

# CHR FBI Waiver Instructions

## Please Read Carefully Before Proceeding

Included in this material is an FBI Fingerprinting Waiver Form. You may fill this out **instead** of completing the enclosed FBI card and submitting the \$62.00 fee, if you meet one of the following criteria:

- 1) Student attending out of state college:  
You are an Oregon resident who's only reason for living outside of Oregon during the last 18 months was to attend an out of state school; or
- 2) Came directly from another country to Oregon:  
You came directly to Oregon from another country. You did not live or work in another state outside of Oregon.

Before submitting the FBI Fingerprinting Waiver form to the Division, review it and make sure all the information is complete. **Failure to complete the form will delay processing. Mail the completed form and the unused fingerprinting material to:**

Child Care Division  
875 Union St NE  
Salem OR 97311

If you have any questions regarding the material or FBI Fingerprinting Waiver form please contact the Child Care Division at **503-947-1400 or 1-800-556-6616**