U. S. COAST GUARD
MARITIME LAW ENFORCEMENT ACADEMY
BOARDING OFFICER QUALIFICATION SUPPORT PROGRAM

Public Availability to be Determined under 5 USC 552

USER GUIDE

BOARDING OFFICER QUALIFICATION SUPPORT PROGRAM (BOQSP)

SEP/07

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DESCRIPTION:

Coast Guard Headquarters has developed the Boarding Officer Qualification Support Program (BOQSP) to provide tools to facilitate law enforcement qualifications. The program's genesis stemmed from an effort to increase the pool of qualified Reserve Boarding Officers to meet Area Contingency Requirements; however, the program will impact the entire workforce. This aggressive qualification program, involving multiple facets of training, will require unit commitment of time and personnel to manage the PQS and certification requirements.

It is important to note that this program *supports* current MLE policy and PQS; however it does not *replace* qualification requirements as found in MLE BO/BTM PQS. Units remain responsible for executing an effective MLE training and qualification program; the BOQSP will help.

PROGRAM COMPONENTS (described further in Appendix A):

Part 1. Introduction to Maritime Law Enforcement Course (E-Learning) 502008: Web-based course consisting of nine computer based modules.

Part 2. Boarding Officer Practical Course (BOPC) 501853: Two-week resident course held at the Coast Guard Maritime Law Enforcement Academy in Charleston, SC as a follow on to the pre-requisite E-learning course. Units are authorized to issue the OPS-HL competency code to graduates of the BOPC.

Part 3. On the Job Training (OJT): Training for area specific tasks and remaining PQS items, conducted at the Unit level. This will include the actual PQS sign off for each member.

Part 4. Oral Board and Unit Certification: Conducted at the Unit level for evaluating members' knowledge, skills, maturity, and judgment for final certification as a Boarding Officer.

PROGRAM BREAKDOWN:

PROGRAM: BOQSP			
E-Learning	**BOPC**	**OJT**	**Oral Board/ Certification**
99 Lessons	2 Weeks	Unit Specific	Unit Specific

Continuous Evaluation/Improvement:

Please forward all comments on this User's Manual and the BOQSP program as a whole to paul.e.turner@uscg.mil

ADMINISTRATIVE ITEMS:

- Program progression
- Introduction to Maritime Law Enforcement course online registration
- Boarding Officer Practical Course enrollment
- Command endorsement

PROGRAM PROGRESSION:

The BOQSP is intended to be unit driven and paced to support the unique needs of units supporting both Reservists' mobilization qualification requirements and active duty personnel seeking initial and recurrent certification. You must complete the online course and the indicated pre-requisite items prior to attending the two-week resident course. Completion of this requirement is a unit and individual responsibility, and will be strictly enforced during BOPC enrollment. The online course provides the knowledge critical to performing in the practical environment of the resident course at MLEA.

Enrollment in the online course may happen at any time; however, enrollment in the resident course should be timed to ensure completion of the online course before attendance.

Note: A Pre-assessment survey must be completed prior to beginning the online courseware for members who are enrolling in the BOQSP through the Program Manager. The survey can be accessed at http://www.uscg.mil/hq/g-o/mlea/courses/BOQSP/index.shtm under BOQSP quick links. A Post-assessment survey will be taken during week 2 of the Boarding Officer Practical Course held at the MLEA.

INTRODUCTION TO MARITIME LAW ENFORCEMENT COURSE ONLINE REGISTRATION:

Access the Coast Guard Learning Management System (LMS) at http://learning.uscg.mil. Log on with your employee ID as your username and your last name (lower case) as your password.

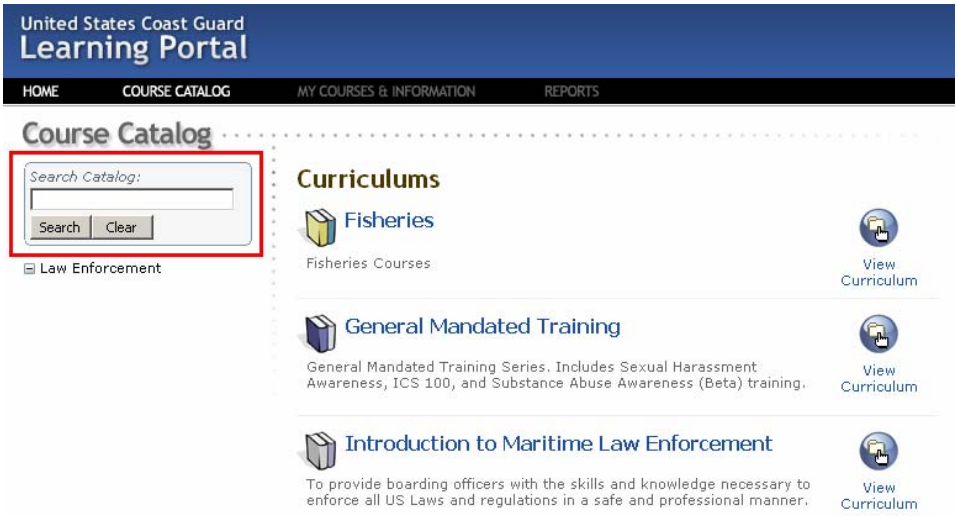
Once logged on, use the following steps to access the course:

- Select the course catalog tab.

- Select the Introduction to Maritime Law Enforcement course link.

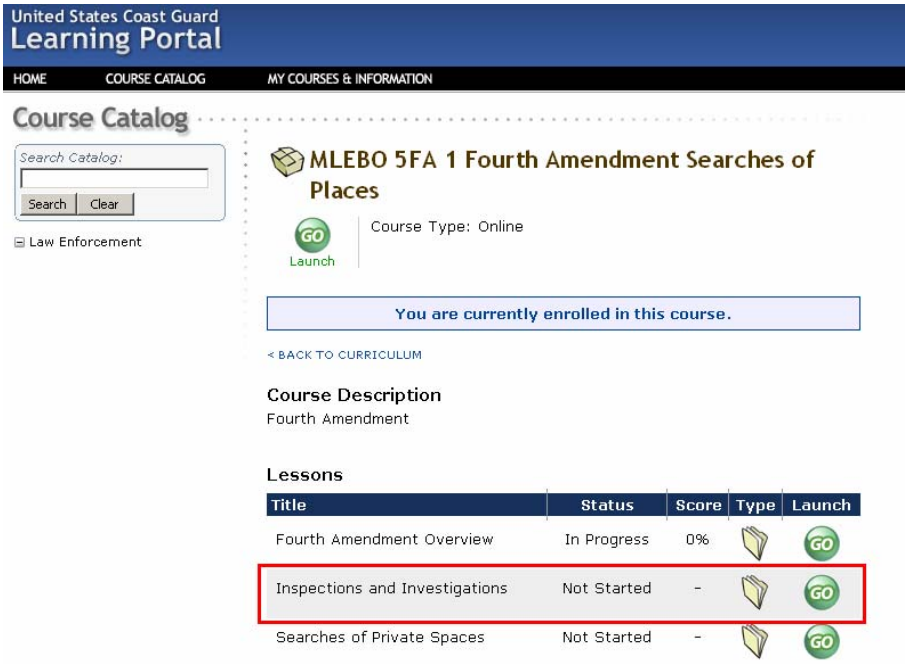
United States Coast Guard
Learning Portal
HOME
COURSE CATALOG
MY COURSES & INFORMATION
REPORTS
Course Catalog
Search Catalog:
Search
Clear
Law Enforcement
Curriculums
Fisheries
Fisheries Courses
View Curriculum
General Mandated Training
General Mandated Training Series. Includes Sexual Harassment Awareness, ICS 100, and Substance Abuse Awareness (Beta) training.
View Curriculum
Introduction to Maritime Law Enforcement
To provide boarding officers with the skills and knowledge necessary to enforce all US Laws and regulations in a safe and professional manner.
View Curriculum

Note: If this course title does not appear in your curriculum list, enter the course title in the search catalog box and click the search button.



- Select the desired module link or corresponding Go/Launch button.

- Select the corresponding Go/Launch button for the desired lesson.



Note: The current status of each lesson is displayed on this screen. Each lesson must be completed to receive credit for the respective module. Successful completions of module quizzes are required. A comprehensive exam, which must be passed before attending the BOPC, is automatically available once all of the module quizzes have been completed successfully.

TECHNICAL ISSUES:

Any technical issue with the e-learning Boarding Officer courseware should be e-mailed directly to Mr. Phillip Edwards at Philip.M.Edwards@uscg.mil. Your e-mail should provide the following information

1) How you are accessing the LMS, from a CG workstation or home computer. If working from home include operating system, internet browser, and flash player version if known.

2) A detailed description of the problem you are encountering.

3) A contact number that you may be reached at for further questions.

BOARDING OFFICER PRACTICAL COURSE ENROLLMENT:

Potential candidates shall complete the enrollment form below, providing names and a statement regarding the above criteria. Upon submission the form will automatically email the candidates command representative. The command shall endorse the request and then forward it to the BOQSP Manager.

LTJG Paul Turner
U. S. Coast Guard
Maritime Law Enforcement Academy
(843) 740-6601
paul.e.turner@uscg.mil

Note: Reservists participating in the BOQSP shall conduct their annual training (ADT-AT) in the BOPC. See ALCOAST 647/05.

Enrollment Form

COMMAND ENDORSEMENT:

It is the unit's responsibility to ensure the member meets the following pre-requisites prior to arrival at the MLEA for the BOPC:

- Satisfactorily complete Task 1-01 (Annual Physical Fitness Standards) of BO/BTM PQS (COMDINST M16247.3B). These standards are posted on the G-OPL web site which can be accessed at: http://CGWEB.COMDT.USCG.MIL/G-OPL.HTM
- Satisfactorily complete Task 1-02 (Semi-annual PDW Weapons Certification of BO/BTM PQS (COMDTINST M16247.3B).
- Within the maximum allowable weight standards (MAWS) in accordance with Paragraph 2.I. of COMDTINST M1020.8().
- Satisfactorily complete Introduction to Maritime Law Enforcement Course 502008.
- Certified as a CG Boarding Team Member

Note: The unit Training Officer or designate shall ensure the member has completed, or is on track to complete, all pre-requisites before enrollment, and that all pre-requisites are completed before execution of travel orders.

Due to the significant commitment of time required by this program, nominations shall be endorsed and forwarded by personnel with authority to make such commitments, and must include a command endorsement.

PART 1. INTRODUCTION TO MARITIME LAW ENFORCEMENT (E-Learning) 502008

The Introduction to Maritime Law Enforcement course is divided into modules. Modules separate coursework into specific areas of instruction. After each module is completed, you will be given a quiz to evaluate what you have learned. After satisfactorily completing all quizzes, you will be given a comprehensive final exam. A passing score of 80% or better must be obtained on the final exam to continue on to Part II, Boarding Officer Practical Course.

The following information breaks down the PQS requirement(s) trained in each module.	
Authority and Jurisdiction	PQS 1-03, 2-01
Use of Force Continuum	PQS 1-04, 1-05, 1-06, 1-07, 1-08, 1-09, 1-10
Fourth Amendment	PQS 2-07
Fifth Amendment	PQS 2-08
Criminal Violations	PQS 2-02
Boarding Progression	PQS 2-04
Regulations Boardings: Carriage Requirements	PQS 2-06
Regulations Boardings: Vessel Papers/HIN	PQS 2-06
Regulations Boardings: Enforcement Actions	PQS 2-06
Regulations Boardings: Commercial Fishing Vessel Safety	PQS 4-01
Post Boarding	PQS 1-23, 2-09
Boating Under the Influence	PQS 3-04
Hostage Situations	PQS 1-19

PART 2. BOARDING OFFICER PRACTICAL COURSE (BOPC) 501853

The BOPC is a two-week resident training course held at the Federal Law Enforcement Training Center (FLETC) in Charleston, SC. During the two weeks, instruction will be focused primarily on practical applications. These practical exercises will satisfy most PQS requirements that could not be completed during Part I, Introduction to Maritime Law Enforcement.

The following information breaks down the PQS requirement(s) trained in each module.	
Use of Force Continuum	PQS 1-04, 1-05, 1-06, 1-07, 1-08, 1-09, 1-10, 1-11
Fourth Amendment	PQS 2-07
Fifth Amendment	PQS 2-08
Criminal Violations	PQS 2-02
Boarding Progression	PQS 2-04
Regulations Boardings: Carriage Requirements	PQS 2-06
Regulations Boardings: Vessel Papers/HIN	PQS 2-06
Regulations Boardings: Enforcement Actions	PQS 2-06
Post Boarding	PQS 1-23, 2-09
Boating Under the Influence	PQS 3-04

Part 3. On-the-Job Training

The BOQSP does not provide support for every required Section 1 and 2 MLE BO/BTM PQS item. Those remaining items are the responsibility of the unit to support through OJT, Area Training Teams, or other means. This will include the actual PQS sign off for each member.

The following information breaks down the PQS requirement(s) required to be trained via OJT.*	
BOPC Pre-requisites	PQS 1-01, 1-02

Part 4. Oral Board and Unit Certification

The BOQSP provides support leading to unit commanding officer/officer in charge certification of boarding officers. Units are required to certify successful completion of each required PQS item, as well as following all other BO/BTM PQS certification requirements. Graduates of the Boarding Officer Qualification Support Program are eligible for the OPSBO qualification code. The approval of this designation remains at the unit CO/OIC level.