



**Department of Energy**  
19901 Germantown Rd.  
Germantown, MD 20874

**DATE**

TO: MIKE ZIMMERMAN, HS-1.31  
FACILITY SECURITY MANAGER

FROM: MARK THORNOCK, SC-31.3  
HEADQUARTERS SECURITY OFFICER

SUBJECT: Request for Intergovernmental Personnel Act (IPA)  
Headquarters Building Access Only (BAO) Badge

In support of the attached Intergovernmental Personnel Act (IPA) Agreement (Form OF-69), the Office of Science, requests that a Department of Energy (DOE) Headquarters BAO IPA Badge be issued to **Dr. \*\*\*\*\* from \*\*\*\*\* National Laboratory**. Also attached is a completed DOE Form 5631.21, Security Badge Request.

At the end of the assignment, this office will ensure that the DOE Headquarters Badge issued to the applicant is returned to the respective Headquarters Badge office.

If you have any questions, please contact Gary White at 3-9546 or by email at [gary.white@science.doe.gov](mailto:gary.white@science.doe.gov)

Attachments