.				
2. Present Documentation showing completion of:				
(a) Riot Shotgun Marksmanship Course				
(b) Judgmental Pistol Course (JPC)				
(c) COMDTINST 8370.11 (RSG PQS)				
3. Demonstrate long gun retention techniques.				

3-09 Judgmental Pistol Course Administrator	Date	Initial
1. Present documentation showing current Boarding Officer certification.		
2. Demonstrate the ability to correctly evaluate personnel in the proper application of the Coast Guard's use of force policy using the judgmental pistol course (JPC).		

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3-09 Judgmental Pistol Course Administrator (Continued)	Date	Initial
3. Explain the administrative actions required to properly document administration of the judgmental pistol course (JPC).		
4. Demonstrate the ability to properly document:		
(a) Successful completion of the JPC		
(b) Unsuccessful completion of the JPC		
5. Discuss with the unit commander your responsibility for fair and honest administration of the JPC for your unit.		

Section Four

Fisheries Boarding Officer  
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4-GEN Identify Fisheries Related Offenses	Date	Initial
1. Use the Commercial Fishing Industry Vessel Safety Act (CFIVSA) section of the Boarding Officer Job aid Kit (BOJAK) during a boarding of a fishing vessel.		
2. Explain the fishing gear and methods employed by the following fishing vessels: (a) Trawling (pelagic and non-pelagic) (b) Trolling (c) Hook and Line (d) Gill Netting (e) Pot/Trap Fishing (f) Purse Seining (g) Dredging (h) Jigging		
3. State one example of a violation of the following laws: (a) Magnuson Fisheries Conservation and Management Act (MFCMA) (b) Marine Mammal Protection Act (MMPA) (c) Lacey Act (d) Endangered Species Act (ESA) (e) Marine Protection, Research and Sanctuaries Act (f) Atlantic Tuna Convention Act, South Pacific Tuna Act		
4. Review two previously completed fisheries case packages.		
5. Describe the instances for which the following enforcement actions are appropriate and the procedures for each: (a) Verbal Warning (b) Written Warning (c) Summary Settlement (d) Fisheries Violation (e) Catch Seizure (f) Vessel Seizure		
6. Given a fisheries violation, list the elements of the violation and evidence needed to support the case.		



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Fisheries Boarding Officer  
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4-GEN Identify Fisheries Related Offenses (Continued)	Date	Initial
7. List the navigational evidence needed to support a position critical (closed area) violation.		
8. Given a scenario, complete an Enforcement Action Report (EAR) and an Offense Investigation Report (OIR).		
9. Complete the necessary fisheries information for a Sighting and Boarding Report (SABR).		
10. State the factors that could economically impact a fisherman if boarded.		
11. List distinguishing features used to differentiate between biological groupings of fish species (i.e. flatfish, billfish).		
12. Identify external anatomy features of fish needed to use a fish identification guide.		
13. Use a fish identification guide (key) to identify two fish from different biological groupings.		
14. Describe the measurements of fish/shellfish used to enforce applicable fishery regulations, and measure a fish from you AOR which has a length restriction.		
15. Explain the provisions of 50 CFR 620 (General Provisions for Domestic Fisheries).		
16. Give an example of a violation of 50 CFR 227, Threatens Fish and Wildlife, in your AOR.		
17. Explain the crew citizenship requirements for U.S. fishing vessels.		
18. Describe the responsibilities and chain of command of National Marine Fisheries Service (enforcement and management).		



Section Four

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4-NE Identify Fisheries Related Offenses in the Northeast Region		
Reference:	(a) 50 Code of Federal Regulations (b) Peterson Field Guide: Atlantic Coast Fishes (c) NOAA Technical Memorandum, NMFS-SEFSC-366, The Turtle Excluder Device (TED), A Guide to Better Performance. (d) First District Addendum to Jonathan Pubs (e) Fifth District Law Enforcement Bulletins (f) Coast Guard Maritime Law Enforcement Manual COMDTINST M16247.1A (g) 15 CFR 940 Stellwagon Bank National Marine Sanctuary (h) Anglers Guide to Sharks of the Northeast United States (American Littoral Society Publication, Highlands, NJ)	
Performance Criteria	Date	Initial
1. For the Fishery Management Plans applicable to your AOR (as delineated by state) complete the following: <ul style="list-style-type: none"> <li>- State fisheries and operator permit requirements</li> <li>- State catch and bycatch regulations</li> <li>- State minimum size limits</li> <li>- State gear restrictions</li> <li>- State prohibitions</li> <li>- State and explain open and closed seasons</li> </ul>		
(a) Atlantic Tuna Fisheries (ME to NC)		
(b) Summer Flounder (ME to NC)		
(c) Atlantic Bluefish (ME to NC)		
(d) Atlantic Swordfish (ME to NC)		
(e) Atlantic Billfishes (ME to NC)		
(f) Atlantic Coast Red Drum (NJ to NC)		
(g) American Lobster (ME to NC)		
(h) Atlantic Sea Scallops (ME to NC)		
(i) Northeast Multispecies (ME to NJ)		
(j) Ocean Quahog and Atlantic surf Clam (ME to NC)		
(k) Atlantic Mackerel, Squid and Butterfish (ME to NC)		
(l) Atlantic Striped Bass (ME to NC)		
(m) Atlantic Sharks (ME to NC)		
2. Explain the provisions of the Marine Mammal Protection program.		
(a) Identify goals and objectives of the program.		
(b) Identify marine mammal sighting priorities of the program.		



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Fisheries Boarding Officer  
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4-NE Identify Fisheries Related Offenses in the Northeast Region (Continued)	Date	Initial
(c) Articulate goals and objectives of the program.		
(d) Identify NMFS approved stranding networks responsible for your AOR		
(e) Identify the Stellwagon Banks National Whale critical habitats.		
(f) Articulate guidance that governs the disentanglement of marine mammals and turtles.		
3. State the provisions of the U.S./Canadian enforcement agreement.		
4. Describe the fisheries found in your AOR and the method of harvesting each fishery.		
5. Identify the standard boarding kit equipment needed to conduct a fisheries boarding in your AOR.		
6. Complete the following tasks while conducting a boarding:		
(a) Inspect required permits.		
(b) Inspect fishing vessel logs and ensure compliance.		
(c) Determine Days at Sea status.		
(d) Identify information required to process a position critical violation.		
(e) Complete the fishing vessel checklist used in your AOR.		
7. For mesh net gear complete the following:		
(a) Identify the types and nomenclature of fishing nets used in your AOR.		
(b) Demonstrate procedures for measuring a cod end and gill net.		
(c) Identify square mesh and diamond mesh cod ends and gill nets.		
(d) Describe illegal net configurations (e.g., net liners, twisted mesh and net strengtheners).		
(e) Complete a mesh measurement form.		
(f) Demonstrate procedures for inspecting a Fin Fish Excluder Device required for the Northern Shrimp Fishery.		
8. If Turtle Excluder Device (TED) Enforcement is applicable to your AOR, complete items 9 - 12 of the SE&GM section.		
9. For lobster pot gear complete the following:		
(a) Describe pot trawl marking.		
(b) Inspect pots for proper markings.		
(c) Measure escape panels and openings.		

Section Four

Fisheries Boarding Officer  
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4-NE Identify Fisheries Related Offenses in the Northeast Region (Continued)	Date	Initial
10. Identify the marking requirements on hook and line gear used in your AOR.		
11. For scallop dredge gear complete the following:		
(a) Measure a scallop dredge bag using a ring measuring plug.		
(b) Document scallop ring measurements on a measurement form.		
(c) Measure a scallop dredge to determine sweep width compliance.		
(d) Measure mesh net on a scallop dredge and document results.		
(e) Explain the definition of an illegal hanger on a scallop dredge.		
(f) Explain authorized scallop dredge modifications to target monkfish.		
12. For Ocean Quahog/Surf Clam vessels:		
(a) Identify properly tagged ocean quahog/surf clam cages.		
(b) Demonstrate the ability to question operator about NMFS call-in requirements.		
13. Demonstrate the ability to identify the species of fish and shellfish in your AOR from question 1.		
14. Demonstrate the ability to measure the size of various fish/shellfish in your AOR.		
15. Verify catch (weight, volume or number) and determine compliance with possession limits and bycatch for various fisheries.		
16. Identify the existing points of contact for NMFS, local and state agencies involved in Living Marine Resource enforcement in your AOR.		
17. Explain the following provisions of 15 CFR 940 (Stellwagon Bank National Marine Sanctuary).		
(a) Identify the goals and objectives of the Sanctuary.		
(b) Identify authorized fishing activity.		
(c) Articulate guidance that protects marine mammals and protected species associated with the Sanctuary.		
(d) Identify restrictions on diving activity and the protection of cultural resources within the Sanctuary.		
(e) Articulate guidance governing discharges/deposits of trash and debris.		
(f) Articulate guidance governing discharges/deposits of dredge material at the Massachusetts Bay Disposal Site.		
(g) Articulate the guidance concerning the oversight of research activities.		

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<b>4-SE&amp;GM: Identify Fisheries Related Offenses in the Southeast and Gulf of Mexico Regions</b>		
<p>Reference:</p> <ul style="list-style-type: none"> <li>(a)- 50 Code of Federal Regulations</li> <li>(b) Peterson Field Guide: Atlantic Coast Fishes</li> <li>(c) Peterson Field Guide: Coral Reefs</li> <li>(d) NOAA Technical Memorandum, NMFS-SEFSC-366, The Turtle Excluder Device (TED), A Guide to Better Performance.</li> <li>(e) NOAA Technical Memorandum, NMFS-SEFSC-338, A Field Guide to the Sharks Commonly Caught in Commercial Fisheries of the Southeastern United States.</li> <li>(f) Dr. Bob Shipp's Guide to the Fishes of the Gulf of Mexico, Robert Shipp.</li> </ul>		
Performance Criteria	Date	Initial
1. Describe the most common types of fishing vessels encountered in the Southeast Region, their gear configurations, and other visible clues which indicate the activity of the vessel.		
2. List the fisheries which require a federal fisheries permit; state the requirements for each.		
3. List the fisheries that require logs, record keeping or reporting; state the requirements for each.		
4. List the locations, boundaries, and specific regulations for each of the following National Marine Sanctuaries, Critical Habitat Areas and Areas of Particular Concern:		
(a) Key Largo Coral Reef Marine Sanctuary		
(b) Looe Key Marine Sanctuary		
(c) Flower Garden Banks Marine Sanctuary		
(d) Grays Reef Marine Sanctuary		
(e) Monitor Marine Sanctuary		
(f) Florida Keys Marine Sanctuary		
(g) Oculina Banks Area of Particular Concern		
(h) Northern Right Whale Critical Habitat Area - Southeast United States		
(i) Leatherback Sea Turtle Critical Habitat Area - Sandy Point, St. Croix		
5. Describe the purpose and requirements of the NMFS Observer Program.		
6. Describe the following traps and state the regulations for each.		
(a) Spiny Lobster		
(b) Sea Bass Trap		
(c) Golden Crab Trap		
(d) Stone Crab Trap		



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4- SE&GM: Identify Fisheries Related Offenses in the Southeast and Gulf of Mexico Regions (Continued)	Date	Initial
(e) Reef Fish Trap		
7. Describe the following hook and line gear and explain their uses.		
(a) Bandit Rig (electronic and manual)		
(b) Trolling		
(c) Demersal Longline		
(d) Pelagic Longline		
8. Describe the following dredges and explain their uses; state the requirements for each.		
(a) Hydraulic Dredge (Surf Clam/Ocean Quahog)		
(b) Dredge (Scallop)		
9. Demonstrate/Describe the proper method for suspending a TED for inspection.		
10. Determine whether a TED is top or bottom shooting.		
11. State the exemption for the use of TEDs.		
12. Demonstrate/Describe the procedures for inspecting the following TEDs, including allowable modifications; state the requirements for each.		
(a) Single Grid Hard TED		
(b) Hooped Hard TED		
(c) Special Hard TED		
(d) Morrison TED		
(e) Modified Morrison TED		
(f) Taylor TED		
(g) Andrews TED		
13. For each of the following Fishery Management Plans (FMPs), identify the Marine species regulated within each, and discuss the following:		
- Size requirements		
- Landing condition		
- Identifiable characteristics		
- Job aids used to assist in identification		
(a) Snapper/Grouper (SA only)		
(b) Coastal Migratory Pelagics		
(c) Sharks		

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<b>4- SE&amp;GM: Identify Fisheries Related Offenses in the Southeast and Gulf of Mexico Regions (Continued)</b>	Date	Initial
(d) Atlantic Bluefish (SA only)		
(e) Atlantic Billfish		
(f) Red Drum		
(g) Shrimp		
(h) Atlantic Striped Bass (SA only)		
(i) Atlantic Tuna		
(j) Wreckfish		
(k) Swordfish		
(l) Coral and Coral Reefs		
(m) Spiny Lobster		
(n) Stone Crab		
(o) Reef Fish (GOM only)		
14. Which fishery violations under the six major enforcement acts are criminal.		
15. Complete a fisheries boarding investigation report and the proper supporting documentation to process a fisheries violation case. (Note: districts seven and eight only)		

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4-WOC: Identify Fisheries Related Offenses in Washington, Oregon, California (W.O.C.) AOR		
Reference:	(a) - Custom CFRs; PAC, ADMIN, GEN. (Jonathan Pubs) (b) District Standard Operating Procedures (SOP) (c) Peterson Field Guide: Pacific Coast Fishes (d) PRFTG Fishing Vessel & Gear Identification Guide (e) Boarding Officer Job Aid Kit (BOJAK) Fisheries Enforcement Section E (f) District's Weekly Fisheries Enforcement Bulletin (g) Alaska Sea Grant Bulletins #25 (Rockfish), #44 (Mammal), #47 (Flatfish)	
Performance Criteria	Date	Initial
1. Locate the above references.		
2. Discuss your unit's Living Marine Resources (LMR) enforcement program.		
3. State the Fishery Management Plans (FMPs), U.S./Foreign Treaties, Tribal Indian Treaties and other federal fishery regulations that are in effect within your area of responsibility (AOR).		
4. For each FMP, Treaty and Regulation, discuss the following as applicable to your AOR:		
(a) Species		
(b) Size Limits		
(c) Catch Limits		
(d) Prohibited Species		
(e) Gear Markings		
(f) Gear Restrictions		
(g) Required Logs		
(h) Required Licenses		
(i) Required Permits		
(j) Area Closures		
(k) Area Restrictions		
(l) Vessel Markings		
(m) Seasons		
5. State the common harvesting methods of the following federally managed fish species:		
(a) Sharks		
(b) Skates		
(c) Ratfish		



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4- WOC: Identify Fisheries Related Offenses in Washington, Oregon, California (W.O.C.) AOR (Continued)	Date	Initial
(d) Morids (Finescale Codling)		
(e) Grenadiers (Pacific Rattail)		
(f) Roundfish		
(g) Rockfish		
(h) Flatfish		
(i) Pacific Halibut		
(j) Salmon		
6. On a navigational chart, show the location of National Marine Sanctuaries within your AOR. Explain the prohibited activities in these areas:		
(a) Cordell Banks		
(b) Point Reyes/Farallon Islands		
(c) Monterey Bay		
(d) Channel Islands		
(e) Olympic Coast		
7. State the information contained in the following reports as they apply to fisheries in your AOR:		
(a) Lookout Lists (Targets of Interests)		
(b) SABR/LEIS II		
(c) ICE Reports		
(d) Broadcast Notice to Mariners		
8. Discuss the NOAA Observer program and its impact upon a fisheries boarding.		
9. List other agencies involved in LMR enforcement in your AOR.		
10. Discuss safety issues as they apply to boarding a fishing vessel.		



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4-WP: Identify Fisheries Related Offenses in Western Pacific AOR		
Reference: (a)- Custom CFRs; Western Pacific (Jonathan Pubs) (b) Peterson Field Guide: Pacific Coast Fishes (c) PRFTG Western Pacific Specific ID Guide (d) Boarding Officer Job Aid Kit (BOJAK)		
Performance Criteria	Date	Initial
1. State the Fisheries Management Plans that are in effect in District 14.		
2. Discuss the following as they pertain to each Fisheries Management Plan:		
(a) Species		
(b) Size Limits		
(c) Catch Limits		
(d) Logging/Reporting Requirements		
(e) Prohibitions		
(f) Permits		
(g) Vessel Identification		
(h) Observer Coverage		
(i) Gear Restrictions		
(j) Gear Markings		
(k) Closed Areas		
3. Identify the distinguishing characteristics and state the common harvesting methods of the following species:		
<u>Pelagic</u>		
(a) Bigeye Tuna		
(b) Albacore Tuna		
(c) Skipjack Tuna		
(d) Yellowfin Tuna		
(e) Marlin		
(f) Broadbill Swordfish		
(g) Dolphinfin		
<u>Crustaceans</u>		
(a) Slipper Lobster		
(b) Spiny Lobster		



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4- WP: Identify Fisheries Related Offenses in Western Pacific AOR (Continued)	Date	Initial
<u>Bottomfish and Seamount Groundfish</u>		
(a) Silver Jobfish		
(b) Gray Jobfish		
(c) Squirrelfish Snapper		
(d) Longtail Snapper		
(e) Blue Stripe Snapper		
(f) Yellowtail Snapper		
(g) Pink Snapper		
(h) Yelloweye Snapper		
(i) Giant Trevally		
(j) Black Jack		
(k) Thick Lipped Trevally		
(l) Amberjack		
(m) Blacktip Grouper		
(n) Sea Bass		
(o) Lunartail Grouper		
(p) Ambon Emperor		
(q) Redgill Emperor		
(r) Armorhead		
(s) Alfonsin		
(t) Raftfish		
<u>Precious Corals</u>		
(a) Pink		
(b) Gold		
(c) Bamboo		
(d) Black		
4. Discuss/explain the Main Hawaiian Islands Longline Prohibited Zone.		
(a) Define the summer and winter boundaries.		
(b) Discuss prohibited activities within the zone.		

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4- WP: Identify Fisheries Related Offenses in Western Pacific AOR (Continued)	Date	Initial
(c) Discuss exemptions for fishing within the zone.		
5. Discuss/explain the Guam Longline Prohibited Zone.		
6. Explain the requirements and prohibitions of fishing within the Northwest Hawaiian Islands Protected Species Zone.		
7. Name the eight non-contiguous Western Pacific EEZs.		
8. Discuss the Vessel Monitoring System (VMS).		
9. Discuss location of and prohibited activities within the Hawaiian Islands Humpback Whale National Marine Sanctuary.		

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4-NP: Identify Fisheries Related Offenses in North Pacific Region														
Reference:	(a) - Fisheries of the North Pacific (b) NOAA Tech Report: Atlas and Zoogeography of Common Fishes in the Bering Sea and Northeastern Pacific (c) NOAA Tech Report: Status of Alaska Fisheries for (year) (d) Chart 530 (e) CGD17 SOP, APP 1 to Annex C (f) 50 Code of Federal Regulations (g) Record keeping and Reporting Requirements for Federal Groundfish Fisheries Off Alaska Reference Manual (YR.) (h) ADF&G fish ticket (i) Mate's Receipt (j) NMFS Observer Plan (k) Recent Closure Messages (l) Red Cross Basic First Aid Manual (m) Recent issue of Alaska Commercial Fisherman (n) Scale manufacturer's instructions (o) Any color plotter manual (p) Current D17 LEBs													
Performance Criteria	Date	Initial												
1. Point out on chart 530 the areas and depths where the following species are normally found:														
<table border="0"> <tr> <td>Salmon</td> <td>Pollock</td> <td>Pacific Cod</td> </tr> <tr> <td>Sablefish</td> <td>Tanner Crab</td> <td>King Crab</td> </tr> <tr> <td>Halibut</td> <td>Flatfish</td> <td>Herring</td> </tr> <tr> <td>Turbot</td> <td>Rockfish</td> <td>Atka Mackerel</td> </tr> </table>	Salmon	Pollock	Pacific Cod	Sablefish	Tanner Crab	King Crab	Halibut	Flatfish	Herring	Turbot	Rockfish	Atka Mackerel		
Salmon	Pollock	Pacific Cod												
Sablefish	Tanner Crab	King Crab												
Halibut	Flatfish	Herring												
Turbot	Rockfish	Atka Mackerel												
2. Describe common harvesting methods for the above listed species														
3. Point out the Gulf of Alaska and Bearing Sea and Aleutian Islands 100 fathom curves on chart 530 and state their significance to fisheries enforcement.														
4. Locate the "mushroom, horseshoe, dog bone, and finger" in chart 530.														
5. Point out the Donut Hole on chart 530 and state its significance to fisheries enforcement.														
6. State the current High Seas Driftnet threat in accordance with the PACAREA High Seas Driftnet Assessment.														
7. State the gear restrictions on nets.														
8. State the requirements for marking long line gear.														
9. State the two restrictions for pots used to harvest groundfish.														
10. State the four types of Daily Fishing Logs.														
11. State the required entry for each block of the Daily Fishing Logs.														

4-NP-1



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4- NP: Identify Fisheries Related Offenses in North Pacific Region (Continued)	Date	Initial
12. State the proper way to correct an entry.		
13. State the writing instrument to be used for log entries.		
14. State the time requirements for each entry.		
15. State how long a vessel's log book must be kept on board.		
16. State the requirements for submitting yellow copies of the Daily Fishing Logbook.		
17. Describe weekly logging (or end of trip) close-out procedures.		
18. Enforce logging regulations on each type of Daily Fishing Log:		
(a) CVDFL		
(b) CPDCPL		
(c) MPDCPL		
(d) SPDCPL		
19. Correct a Daily Fishing Log with a vessel master.		
20. State the location of species and product type codes, as well as PRRs.		
21. Describe how the following discards are logged:		
(a) Prohibited Species		
(b) Groundfish		
(c) At sea & delivered to processor		
22. List minimum entries for days of no fishing activity.		
23. Describe procedures for logging catch caught from two different reporting areas, federal/state waters, Community Development Quota/non-Community Development Quota catch and different gear types.		
24. Describe procedures for logging ancillary product.		
25. Describe all the statistical fishing areas.		
26. List substantive and non-substantive logging violations and the enforcement policy for each.		
27. State what vessels are required to obtain and the information contained on a federal fisheries permit.		
28. State the contents and reporting requirements of a weekly/daily production report.		
29. Ensure a vessel is operating per its permit.		

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4- NP: Identify Fisheries Related Offenses in North Pacific Region (Continued)	Date	Initial
30. State the contents and reporting requirements of a product transfer log.		
31. State the purpose of and information contained on an ADF&G fish ticket.		
32. State the requirements for a check in/check out notice.		
33. State the purpose of and information contained on a mate's receipt.		
34. State the reporting requirements for a U.S. vessel fishing in the Russian EEZ.		
35. Make the following comparisons to ensure compliance with 50 CFR regulations:		
(a) Daily Fishing Logbook (DFL) to catch receipts (fish tix and/or mate's receipts).		
(b) Weekly Production Report (WPR) to catch receipts (fish tix and/or mate's receipts).		
(c) Production Transfer Log (PTL) to catch receipts (fish tix and/or mate's receipts).		
(d) Daily Fishing Logbook to Weekly Production Report.		
(e) Production Transfer Log to Weekly Production Report/ Daily Fishing Logbook.		
36. State the location, regulations, high threat times and reason for each of the following areas:		
(a) Sea lion rookeries		
(b) 10 NM no trawl zones		
(c) 20 NM no trawl zones		
(d) Rookery exceptions		
(e) Herring savings areas		
(f) Donut Hole		
(g) Areas 512 and 516		
(h) Zones 1 and 2		
(i) 12 NM no entry w/permit		
(j) CVOA		
(k) Salmon savings area		
(l) RKC savings area		
(m) Pribilof cons zone		



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4- NP: Identify Fisheries Related Offenses in North Pacific Region (Continued)	Date	Initial
(n) Kodiak no trawl areas		
37. Inspect the following for correlation with reported fishing activity and incursions into closed areas:		
<ul style="list-style-type: none"> <li>Charts</li> <li>Color Plotter</li> <li>Factory Logs</li> <li>Deck Log</li> <li>Daily Fishing Log</li> </ul>		
38. State evidential requirements to support the elements of a closed area violation.		
39. List the restrictions on transferring U.S. harvested fish product to foreign vessels.		
40. State the record keeping and reporting requirements for category I and II vessels.		
41. State the reporting requirement for lethal takes for a category II vessel.		
42. State the prohibitions and enforcement action for taking/possession of marine mammals/parts.		
43. Describe the restrictions regarding commercial fishing vessel - marine mammal interactions.		
44. Define Length Overall (LOA) and registered length and state which one applies to 50 CFR.		
45. State the coverage requirements for the following:		
(a) Catcher vessel		
(b) Catcher/Processor		
(c) Mothership processor		
(d) Exceptions (FPB, Eastern Gulf of Alaska fl 1, zone 1, RKC savings area)		
46. State the responsibilities of an operator concerning NMFS observers.		
47. State what actions toward NMFS observers are prohibited.		
48. Interview an observer to ensure vessel is in compliance with regulations.		
49. Describe the general duties and purpose of a NMFS observer.		
50. State the forms/data maintained by an observer that could substantiate a 50 CFR violation; compare observer data to a vessel's record keeping and reporting requirements for compliance with 50 CFR.		

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4- NP: Identify Fisheries Related Offenses in North Pacific Region (Continued)	Date	Initial
51. Compare a hold count report to a Daily Fishing Log.		
52. Describe the information found on CG and NMFS closure lists.		
53. State regulations regarding the handling of prohibited species.		
54. Define a fishing trip as it applies to a vessel fishing for groundfish and for pollock.		
55. State the definition and location of product recovery rates.		
56. Define round and product weights. Convert product weight to round weight.		
57. Given an example, demonstrate the use of retainable bycatch tables.		
58. Evaluate Daily Fishing Log for violations of bycatch regulations.		
59. Review a vessel's logs for compliance with in-season closures.		
60. State the restrictions on retention of pollock roe.		
61. State additional regulations strictly pertaining to a vessel participating in pollock Community Development Quota.		
62. State the licensing and logging requirements for halibut fishing (including entries, completion, and retention).		
63. State the gear restrictions which apply to halibut fishing.		
64. State the size restrictions and the method of measuring halibut.		
65. State halibut processing restrictions.		
66. Describe the halibut regulatory and closed areas.		
67. List sport fishing regulations for Alaska.		
68. Conduct a halibut enforcement boarding as the assistant boarding officer.		
69. State regulations regarding continuous transit.		
70. Describe the three careful release methods.		
71. State the vessel clearance requirements for vessels fishing halibut in area 4.		
72. Explain the fair start rule.		
73. State the Individual Fishing Quota (IFQ) season.		
74. List the contents and requirements for IFQ permits and cards.		
75. State the reporting requirements regarding IFQ fishing.		
76. List 50 CFR 676 general prohibitions.		
77. List 50 CFR 676 facility of enforcement and use limitation regulations enforceable at sea.		





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<b>4- NP: Identify Fisheries Related Offenses in North Pacific Region (Continued)</b>	Date	Initial
99. Review the guidance for vessel seizures.		

**SUMMARY OF SIGNIFICANT CHANGES**

**SECTION ONE- BOARDING TEAM MEMBER**

Physical Fitness Requirements:

**Modified** physical fitness requirements.

Weapons Certification:

**Renamed** to M9 Weapons Certification, no content change.

Demonstrate Tactical Procedures:

**Split into two** separate tasks. Task 1-05 Explain Tactical Concepts which requires a verbal understanding of tactical methods used while conducting a boarding and 1-18 Demonstrate Tactical Concepts which requires a physical demonstration of tactics *with a drawn/holstered weapon* while conducting a boarding, and explaining how tactical procedures can be used in both high and low threat environments.

Demonstrate Officer Contact (Level 1):

**Added** from Give a Verbal Command (Level 2) the requirement to explain how the appropriate use of verbal commands and good communication skills can effect public relations.

Demonstrate Level 3 Tactics:

**Reduced** the requirement to demonstrate only three pressure point control techniques.

Demonstrate Level 5 Tactics:

**Renamed** to Demonstrate Expandable Baton Tactics (Level 5). The content of this task has been slightly modified and requirements condensed.

Handcuff a Subject:

**Removed** the requirement to describe how to put a PFD on a handcuffed subject.

**Added** the requirement to demonstrate the ability to handcuff a non-resisting subject in the standing position.

**Modified** the requirement to explain precautions taken with a handcuffed suspect - to - explain your responsibilities for a handcuffed subject.

Conduct a Search Incident to Arrest:

**Added** the requirement from section two, Arrest a Subject, to explain the Coast Guard's policy concerning strip and body cavity searches.

Conduct an Initial Safety Inspection (ISI):

**Moved** these requirements from section two, Conduct a Boarding Using the CG-4100 and CG-4100S.

Encl. (1)

Write a Statement -

**Added** the requirement to demonstrate the ability to write a statement from section two, Prepare a Case File for a Criminal Violation.

**New tasks added:**

Demonstrate Level 1-5 Tactics - requires a demonstration of the ability to combine techniques, and use two-person tactics to control a subject.

Confined Space Entry - encompasses the criticalities of entering a confined spaces in the course of a boarding.

**SECTION TWO- BOARDING OFFICER**

Authority and Jurisdiction:

**Added** vessel jurisdiction.

**Moved** innocent passage, force majeure, hot pursuit, and constructive presence to section three.

Identify Zero-Tolerance Violations:

**Renamed** to Identify Personal Use Quantities Violations.

**Moved** to section three.

**Added** the requirement to demonstrate the ability to complete a Summons to Appear.

Identify Criminal Violations:

**Updated** the U.S.C. for Exporting/Importing Monetary Instruments to 31 U.S.C. 5316.

**Added** requirements for the following laws:

- \* 21 U.S.C. 844 - Simple Possession
- \* 18 U.S.C. 2199 - Stowaways
- \* 14 U.S.C. 88(c) (3)- False Distress
- \* 19 U.S.C. (d) - Failure to Stop
- \* 46 U.S.C. 8103 - Command of a U.S. Vessel by an Alien

Identify Weapons Related Offenses:

**Changed** the reference from Title II weapons to prohibited weapons.

Conduct a Boarding Using the CG-4100 and CG-4100:

**Added** requirement to explain when to use the CG-4100 and CG-4100S.

**Added** requirements to identify possible violations of:

- \* 33 CFR 151.57 Installed Toilet and No MSD Installed
- \* 33 CFR 155.450 Pollution Placard not Posted
- \* 33 CFR 151.59 Garbage Placard not Posted

- \* 33 CFR 151.59 Waste Management Plan, Vessels Greater than 40 ft.
- \* 47 CFR 80.405 FCC Ship Radio Station License
- \* 46 U.S.C. 2302(a/b) Negligent/Grossly Negligent Operation
- \* 46 U.S.C. 2302(c) and 33 CFR 117.07 Intoxicated Operations
- \* 46 U.S.C. 4308 Unsafe Conditions Creating an Especially Hazardous Condition
- \* 33 CFR 84-90 Navigation Rules
- \* 33 CFR 155 Equipped to Discharge Oily Mixtures
- \* 33 CFR 155 Dumping Garbage (MARPOL)

**Added** the requirement to complete the basic information blocks of the CG-4100 and CG-4100S.

**Added** the requirement to explain procedures for documenting a violation, criminal or civil, not listed using CG-4100 and CG-4100S.

**Added** the requirement to demonstrate the ability to complete a SABR and Tactical Query in LEIS II.

Make Pre-Boarding Preparations:

**Deleted** the requirement for demonstrating the ability to communicate pre-boarding instructions to a vessel.

Conduct a Boarding:

**Moved** the requirements for conducting an Initial Safety Inspection (ISI) to section one.

**Deleted** the remainder of this task

Conduct a Search of a Vessel:

**Deleted** the requirement to explain open view.

**Added** the requirement to explain the limitations of administrative inspection.

**Moved** from Account for Spaces the requirement for during a search of a vessel to discuss possible indicators of hidden compartments and the ability to demonstrate the techniques for determining the presence of a hidden compartment.

**Added** the requirement to explain damage claim procedures to an operator.

Account for Spaces:

**Merged** requirements into Conduct a Search of a Vessel.

Demonstrate Use of a Substance ID Kit:

**Moved** to section three.

Arrest a Subject:

**Moved** to section one, Conduct a Search Incident to Arrest, the requirement to explain the Coast Guard's policy concerning strip and body cavity searches.

**Changed** the term Miranda Warning to Rights Advice.

Prepare a Case File:

**Moved** the requirement to demonstrate the ability to write a statement to section one, Write a Statement.

Encl. (1)

**Added** the requirement to gather statements and supporting case file documentation.

Respond to an Asylum Request:

**Moved** to section three.

New tasks added:

Explain the Boarding Progression - requires an explanation of initial actions upon embarkation, progression or actions to determine status of vessel, enforcement of all applicable laws and regulations, and debarkation procedures.

### **SECTION THREE - SPECIALTY AND OPTIONAL**

Authority and Jurisdiction:

**Added** the requirements *innocent passage, force majeure, hot pursuit, and constructive presence* that were in section two, Authority and Jurisdiction.

Demonstrate Use of a Substance ID Kit:

**Moved** to section three.

Demonstrate BWI Enforcement Procedures:

**Moved** the requirements for the ALCO Sensor III to a separate task within this section.

Calibrate and Demonstrate Use of an ALCO Sensor III:

**Added** the requirements for calibrating an ALCO Sensor III from Demonstrate BWI Enforcement Procedures.

**Added** the requirement to demonstrate the use of an ALCO Sensor III.

Respond to an Asylum Request:

**Moved** from section two.

Riot Shotgun Familiarization:

**Added** the requirement to demonstrate long gun retention techniques.

Identify Fisheries Related Offenses:

Section was previously deleted by CH-1, and added to Section A.

**New tasks added:**

Identify Personal Use Quantities Violations - this is actually Identify Zero-Tolerance Violations from section two; added the requirement to demonstrate the ability to complete a Summons to Appear.

Judgmental Pistol Course Administrator - this task requires current boarding officer certification and the ability to correctly evaluate personnel in the proper application of the Coast Guard's use of force policy using the JPC, and the ability to administer the JPC for your unit.