

State of Oregon

Virginia Barker

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Budget Services & Financial Analysis
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DATE: July 14, 2008

TO: City and County Officials

FROM: Virginia Barker, Fiscal Analyst
Budget Services & Financial Analysis

SUBJECT: **Local Road and Street Finance Questionnaire**

The Oregon Department of Transportation is again collecting the annual receipt, expenditure & debt information from cities and counties for road and street purposes. This information is necessary for preparation of annual reports required by the Federal Highway Administration and is essential in policy and program development by FHWA. The questionnaire responses are shared with the League of Oregon Cities and Association of Oregon Counties for compilation of reports satisfying Legislative reporting requirements required by ORS 366.790 and 366.772. The county results are also needed to help determine the distribution of the Special County Program funds.

Enclosed is the questionnaire for fiscal year 2008, with general and detailed instructions. **Preaudited numbers may be used when completing these forms.**

There are three main sections that need to be completed:

- Section 1 (Receipts for roads and streets)
- Section 2 (Disbursements for roads and streets)
- Section 3 (Debt information for road and street bonds and notes).

As noted in the instructions, you only need fill out Section IV if you have jurisdiction for roads and streets on the National Highway System. If this applies to your city or county, you will find the form attached to your packet.

Please submit your survey by September 15, 2008. If you cannot meet this due date, please contact our office at (503) 986-3910.

Access ODOT Website:

You may access the Local Road and Street Finance Survey at the Oregon Department of Transportation website, www.oregon.gov/ODOT/CS/FS/. "When you get to the Financial Services home page, look for the section called "Surveys and Questionnaires". Click on a hyperlink called "Local Rd & St Fin. Survey".

You will need an application called Acrobat Reader to open the file.

The program will open to the cover letter of the survey. Here you will have a choice either to go to the "Questionnaire for Fiscal Year 2008" or to the "General and Detailed Instructions".

If you have any questions about this process, please let us know at (503) 986-3910 or send an email to virginia.barker@odot.state.or.us.

Enclosures

Click here for: [Local Road and Street Questionnaire for the Fiscal Year 2008 Sections I, II & III](#)

[Local Road and Street Questionnaire for the Fiscal Year 2008 Section IV](#)

[Local Road and Street Questionnaire General & Detailed Instructions](#)