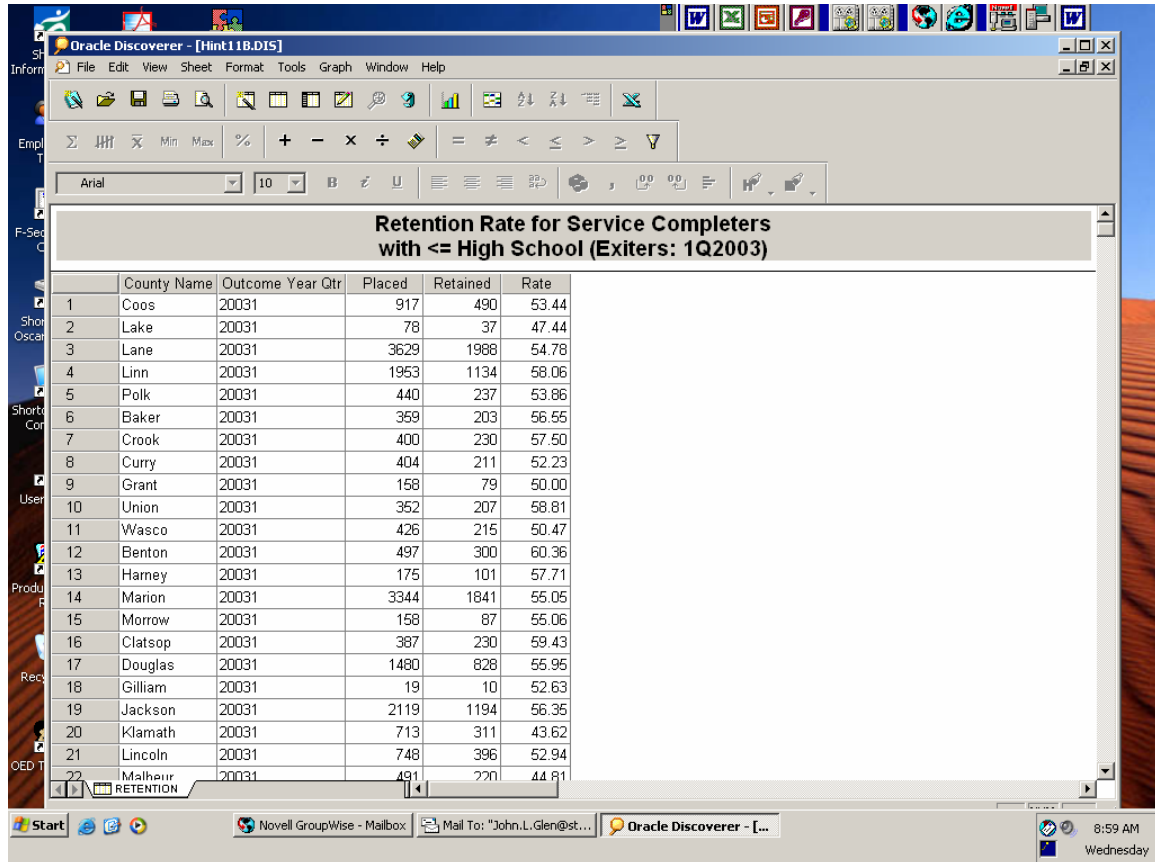


HINT #10 Retention Rate for Services Completers with a high school diploma or less

Hint #10 is a step-by-step process to display the retention rate by county (or workforce region or agency) for individuals, with a high school education or less, exiting services in 1Q 2003 using Oracle Discoverer. (Figure 1).

For information on Oracle Discoverer refer to the Desk Manual (pages 42-49).

Figure 1



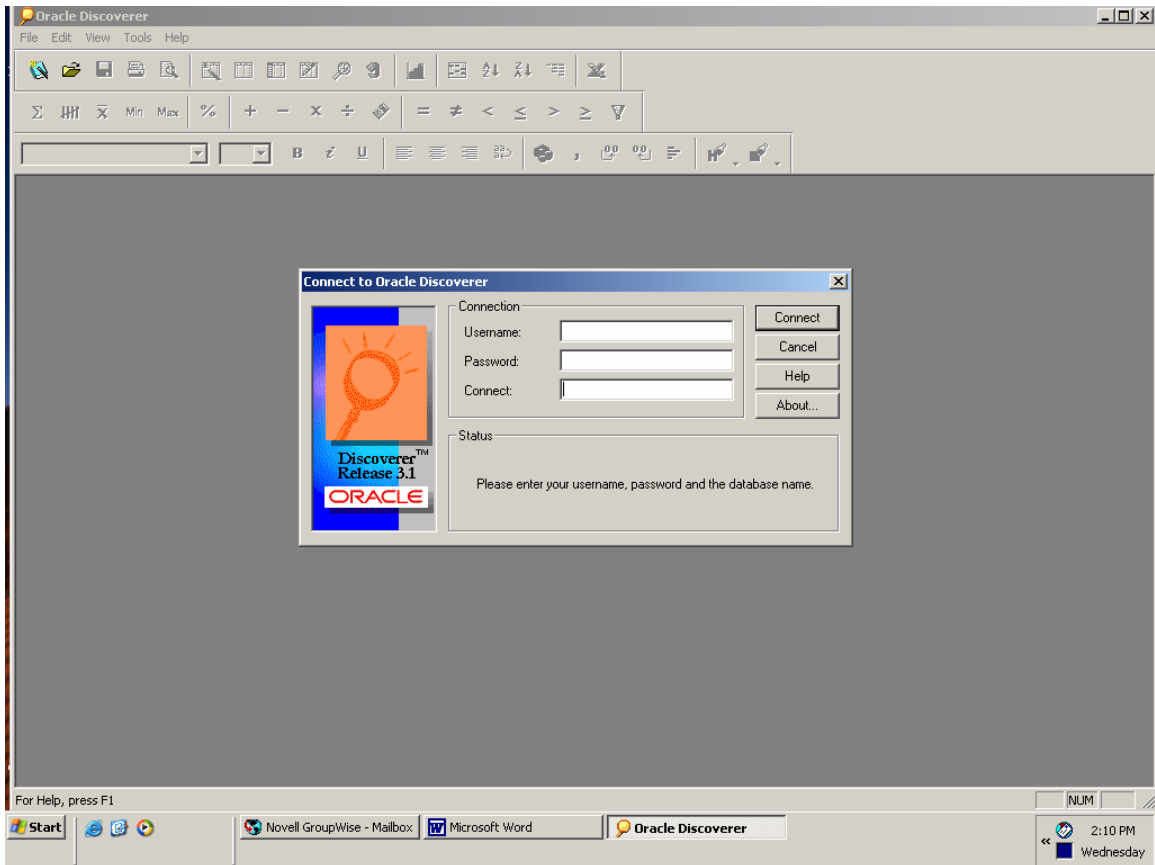
	County Name	Outcome Year Qtr	Placed	Retained	Rate
1	Coos	20031	917	490	53.44
2	Lake	20031	78	37	47.44
3	Lane	20031	3629	1988	54.78
4	Linn	20031	1953	1134	58.06
5	Polk	20031	440	237	53.86
6	Baker	20031	359	203	56.55
7	Crook	20031	400	230	57.50
8	Curry	20031	404	211	52.23
9	Grant	20031	158	79	50.00
10	Union	20031	352	207	58.81
11	Wasco	20031	426	215	50.47
12	Benton	20031	497	300	60.36
13	Harney	20031	175	101	57.71
14	Marion	20031	3344	1841	55.05
15	Morrow	20031	158	87	55.06
16	Clatsop	20031	387	230	59.43
17	Douglas	20031	1480	828	55.95
18	Gilliam	20031	19	10	52.63
19	Jackson	20031	2119	1194	56.35
20	Klamath	20031	713	311	43.62
21	Lincoln	20031	748	396	52.94
22	Malheur	20031	491	220	44.81

HINT #10 Retention Rate for Services Completers with a high school diploma or less

Open a Discoverer Oracle session

- You will find the shortcut icon to run the Oracle Discoverer End User Application in the PRISM DB queries folder placed on your desktop during installation.
- A window appears requesting your Username, Password and Connect (or Database) information. (See figure 52 in the Desk Manual).
- Type the logon information provided by the PRISM system administration staff and click the **Connect** button (Figure 2).

Figure 2



HINT #10 Retention Rate for Services Completers with a high school diploma or less

Step 1 Workbook Wizard window appears (Figure 3).

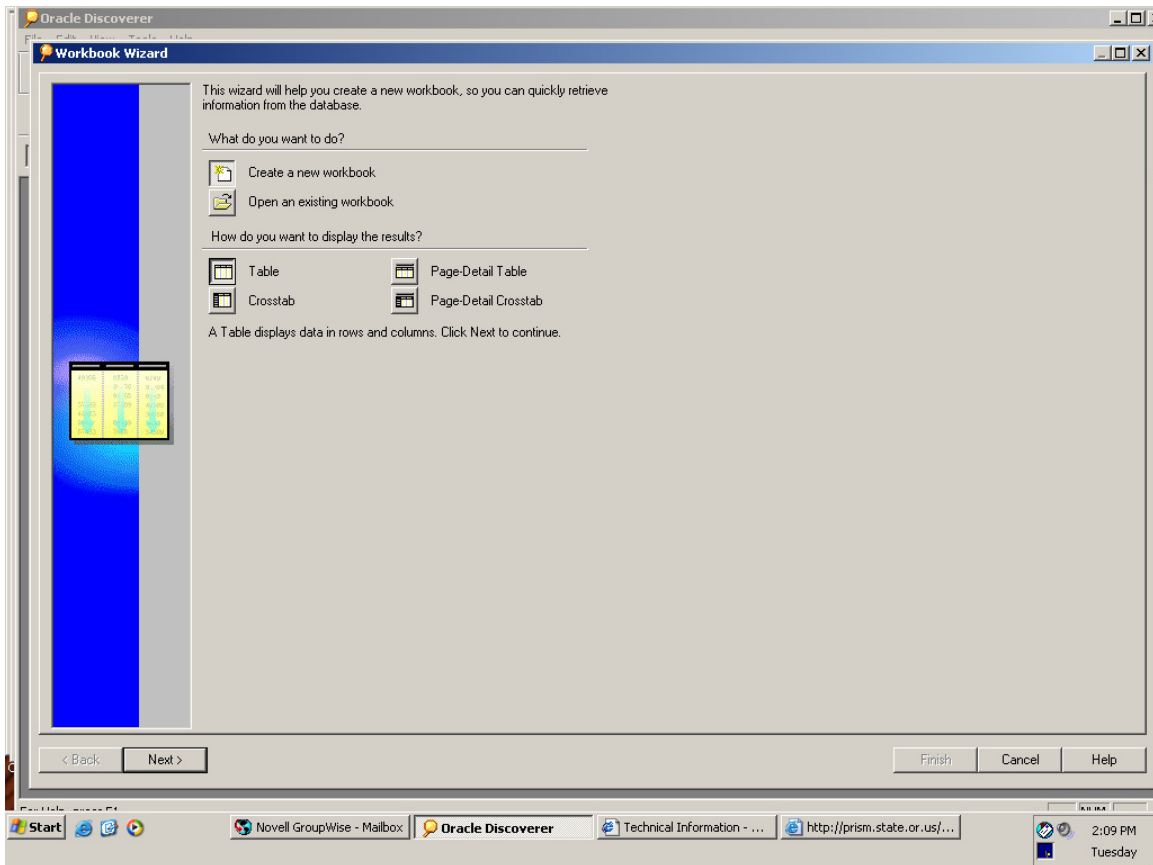
What do you want to do?

- Click on “Create a new workbook”

How do you want to display results?

- Click on “Table”
- Click “Next”

Figure 3



HINT #10 Retention Rate for Services Completers with a high school diploma or less

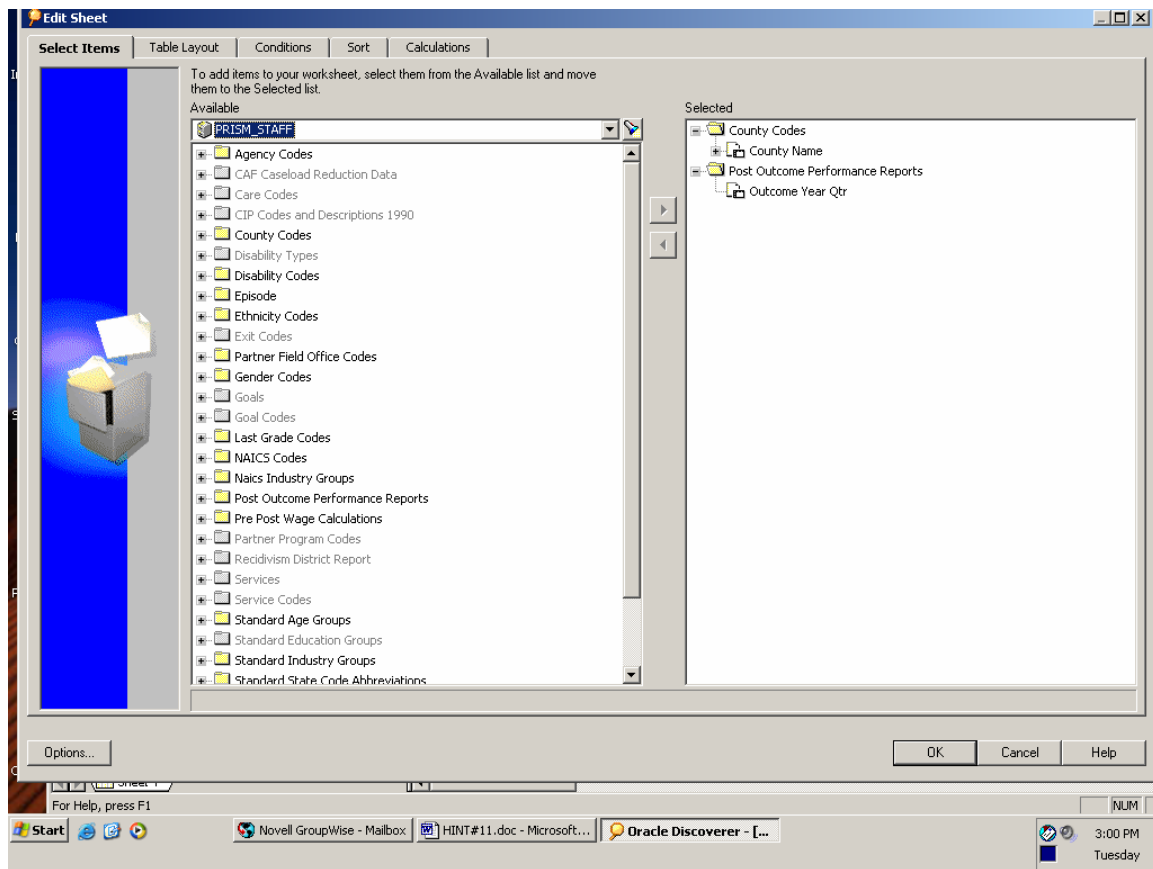
Step 2 Select Items Tab (Figure 4)

To add items to your worksheet, select them from Available list and move them to Selected List by drag and drop or by clicking on the selected item..

- Scroll down Available list to “County Codes” table
- Click on County Name
- Scroll down Available list to Post Outcome Performance Report
- Click on Outcome Year Qtr
- Click “Next”

Note: In order to have fields available for setting Conditions or Calculations, the fields must be Selected.

Figure 4



HINT #10 Retention Rate for Services Completers with a high school diploma or less

Step 3 Table Layout

Click “Next” (the layout will be completed during this exercise)

Step 4 Set Conditions

For each of the three criteria:

Select NEW

Select ITEM / CONDITION / VALUE

Click “Okay” after setting each criteria

(1) Post Episode Outcome Performance Report.Outcome Year Qtr = ‘20031’ (Figure 5)

(2) Post Outcome Performance Report.Employment Code >’000’ (Figure 6)

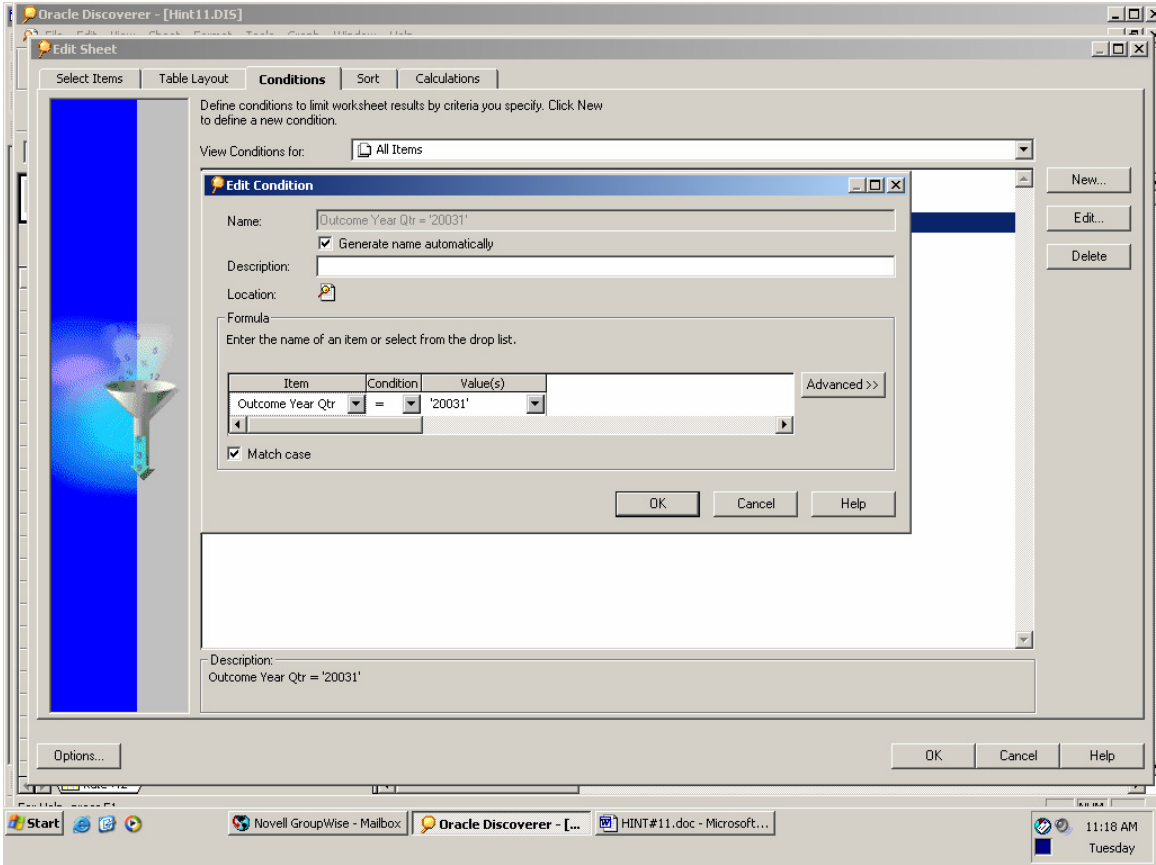
Note: Employment Code > ‘000’ selects all the records that show any employment in the exit quarter or quarter after exit. This is a qualification for the retention denominator

Note: ‘000’ is a string referring to the year and quarter of employment

(3) Post Outcome Performance Report.Last Grade <=12 (Figure 7)

HINT #10 Retention Rate for Services Completers with a high school diploma or less

Figure 5



HINT #10 Retention Rate for Services Completers with a high school diploma or less

Figure 6

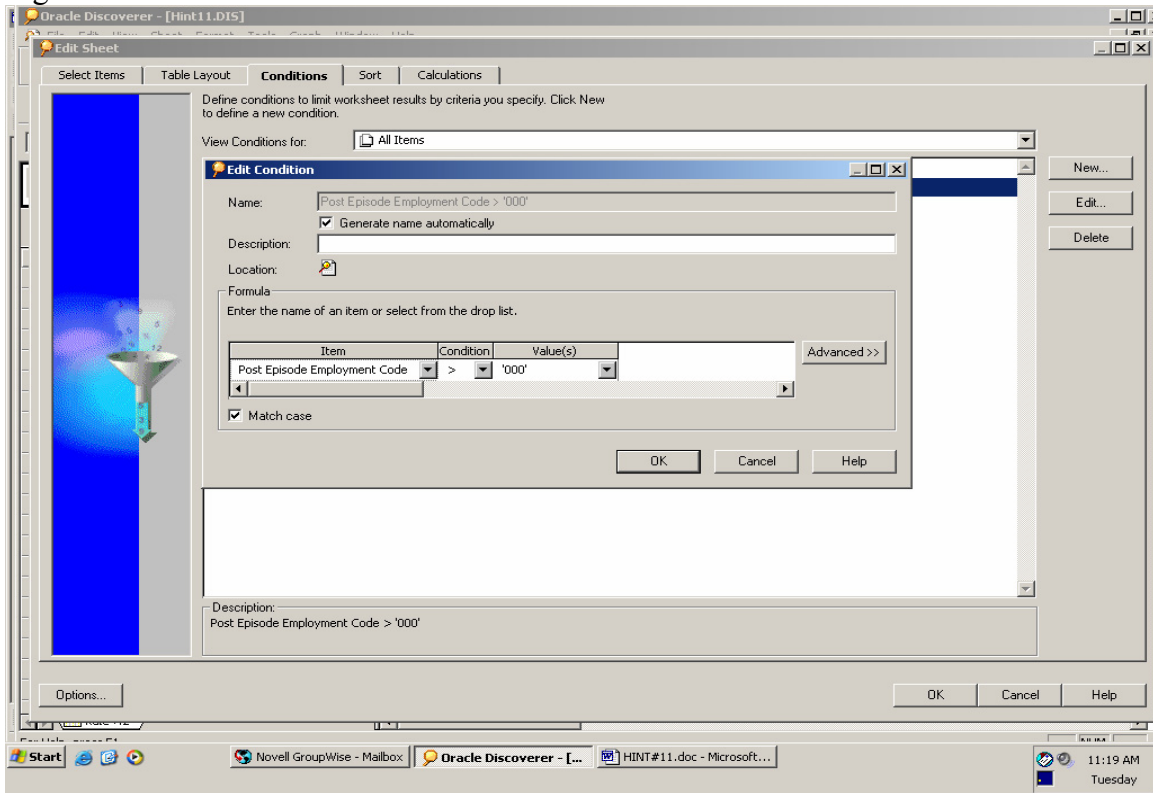
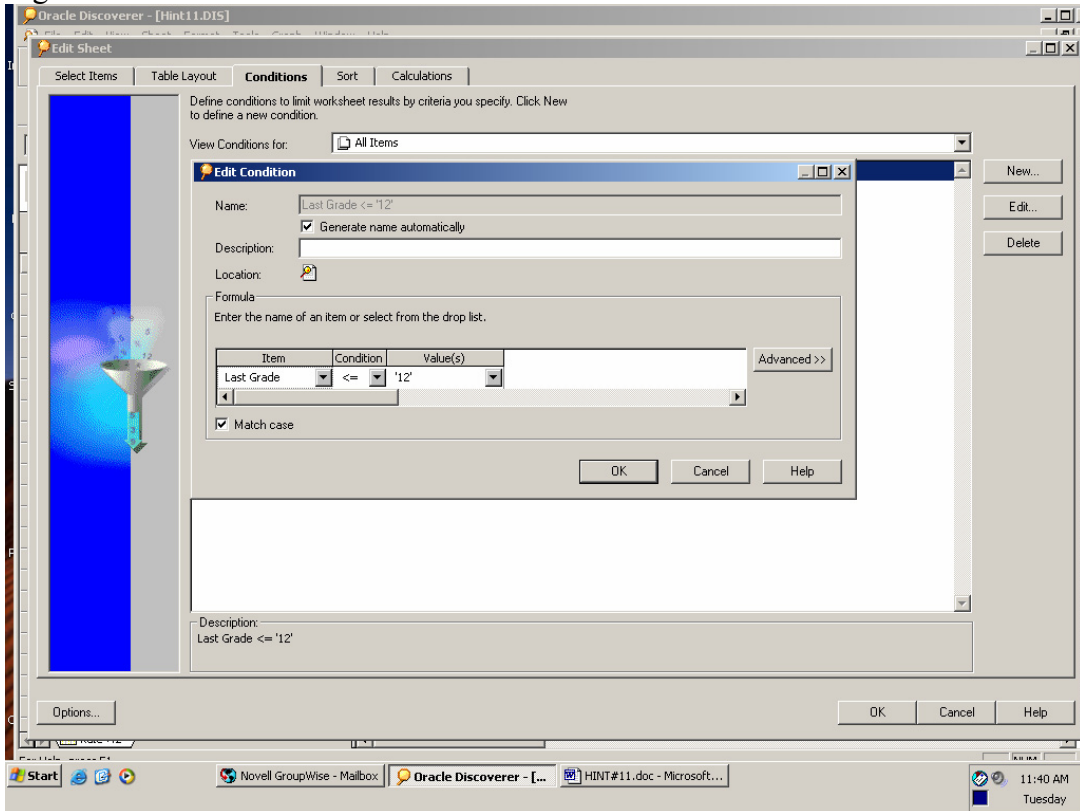


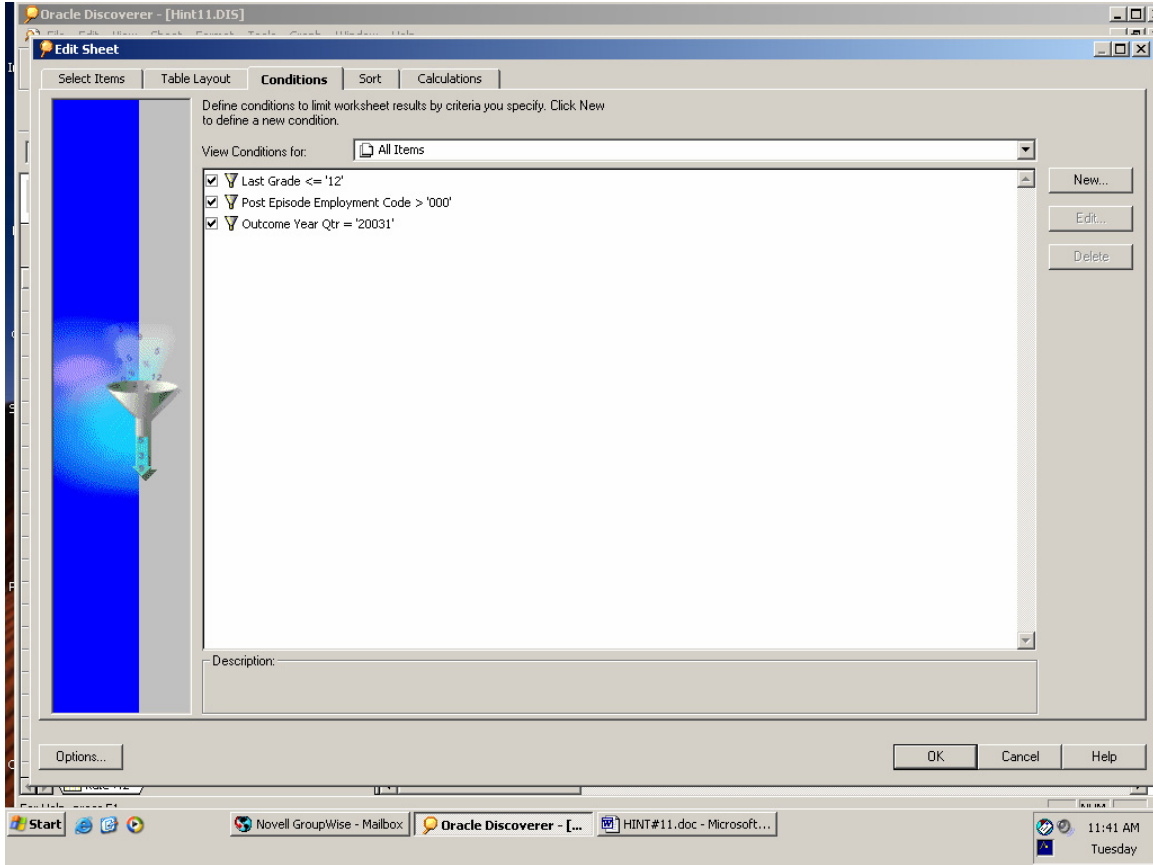
Figure 7



HINT #10 Retention Rate for Services Completers with a high school diploma or less

Step 4 All conditions are set the screen should look like (Figure 8).

Figure 8



HINT #10 Retention Rate for Services Completers with a high school diploma or less

Step 5 Sort

Click “Next” (No Sort in this exercise)

Step 6 Setting the Calculation

Select “New”

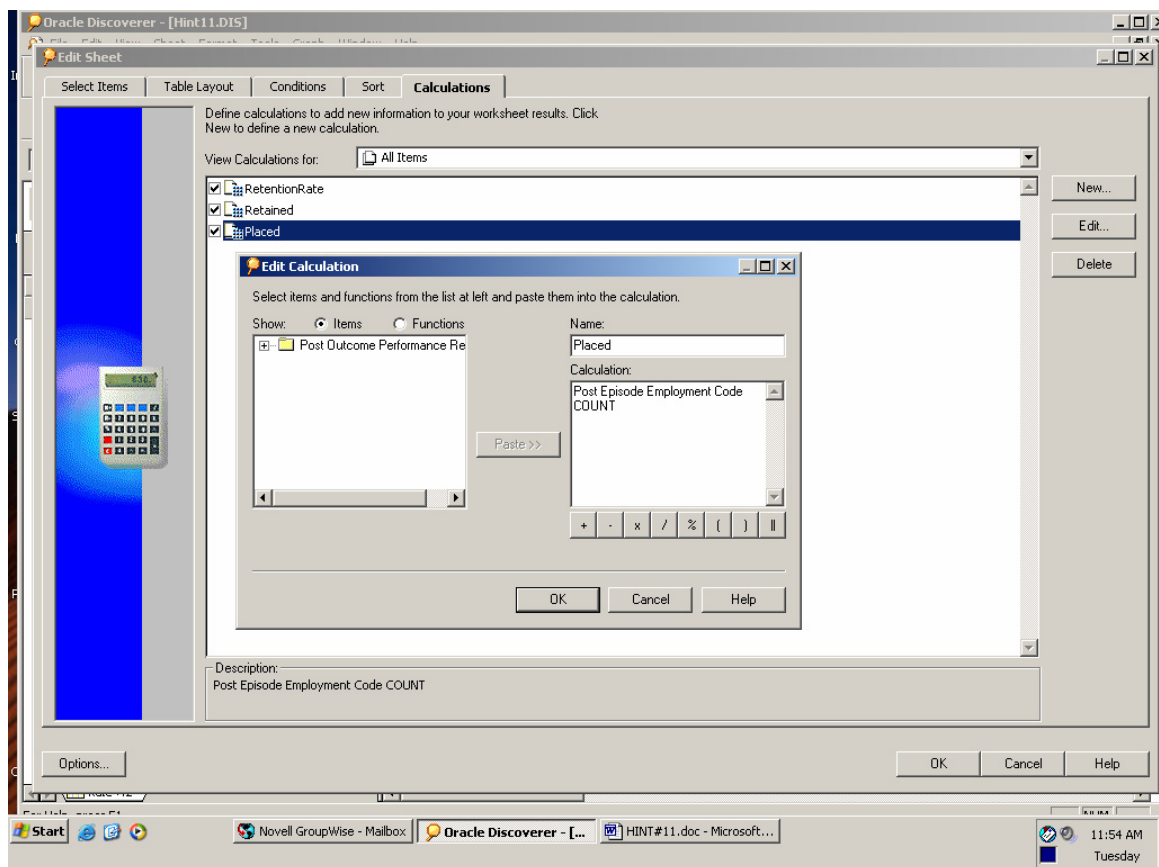
Select Function – Group – Count

Select Item – Post Outcome Performance Report: Employment Code

Name Description: Placed (Figure 9)

Click “Okay”

Figure 9



HINT #10 Retention Rate for Services Completers with a high school diploma or less

Calculation Continued

Select New

Set Calculation - Retained: SUM(Continuous Employment Indicator) (Figure 10)

Select Function: SUM

Select Item: Continuous Employment Indicator

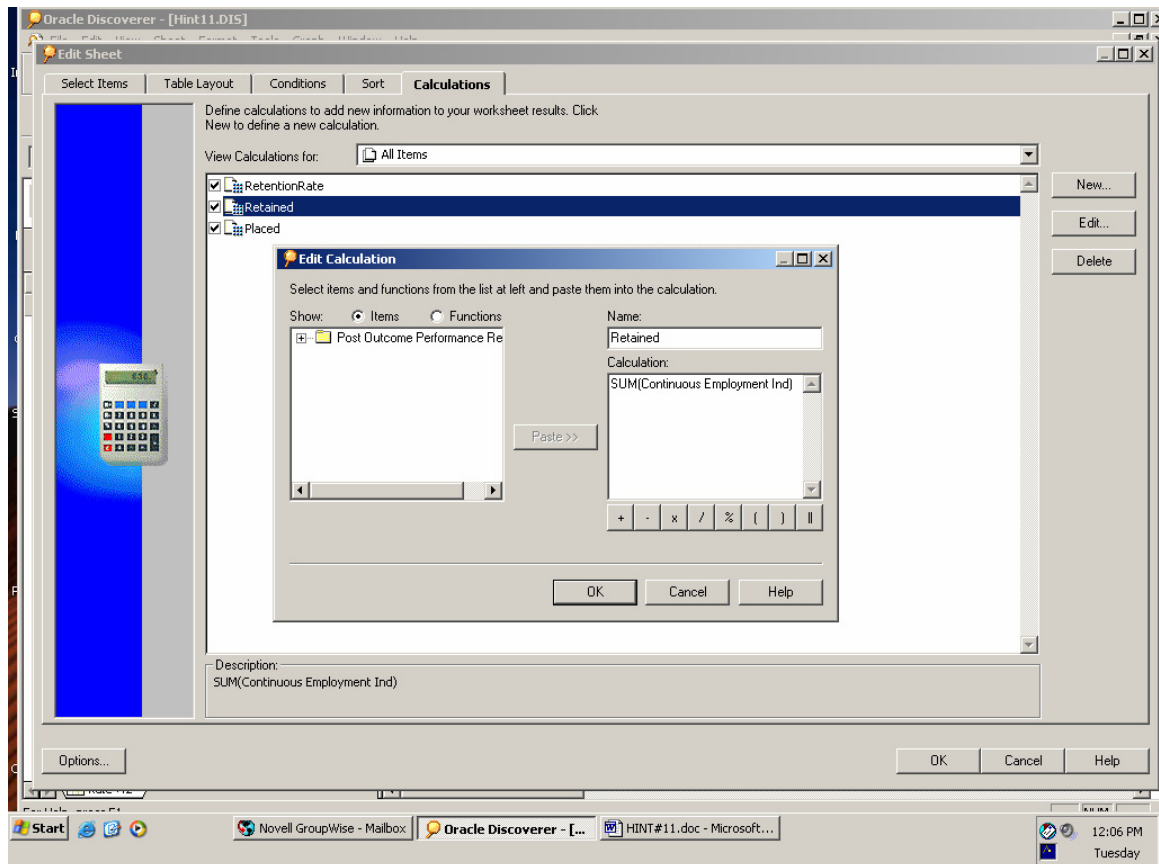
Name Description: Retained

For more information, see PRISM website Technical Info / Documentation / Data Dictionary / Section 3 / Data Elements Definition / Page 40

<http://prism.state.or.us/downloads/section3.doc>

Continuous Employment Indicator, Values = 0,1, blank (Note: only the 1's will sum)

Figure 10



HINT #10 Retention Rate for Services Completers with a high school diploma or less

Calculate the Retention Rate (Figure 11)

Select Item: “Retained” (at the bottom of the Items list)

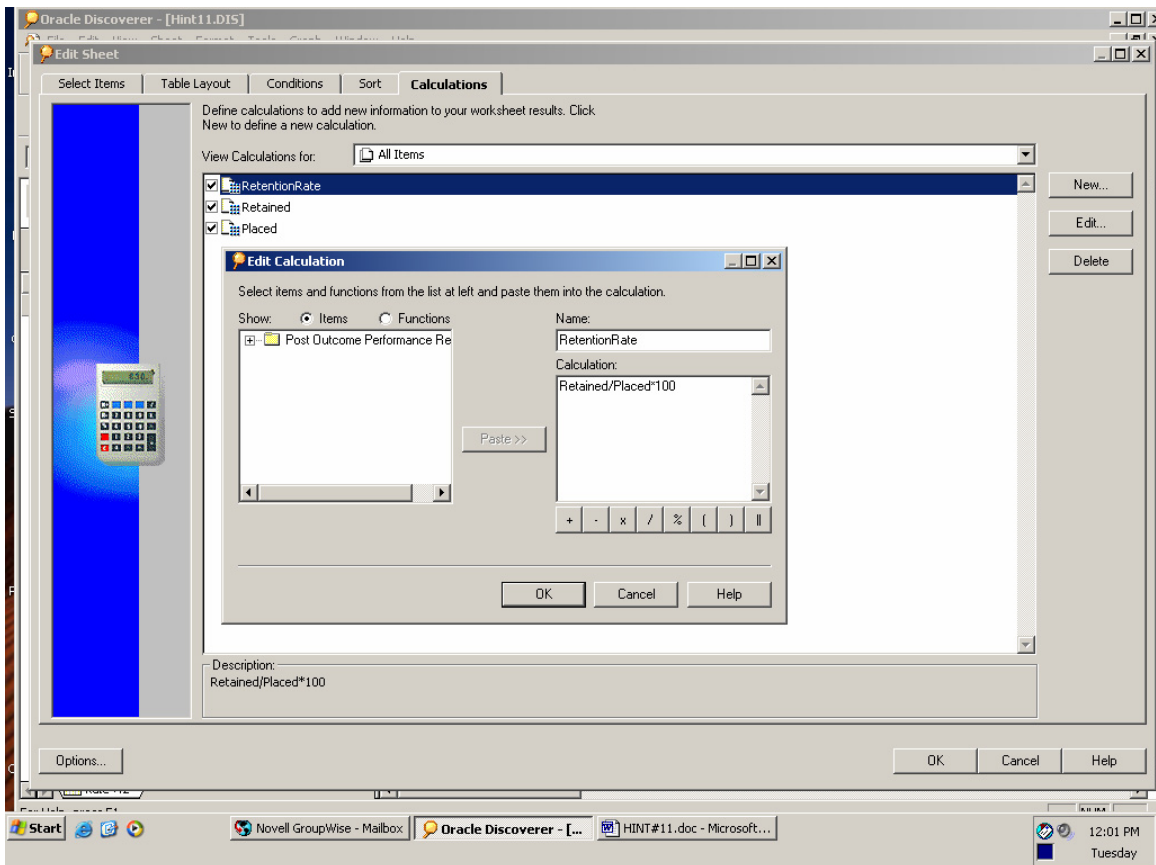
Calculation: /

Select Item: “Placed” (at the bottom of the Items list)

Calculation: *100

Click “Okay”

Figure 11



HINT #10 Retention Rate for Services Completers with a high school diploma or less

Step 7 Editing Format

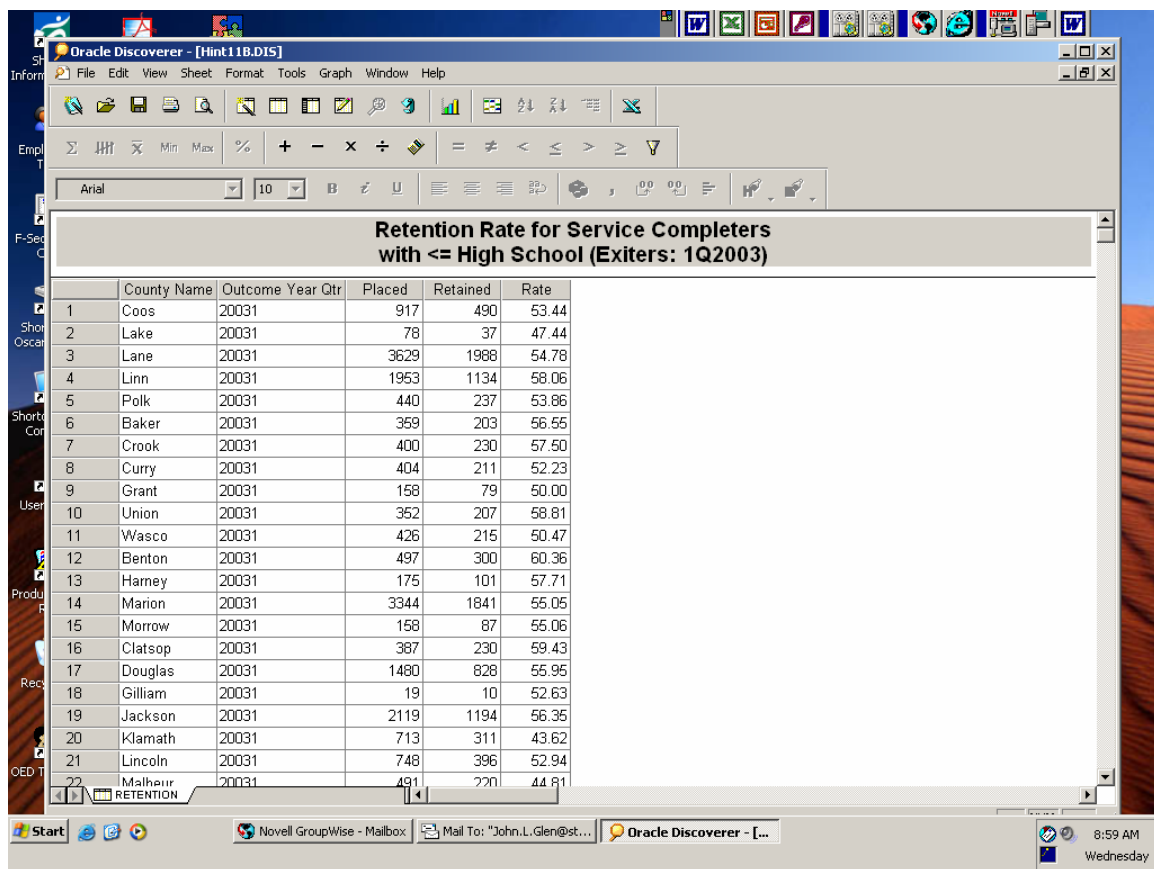
Select “Edit” Sheet to change any condition (Figure 12)

Select Format to change decimal points, currency, percentages or alignment.

Double click in title bar to change title text

Note: Column headers are Administrator-defined (“County Name”) and User-Defined (“Placed”, “Retained” and “Retention Rate”).

Figure 12



	County Name	Outcome Year Qtr	Placed	Retained	Rate
1	Coos	20031	917	490	53.44
2	Lake	20031	78	37	47.44
3	Lane	20031	3629	1988	54.78
4	Linn	20031	1953	1134	58.06
5	Polk	20031	440	237	53.86
6	Baker	20031	359	203	56.55
7	Crook	20031	400	230	57.50
8	Curry	20031	404	211	52.23
9	Grant	20031	158	79	50.00
10	Union	20031	352	207	58.81
11	Wasco	20031	426	215	50.47
12	Benton	20031	497	300	60.36
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15	Morrow	20031	158	87	55.06
16	Clatsop	20031	387	230	59.43
17	Douglas	20031	1480	828	55.95
18	Gilliam	20031	19	10	52.63
19	Jackson	20031	2119	1194	56.35
20	Klamath	20031	713	311	43.62
21	Lincoln	20031	748	396	52.94
22	Malheur	20031	491	270	44.81

Step 8 Save the Oracle Discoverer session.

This session can be run or modified any time after you logon to the Oracle Discoverer and connect to the PRISM database.