



SITE MATERIALS AND FORMS ORDER FOR TAX-AIDE PROGRAM For Tax Year 2007

Physical Location (site)		Site Telephone Number ()	
Contact Person		Contact's Telephone Number ()	
		Contact's Fax No. or E-mail Address	
Address			
City	State	ZIP Code	—

FOR OFFICE USE ONLY	
Date Received	
Filled By	Date
V	

- Please print legibly or type your order.
- This order form is for **site** materials and forms only.
- If you order labels, be aware that there are 22 labels per sheet. Order only the number of **sheets** you need. For example, if you prepare 200 refund returns, please order **10 sheets** of labels.
- If you need to order classroom materials, complete the **classroom** materials order form. **Don't use this order form for classroom materials.**
- If you are unsure of quantities to order, you may call 503-945-8637 to verify the previous year's order.
- Please return your completed order form by **November 30, 2007.**
- December and January are busy times for us. Please send your order in as soon as possible. We will fill your order as soon as we can.
- We start filling orders for site materials in **mid-December 2007.**

Thank you for volunteering for the Tax-Aide Program.

The following are Tax-Aide site materials: Site No(s): _____

Quantity	Item	Quantity	Item
	40A Individual income tax returns and instructions—booklet		10 & INST Underpayment of Oregon estimated tax—form and instructions
	40 Individual income tax return (additional forms)		FORM 10 Underpayment of Oregon estimated tax (additional forms)
	40S Individual income tax return, short form (additional forms)		2008 Estimated income tax instructions—booklet
	Schedule OR-A Oregon Adjustments for Form 40 Filers		40-ESV 2008 Estimated income tax payment vouchers—4/sheet
	Schedule WFC Working Family Child Care Credit (150-101-169)		90ERA Elderly rental assistance claim and instructions—booklet
	40P/NA Part-year and nonresident income tax returns and instructions—booklet		90R Elderly rental assistance claim form (additional forms)
	40P Part-year resident income tax return (additional forms)		Package B (limit 1 per site)
	40N Nonresident income tax return (additional forms)	Sheets	DOR Address Labels (PO Box 14710) 2-D barcode refund and no tax due returns 22/sheet
	Schedule OR-A-N/P Oregon Adjustments for Form 40N and 40P Filers	Sheets	DOR Address Labels (PO Box 14720) 2-D barcode tax-to-pay returns 22/sheet
	Schedule WFC-40N/P Working Family Child Care Credit (150-101-170)	Sheets	DOR Address Labels (PO Box 14700) Paper refund and no tax due returns 22/sheet
	40-V Personal income tax payment voucher (150-101-172)	Sheets	DOR Address Labels (PO Box 14555) Paper refund and e-file tax-to-pay returns/payments 22/sheet
	Instructions for Oregon Amended Schedule and form (for all tax years)	Sheets	DOR Address Labels (PO Box 14950) Estimated tax vouchers and extensions 22/sheet
	Oregon Amended Schedule (additional forms)		

150-101-097 (10-07 web)

You must have Adobe Acrobat Standard or Professional to e-mail your order. If you have Adobe Acrobat Reader, you must print your order and then fax or mail it. For questions or problems with your order, call 503-945-8637. E-mail, fax, or mail your order to:

E-mail: prac.revenue@state.or.us

Fax: Tax-Aide Coordinator at 503-945-8649

Mail: Policy & Systems Unit
Tax-Aide Coordinator
Oregon Department of Revenue
PO Box 14999
Salem OR 97309-0990