



# SC Annual Laboratory Planning

## *New Planning Process*

- Provides a yearly opportunity for the senior leadership of SC and the laboratory to discuss and develop a common understanding of the future of each laboratory.
- Integrates scientific and infrastructure planning at each laboratory.
- Creates a bookend to the annual laboratory appraisal process.
- Satisfies multiple audiences efficiently.
- Results in an Annual Lab Plan (ALP) document



## Highlights of the ALP guidance

---

- Sections for both public and internal use:
  - Keeping the lab business plans for public consumption.
  - Expanding the “future plans” section for internal discussion.
- A dramatically reduced Ten Year Site Plan (TYSP), specifically oriented to the scientific missions of the lab but that still meets RPAM/CFO requirements.
- A focus on Goals 1, 2, 3 (Mission Activities), and Goal 7 (Facilities and Infrastructure) of the PEMP, with the intention of covering all the Goals next year.



# Annual Laboratory Plan Outline

- Mission/Overview *½ page*
- Lab-at-a-Glance *½ page*
- Laboratory Focus/Core Competencies *1 page*
- Business Lines/Distinguishing Characteristics *2 pages*
- Science Strategy for the Future/Major Activities\* *10-12 pages*
- Financial Expectations and Workforce Trends\* *1 page*
- Infrastructure/the Ten Year Site Plan *9 pages*
- Appendix A: Lab-at-a-Glance
- Appendix B: F&I by Business Line *(pages as needed)*
- Appendix C: IFI Xcut *(pages as needed)*

---

\* Internal SC use only



# Infrastructure Portion of ALP

- **7. Infrastructure** (9 pages)
  - *Overview of Site Facilities and Infrastructure* (1/2 page)
  - *Facilities and Infrastructure to Support Laboratory Missions* (3 pages)
  - *Strategic Site Investments* (3 pages)
  - *Trends and Metrics* (1 page)
  - *Sustainability* (1 page)
- **Appendix B: F&I by Business Line**
- **Appendix C: IFI Xcut**

***This is New!***





# Schedule

- April 21<sup>st</sup> – ALP-TYSP Due in to SC Hqs
- April 28<sup>th</sup> – May 1<sup>st</sup> – Lab Directors meet with SC management
- May 15<sup>th</sup> – SC Hqs provides feedback to sites
- June 16<sup>th</sup> – SC submit TYSP portions of ALP to OECM
- June 30<sup>th</sup> – Final ALP-TYSPs submitted to SC Hqs  
(SC only sections excluded)



# Appendix B: F&I by Business Line to 2008 Annual Lab Plans/Ten Year Site Plans

<b>Facilities and Infrastructure to Support Laboratory Business Lines</b>			
<b>Business Line</b>	<b>Facilities and Infrastructure</b>	<b>Summary Condition Evaluation</b>	<b>Planned Investments</b>
List each individual business line, consistent with Section 4.0*.	List the existing facilities and infrastructure necessary to support this business line.	Briefly summarize the results of your condition evaluation for this set of facilities and infrastructure.	List the investments needed to ensure the lab can support this business line. Investments less than \$2M can be grouped together. Investments should include new facilities/infrastructure as well as investments needed in existing facilities and infrastructure. These investments should be consistent with those described in your I&I crosscut
* For the purposes of this table, one overarching or "general purpose" business line may be added that captures facilities and infrastructure that support the entire laboratory (e.g., site-wide utilities, roads, waste treatment facilities, etc.)			