

# Commission for Child Care Minutes

11/21/03

**present:** Lynne Angland, Dee Dee Overholser, Kitty Piercy, Astrid Newell, Martha Longsworth, Nina Roll, Glenda Hamstreet (for Rep. Scott)

**pending members present:** Rosetta Wangerin, Kelly Ritter

**Guests:** Mary Nemmers, JaNell Welker

**Staff:** Claudia Grimm

## I. COMMISSION BUSINESS

A.) Kitty called the meeting to order at 9:20 am. Astrid moved to approve the October minutes; Lynne second the motion. The minutes were unanimously approved.

B.) Claudia passed out a copy of the Commission's budget. She explained that since the Commission is now part of the Child Care Division, it does not have its own stand-alone budget. The Commission's budget is part of the larger budget of the Division. The Commission requested that Sonja prepare quarterly reports indicating amount committed for each line item, amount spent to date and amount spent the previous quarter. Rosetta inquired whether we can transfer funds between line items. **Answer:** yes, except for Executive Officer salary, funds can be transferred from one line item to another. However the budget total needs to remain consistent.

C.) 2004 Meeting Schedule: Kathy Criswell requested meetings be held the 4<sup>th</sup> Friday of the month. She has a permanent conflict with third Friday meeting dates. Commissioners present suggested Claudia check with absent Commissioners and get back to the group. **2004 Meeting Dates: Jan. 23, March 19, April 23, June 25, Sept. 24, October 22, Nov. 19.** Except for the March (spring break) and November (Thanksgiving) meeting dates, these are on the fourth Friday.

D.) Claudia presented Commissioners with a draft policy for discussion/approval. It has become necessary to define "actual and necessary travel expenses" incurred in the performance of Commissioner duties. Claudia's draft definition includes meals, lodging and child care. Lynne suggested including language defining reimbursement if a Commissioner is not attending meetings as part of his/her normal job duties. Rosetta also requested that the language be more open; she suggested the wording "shall include, but not limited to." Commissioners approved the intention of the policy, but requested Claudia bring back the language for formal approval in January.

E.) Claudia brought up that the Child Care Resource and Referral Advisory Committee is an ad hoc committee of the Commission. Three Commissioners are required to serve on the Advisory Committee. Currently, only John Sandusky serves, participating via conference call. Claudia requested two more

Commissioners to volunteer on this committee. Mary questioned whether it was best use of the Commission's time to have three Commissioners serve on the Advisory Committee. She suggested Claudia research the rule/statute/policy that requires that three Commissioners serve on this committee. Kitty inquired about term length. She suggested that Commissioners have a duty to serve on committees that require Commission participation; however, when a Commissioner's tenure is up s/he should find a replacement. Kitty asked Claudia to have a conversation with Tom to assess how many meetings require participation by OCCC members, and length of term/service. Claudia will report back in January.

## II. **COMMISSIONER UPDATES**

- A.) Astrid reported on the Children's First luncheon, during which Governor Kulongoski unveiled his Children's Charter. Astrid said the Governor addressed three issues that were near and dear to her heart: high quality child care, health care in schools, and family planning. The Governor also talked about working with the business community and engaging them in funding these things.
- B.) Kitty, Rosetta and Mary discussed the new child care economic impact study being conducted by Oregon State University. Bruce Sorte, the study's principle researcher, gave an overview of the project at the Researcher's Round Table. Commissioners requested Claudia contact Bruce about giving a presentation/update of cursory findings at the January meeting.
- C.) Dee Dee stated that she attended the SICCC/LICC retreat.
- D.) Rosetta and Mary told Commissioners about a new study that Oregon is participating in called the Duration Study. In Oregon, the average amount of time that a family is enrolled in the subsidy program is 3 months. DHS will be working with R&R's in five service delivery areas (SDA's). DHS clients will receive a small stipend for participating in a phone interview when they initially enroll in the subsidy program, and then again nine months later. Oregon is one of five states participating in this study.

## III. **PRIORITIZATION OF FINANCING TASK FORCE RECOMMENDATIONS**

- A.) The facilitator from the Employment Department called in sick, so Claudia attempted to lead the process. Commissioners reviewed the original nine recommendations from the Task Force Report (Kitty, Tom and Claudia eliminated six that were already in the process of being implemented). *Refer to green attachments.*
- B.) Martha suggested that Recommendation 2: *use workforce training and compensation mechanisms to develop a child care workforce that is better able to provide quality care* be included with combined recommendations 3 and 5. Nina thought recommendation 9: *develop strategies to better inform all sectors of society about the benefits of quality child care* was related to consumer ed and could be grouped with 4 and 8. Additionally, Nina noted that 9 really needed to be the first thing that we do.

C.) As the group was examining how to group the recommendations, Kitty stated that some of the recommendations are goal statements (for example, Recommendations 7: *improve the ability of low-income families to afford quality child care*) and some are strategies. Kitty suggested a different way of approaching the process: what is it the Commission wants to do, and how do we get there? The group made a first attempt at reforming the way the recommendations are “packaged.” Commissioners agreed that they liked this format; Martha volunteered to work with Claudia to refine the format and language.

D.) **DRAFT NEW APPROACH**

**Mission/Vision:** *To improve and increase access to affordable quality child care for all Oregon families.*

**Goals:**

- 1.) Affordability
  - A.) Better use of existing funds
  - B.) New funding streams
- 2.) Quality
  - A.) Identify quality in Oregon (how much do we have/ where is it?)
  - B.) Build more quality care
- 3.) Improve Compensation for Providers

**Strategies:**

- Data and research
- Workforce Training
- Funding
- Engage new partners/marketing/consumer education

**Outcomes and Benchmarks:**

- 1.) Quality Benchmark (Progress Board)
- 2.) Measurement Tools

**IV. COMMISSIONER ROLES AND RESPONSIBILITIES**

A.) The goal of this part of the meeting was to empower individual Commissioners to feel part of a team, and think about things that they can do on an individual basis to further the work of the Commission. Commissioners began the process by sharing the “hats” that they wear, in their daily lives.

Kitty: OCCF Board, Chair of Lane County CCF-Early Childhood Committee, Planned Parenthood, Central Latino Americano, Business Roundtable

Rosetta: Park and Rec-after school and Teen Centers, Budget Committee of School Board, Co-Chair Training and Quality Committee, Childhood Care and Education Coordinating Council

Nina: Early Childhood Coordinating Council, Head Start Policy Council, Safety Net Steering Committee, Child Care/JOBS.

JaNell: local Commissions, TA on best practices, inclusion, Training and Quality and professional development, crisis relief nurseries/family resource centers, Oregon CARES, football league board

Martha: Subsidy Stability Advisory Board, parent, Day Care Board

Lynne: Mother, own a child care center, Seniors and Natural Resources

Dee Dee: Mother and Grandma, grassroots advocacy and systems change, FEAT Train the Trainer, inclusive child care, state Interagency Coordinating Council, Linn Co. CCF Early Childhood Team

Glenda (for Rep. Scott): Father and Grandpa, business owner, successful business-community liaison, Legislative E-Board, interim committee on tax reform, House Majority Leader, Human Service subcommittee, school board, Education Committee

Elizabeth: day care teacher, President of Union, play drums in a folk rock group

Astrid: parent office of Child Health (Health Project), Child Care Health and Safety Manual, NW Early Childhood Institute Advisory Board, Oregon Pediatric Society and Family Physicians, assorted Advisory Committees, grant writer

B.) Commissioners reviewed the Mission and Vision. There was discussion around the Vision statement and whether or not we should keep the 2010 date. Commissioners decided to leave the date in the Vision statement because it makes it more compelling. The Vision will continue to read *by the year 2010, all families will have access to safe, quality and affordable child care.*

C.) Given that the role of Commissioners is to:

**Advise, Advocate, Propose, Facilitate, Inform and Educate**, the group brainstormed goals that they would like to work on in 2004-2005. The Commission's list follows:

- Educate/inform Governor, his staff and Legislature, the business community, local HR departments  
*Develop power point presentation*  
*Consistent message*
- Get on 2005 New Session briefing for Legislators: *stand alone preferred, or as part of a larger group*
- Set goals on a biennial basis; maintain strategic planning process
- United Advocacy
- 2005 Legislative Proposals -?
- Meet with other Commissions (i.e. Women, Hispanic Affairs, etc.)
- Democratic Senator for OCCC
- Input into how CCDF funds are used; research other grant/foundation funds are available for child care (R&R's, OCCF, and local Commissions)

- Small business outreach, including someone who can communicate and speak business language (certifiers should be trained in this).
- Project Management and Tracking Program for child care projects, so that we can communicate better with partners. Bobbie write a grant to fund?

C.) Commissioners each picked an activity that would forward the Commission's Mission and Vision in relationship to these goals. Commissioners will report back on their chosen activity in January. Kitty suggested the group revisit this list in January and assign timelines to what we can accomplish.

Kitty: Would like Commissioners to chose one organization/contact in their local community and bring information back to the Commission on a regular basis.

Rosetta: Continue to have power point conversation with Sonja. Can this be delegated to CCIP?

Nina: Revisit funding/mapping to see if the information is still current, or needs to be updated.

JaNell: Explore funding streams

Martha: Keep exploring child care subsidies with HR at her place of employment. Give Claudia information on project management software.

Lynne: Contact local Commission and attend meetings. Conduct a class for local businesses on child care tax plans???

Dee Dee: Follow up with hands-on class for families and providers at LBCC.

Glenda: Contact Clackamas Commission on Children and Families. Find out about Legislative training and report back in January.

Elizabeth: Contact Stand for Children

Astrid: Contact Northwest Early Childhood and make an appointment to do a presentation.

Kitty thanked Commissioners for their time and commitment. The meeting was adjourned at 2:50 pm.

### **NEXT MEETING**

Friday, January 23, 2004

9:00 am – 2:00 pm

Oregon Employment Department, Director's Conference Room #305  
875 Union St. NE  
Salem

**Confirmed Presentations:** Cynthia Hurkes, Business Partnership Liaison;  
*Employer of Choice Campaign*

Bruce Sorte, Oregon State University; *Overview and update on child care economic impact study*

\*\*\*\*\* Detailed agenda, parking passes, and a map will be mailed after the first of the year!!

*Happy  
Holidays!!*