CAPITAL IMPROVEMENT PROJECT COST COMPARISON ESTIMATE

_____
(Name of State or Local Government Agency)

DEPARTMENT: _____ **PROJECT NAME:** _____

PROPOSED YEAR: _____ **FUND:** _____

PROJECT DESCRIPTION: _____ **PROJECT NUMBER:** _____

Rough Quantity Estimates	Units	Work Class Description	Agency Force Estimate		Agency Contract Estimate	
			Unit Cost	Total Cost	Unit Cost	Total Cost
				$		$

ESTIMATED CONSTRUCTION PERIOD: _____

The above-named agency has determined that this project can be performed at the least cost by: ☐ **the Agency** ☐ **Contractor** (check one)

_____
(Signature of Agency Official)

ORS 279C.305 requires that not less than 30 days prior to adoption of its budget for the subsequent budget period, each public agency shall prepare and file with the Commissioner of the Bureau of Labor and Industries a list of every public improvement known to the agency that the agency plans to fund in the budget period, identifying each improvement by name and estimating the total on-site constructions costs. The list shall also contain a statement as to whether the agency intends to perform the construction by a private contractor. If the agency intends to perform construction work using the agency's own equipment and personnel on a project estimated to cost more than $125,000, the agency must also show that its decision conforms to the state's policy that public agencies make every effort to construct public improvements at the least cost to the public agency. Public agencies are required to keep and preserve a full, true and accurate account of the costs of performing the work, including all engineering and administrative expenses, and the cost, including investment costs, of any equipment used.

Form WH-118 (Planned Public Improvement Summary) may be used to list planned public improvements. This form (WH-119) may be used to report the agency's least cost analysis.

Completed forms should be mailed to:

Prevailing Wage Rate Unit
Wage and Hour Division, #1045
Bureau of Labor and Industries
800 N.E. Oregon St.
Portland, OR 97232-2180