

**U.S. Department of Energy**  
**ANNOUNCEMENT OF U.S. DEPARTMENT OF ENERGY (DOE)**  
**SCIENTIFIC AND TECHNICAL INFORMATION (STI)**

Use the **DOE F 241.4** to submit Software Packages and Manuals to ESTSC.

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**Part I: STI PRODUCT DESCRIPTION**

**A. STI PRODUCT TYPE** (*select one*):

- 1. **Technical Report**
- 2. **Conference Paper or Presentation/Proceedings**  
a. Conference Information (*title, location, dates*) \_\_\_\_\_
- 3. **Journal Article**  
a. Type: \_\_\_\_\_ Announcement citation only      \_\_\_\_\_ Fulltext  
b. Journal Name \_\_\_\_\_  
c. Volume \_\_\_\_\_ d. Issue \_\_\_\_\_ e. Serial identifier (*e.g., ISSN or CODEN*) \_\_\_\_\_
- 4. **S&T Accomplishment Report**
- 5. **Book/Monograph**
- 6. **Patent/Patent Application**  
a. Date Filed (*mm/dd/yyyy*) \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
b. Date Priority (*mm/dd/yyyy*) \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
c. Patent Assignee \_\_\_\_\_
- 7. **Thesis/Dissertation**

**B. STI PRODUCT TITLE** \_\_\_\_\_

**C. AUTHOR(s)** \_\_\_\_\_

E-mail Address(es): \_\_\_\_\_

**D. STI PRODUCT IDENTIFIERS**

- 1. **Report/Product Number(s)** \_\_\_\_\_
- 2. **DOE Contract Number(s)** \_\_\_\_\_
- 3. **R&D Project ID(s)** \_\_\_\_\_
- 4. **Work Proposal Number** \_\_\_\_\_ a. **Proposal revision number** \_\_\_\_\_
- 5. **Work Authorization Number** \_\_\_\_\_ a. **Authorization revision number** \_\_\_\_\_
- 6. **Other Identifying Number(s)** \_\_\_\_\_

**E. ORIGINATING RESEARCH ORGANIZATION** \_\_\_\_\_

**F. PUBLICATION/ISSUE DATE** (*mm/dd/yyyy*) \_\_\_\_/\_\_\_\_/\_\_\_\_ or *text date (i.e., Spring 2005, January 2005, etc.)*

**G. LANGUAGE** (*if non-English*) \_\_\_\_\_

**H. COUNTRY OF PUBLICATION** (*if other than U.S.*) \_\_\_\_\_

**I. SPONSORING ORGANIZATION** \_\_\_\_\_

**J. PUBLISHER NAME AND LOCATION** (*if other than research organization*) \_\_\_\_\_

Availability (*refer request to [if applicable]*) \_\_\_\_\_

**K. SUBJECT CATEGORIES** (*list primary one first*) \_\_\_\_\_

Keywords \_\_\_\_\_

**L. DESCRIPTION/ABSTRACT** \_\_\_\_\_

**M. RELATED DOCUMENT INFORMATION** (*information useful to include in published announcement record which is not suited for any other field on this form*) \_\_\_\_\_

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**Part II: STI PRODUCT MEDIA/FORMAT and TRANSMISSION and LOCATION**

**A. MEDIA/FORMAT INFORMATION**

- 1. **Medium of STI product is:** \_\_\_\_\_ Electronic document \_\_\_\_\_ Computer medium \_\_\_\_\_ Audiovisual material \_\_\_\_\_ No full-text

**2. If Electronic Document:**

- 2a. STI Product is \_\_\_ posted at site \_\_\_ transmitted to OSTI
- 2b. If posted at site, file format is: \_\_\_ Searchable PDF \_\_\_ HTML  
 If transmitted to OSTI, file format is: \_\_\_ Searchable PDF \_\_\_ Non-Searchable PDF

3. **Size of STI product** \_\_\_\_\_

**4. If computer medium or audiovisual material:**

- a. Quantity/type (*specify*) \_\_\_\_\_
- b. Machine compatibility (*specify*) \_\_\_\_\_
- c. Other information about product format a user needs to know: \_\_\_\_\_

**B. TRANSMISSION INFORMATION**

- 1. STI Product is being transmitted
  - a. \_\_\_ Electronically via E-Link
  - b. \_\_\_ Via mail or shipment (*e.g., Federal Express*)(*Acceptable electronic documents on CD-ROM, diskettes, videocassettes, etc.*)
- 2. Information Product file name (*of transmitted full-text document*) \_\_\_\_\_

**C. LOCATION**

- 1. STI Product is available electronically at (*location must be specific to STI Product*):
  - a. \_\_\_ Unique URL \_\_\_\_\_
  - b. \_\_\_ Digital Object Identifier \_\_\_\_\_

**Part III: STI PRODUCT REVIEW/RELEASE INFORMATION**

**A. UNRESTRICTED DISTRIBUTION**

- \_\_\_ **1. Unlimited Announcement** (*available to U.S. and non-U.S. public*)
- \_\_\_ **2. OpenNet** (*see OpenNet guidance for below; non-STI OpenNet products should be submitted using DOE F 475.1*)
  - a. If additional source other than making it available through OSTI/NTIS:  
 Accession Number \_\_\_\_\_  
 Document Location \_\_\_\_\_
  - b. Field Office Acronym \_\_\_\_\_
  - c. Declassification date (*mm/dd/yyyy*) \_\_\_/\_\_\_/\_\_\_
  - d. Declassification Status: \_\_\_Declassified \_\_\_Sanitized \_\_\_Never classified
  - e. OpenNet Document Categories \_\_\_\_\_

**B. DISTRIBUTION LIMITATIONS - UNCLASSIFIED CONTROLLED INFORMATION (UCI)**

- \_\_\_ **1. Copyrighted Material with Restrictions**
- \_\_\_ **2. Official Use Only (OUO)** (*select all that apply*)
  - \_\_\_ a. Export Controlled Information (*e.g., under ITAR/EAR*) (*FOIA Exemption 3*)
  - \_\_\_ b. Security Sensitive Information (*FOIA Exemption 2*)
  - \_\_\_ c. Protected Data \_\_\_CRADA \_\_\_Other (*specify*) \_\_\_\_\_ Release Date (*mm/dd/yyyy*) \_\_\_/\_\_\_/\_\_\_  
 (*FOIA Exemption 3*)
  - \_\_\_ d. Patent Pending (*FOIA Exemption 3*)
  - \_\_\_ e. Limited Rights Data (*The term Proprietary/Trade Secret Information may be more familiar. Only information that was developed at private expense outside of this contract may be marked as Limited Rights Data pursuant to the terms of the contract.*) (*FOIA Exemption 4*)
  - \_\_\_ f. Applied Technology (*FOIA Exemption 5*)
  - \_\_\_ g. Program-Determined Official Use Only Exemption Number \_\_\_\_\_ (*as directed by Program*)
- \_\_\_ **3. Naval Nuclear Propulsion Information (NNPI)**
- \_\_\_ **4. Unclassified Controlled Nuclear Information (UCNI)**

**C. CLASSIFIED DISTRIBUTION -**

- \_\_\_ **1. Classified Information**
  - a. \_\_\_ I certify that all data contained in this form is unclassified.
  - b. The STI Product \_\_\_\_\_ (*provide the applicable classification level and category of STI product*)
    - 1. Classification level/category: \_\_\_\_\_

**D. OTHER INFORMATION** (Note: This is not a distribution/access limitation)

**Other Criteria That Would Necessitate Limiting Access or Restrict Announcement of this Product** (specify) \_\_\_\_\_

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**E. RELEASING OFFICIAL**

\_\_\_\_ I verify that all necessary reviews have been completed as described in DOE G 241.1-1, Pt II, Section 3.0, and that the STI product should be released in accordance with the Intellectual Property/Distribution Limitation above.

Released by (name) \_\_\_\_\_ Date (mm/dd/yyyy) \_\_\_\_/\_\_\_\_/\_\_\_\_

E-mail \_\_\_\_\_ Phone \_\_\_\_\_