

**Training Quality Committee
Meeting Summary
May 14th, 2007**

Attendees: Kim Ashley, Colette Brown, Kim Cardona, Donaldda Dodson, Pam Everitt, Patsy Kohout, Linda Nelson, Dawn Norris, Sue Norton, Rosetta Wangerin, Bobbie Weber, Kim Williams, Teresa Stevenson, Dianna Pickett, Lorine Day-Reynolds and Merrily Hass.

Introductions

Announcements

Minutes – Corrections/Edits/Approval

Approved as written with the edit remove words “much better than XXX” from page 2.

OLD BUSINESS

Work plan

Rosetta reported that no updates to the work plan have been submitted prior to this meeting. For the benefit of continuing the process, the structure of the work plans was reviewed. Committee’s need to report to Sonja when an item is complete, has been updated, or a new item has been added.

ACTION: Sonja will ask each chair to get a work plan update to her as soon as possible for review in September and approval in November.

FFN Strategic Plan Comments

At the March meeting, a presentation was made and the strategic plan shared with the request that comments would be given at this May TQC. It was noted that while most providers would be in agreement with fulfilling outcome number one, finding provider motivation for the others would be challenging. It seems as if increasing individual motivation should be an included goal. Bobbie noted that a lot of these providers want to remain “Grandma” but also want to be a high quality provider. Lorine noted that a connection to resources should be included in the section on caring for children with special needs. She suggested that it include social services. Donaldda said that outcome number four should include partners share the vision for childhood care and education. Kim invited people to email her with any comments. As policy makers and program administrators start to know more about this population, systems will evolve.

FFN Update – Kim handed out the draft of Statement of Work that has been developed for the toolkit project. Steve Ryder will be working on the tools to help with the evaluation of the toolkit. The final edits have not been agreed on yet. The budget has also been attached. The kits will arrive before June 30th. Storage has been an issue, but with the revised way of shipping, they will be shipped in smaller units and it will be easier to find room. The Spanish version of the wheels had a lot of mistakes on it which changed the meaning. They have been modified and will be ready to ship as soon as Kim notifies them where to deliver.

All of the USDA programs will be notified and will have the option of using the toolkits. Details still need to be put together, including DHS funding, but the outlook is to begin training around October and then to hopefully distribute in December/January. The current contract is for the evaluation design. There will be a separate RFP for evaluation implementation. This was a financial decision.

Marion/Polk/Yamhill counties (in partnership with the R&R) and Multnomah County (Spanish speaking FFN in partnership with the local Commission for Children and Families) are ready to go with staff using the kits as part of an ongoing effort that includes more than the kits. The rest of the sponsoring orgs will be primarily a delivery system for the toolkits. The evaluation will be on the effectiveness of the toolkit, including who uses it and who doesn't. The variety of delivery systems will naturally be evaluated in the process.

NEW BUSINESS

Training Gaps

Sue Norton reported that the training calendar is up and working with 10,000 to 15,000 hits since January. Posting policies have been approved and are going out to sponsoring orgs and we should see more postings as a result.

The other project under way is developing View and Reflect training criteria system wide. Washington County is already providing this alternate training format. The libraries have video tapes and then the provider can view the video and complete the activity papers and turn them in to the R&R for one hour of training credit. This option is helpful for rural providers, as well as providers with LEP. It also helps expose providers to the materials that are available through the library. It is harder to get materials for Chinese, Vietnamese, and Russian (which is a common issue throughout training).

The goal is to create a system where the R&R's can share the resources and have this available statewide. Linda noted that as technology progresses, some libraries make videos available to view online, without leaving your home. Rosetta asked when this may be up and running, as it may be something that could go in the toolkit. Sue will look into how that would work. Rosetta asked about interlibrary sharing. Could Head Start be a good resource for this, as they are in every county? Some of the barriers that could arise are being looked at such as; cost of library card in some counties and interlibrary fees. We want to look at a variety of options for training. (UPDATE: An Issue Brief regarding View and Reflect training will be presented at TQC in September.)

Sue invited interested people to contact her about attending Training Gaps meetings.

Professional Development Data System

Tabled

Virtual Degree Presentation

Moved down in the agenda.

Recruitment Plan for Oregon in September

Rosetta reminded us that we had discussed CCIP as a possible group to help work on the recruitment plan. Sonja took it to Tom who said that he did not think that this was the body to do that work. There is a difference when you are marketing to partners versus the general public.

Patsy reported that the Center is already working on recruitment items based on a plan that they have in place. They have printed postcards and are going to be sending those out. The Professional Development Standards workgroup has been a part of the process.

ACTION: Patsy will give a report in September on what has been done and the "Big Picture".

Patsy reported that as a result of the GAS summit, a brochure is being created that has basic information and a place for partners to slip in their information. How do we connect together to support each others initiatives? This is one way to “share the vision” and spread the word about individual partner projects.

Linda noted that within CCD’s June training there will be a representative from the Oregon Registry to encourage staff to enroll or move up.

Rosetta noted that this is an opportunity to think about what each partner would want to develop to slip in to a brochure like this. Can we help each other move along? Keep remembering that this is a system and that we are all in the system.

Virtual Degree Presentation

Merrily shared that this project has been going on for a couple of years now. In February, the third Grand Articulation Summit (GAS) took place to work on this project. Representatives from the R&R’s, mentors, providers and community college representatives were there. There have been conference calls since then to work on outreach plans. They will touch base again in October to work on how to get people on the registry.

At this time it is now possible for any child care provider to take a step 7 or CDA and get it transcribed into college credit. It does vary from college to college, but is about 9-12 credits. The fee also varies. We don’t have all community colleges on board yet. The link to the chart is on the Oregon Registry website. There are updates that have come since the current one was posted, so those will be done and posted. In order to get that credit transcribed, they must enroll and take at least one early childhood class. Some require more than that – that is the minimum. It is a tremendous cost savings. All of the colleges have agreed, once it is on a transcript, it can be transferred to any college even if they don’t offer that option. It will be listed as coursework and will count – not just as electives.

The other thing they have been able to do is chart which colleges are offering which classes which terms. Some are online classes which any student anywhere in the state can access. This option is growing every term. You can look for this on the CCD website under “CCD funded programs” and under “Virtual Degree” look at the Fusion Chart. This has made college more accessible to students all over the state.

There is a brochure under development which invites providers to think about more formal training and provides information by SDA on how to get in touch with the right people and get more information. It will be distributed through the colleges and R&R’s. Progress will be measured using: Registry data, college enrollment and degree/certificate statistics and CDA information (numbers and categories).

All of the regional groups are working on outreach to get the word out to providers about this opportunity. This includes things like “providers night out” and one college credit opportunities to explore this through the community colleges, as well as presenting to the Commission for Child Care the wish to have the CARES program statewide.

Rosetta noted that CARES and other enhancement programs receive funding from the tax credits which are in front of the state legislature and could use support.

Bobbie asked who is doing the work of data collection and website posting? Merrily answered that Carolyn is doing the data collection setup, her contract expires in September but she will be working

until October. The Center will be doing the items that have to do with the steps. The rest will fall to CCD unless they want to do another contract. Bobbie noted that sustainability seems to be the key.

The word is spreading. Attendees are using word of mouth and there are now more than one step 12 person on the registry.

Rosetta said that there were times that this felt impossible. It is great to see that this is really happening. Persistence pays off.

Merrily noted that there is a feeling that Spanish speaking providers do not feel that there is enough support for them within the community colleges. There is a group that is working on this. Lots of really great connections are happening.

Donalda noted that, for her employees, as staff achieve credits they have incentivised them with dollars to continue to develop their professional levels.

Linda stated that CCD is working on a licensing credential that includes the Oregon Registry as well as a high level of training as an expectation.

John and Betty Grey funds are available not just through the Center, but also through the community colleges to help providers. Work needs to be done to make sure those dollars get to the target students.

OPEN DIALOGUE FORUM

There were no issue briefs for today.

STANDING SUB-COMMITTEE UPDATES

Articulation – Included in presentation

Evaluation – Nothing today

Family, Friends and Neighbors – Included in presentation

Continuous Quality Improvements – Nothing today

Professional Development Data System – Nothing today

Oregon Registry and Professional Development Standards – Patsy stated that new representation has been acquired for school age – Jenny Souter from the YMCA and the Association for Child Care Directors, Tennille Waite also from the YMCA, Cathy Finn from OACCD and Tamara Tratman from Chemeketa Community College. They still need someone from the CCR&R directors.

Starting Points is getting ready for Training of Trainers. It is a series of four trainings on the Oregon Registry which can be taken in any order for a total of eight training hours. The R&R mentors will be the first group trained in this.

A new tool Patsy presented “The Training and Education Criteria” that has been worked on to take the guidelines that have been embedded throughout the Oregon Registry forms and place them in one specific place. As more items get clarified, they will be added to this tool. It will go into the Starting

Points Training. They are getting more questions regarding self study and view and reflect. They have noted that view and reflect will be accepted as developed by Training Gaps.

Linda noted that CCD has done some “clean up” so that references to the Professional Development Registry were changed to the Oregon Registry. When the rules become permanent then new books will be printed.

Training Gaps – Included in presentation

Training Review Coordination – Nothing today

Other Announcements

Lorine informed TQC that there is still a group that is meeting regarding “Opening Doors” training. These are folks that were trained to do the training who wanted to keep the momentum going on this training. They are calling themselves “The Opening Doors Initiative”. They meet every couple of months and may have a home with one of the technical training entities through a federal program. It would be part of the federal mandate to have this training.

The Third Cohort of the Directors Certificate has just been graduated. They are hoping to do the next one in a different geographical area than the tri-county area in the Portland region. Kim noted that the Deschutes tri-county area would be a good candidate.

Meeting in June?

It was decided to cancel the meeting in June. Please remember to get work plan updates to Sonja.

Draft agenda items for September meeting

- Recruitment Plan for Oregon
- Professional Development Data System
- Work Plan Discussion

Next meeting is September 10th at Willamette ESD, Salem.