

# Water-Related Permits Process Improvement Team (WRPPIT)

**Making clear whether and how a project gets to YES & transitioning to a consolidated state permit system.**

## MEETING RECORD

September 29, 9-noon, Director's Conference Room , L&I Building, Salem

### Members Present:

Jas Adams, DOJ  
 Kirk Jarvie, DSL  
 Laura Leshar, Project Manager, Office of  
 Regulatory Streamlining (RSL)  
 Patty Snow, ODFW  
 Kim Grigsby, Water Resources  
 Christine Svetkovich, DEQ

Consultant  
 Jenny Carmichael  
 Carmichael Consulting

### Members Absent:

Pat Allen, Office of Regulatory  
 Streamlining (RSL)  
 Gary Lynch, DOGAMI  
 Kevin Moynahan, DSL

### Intermittent Members Not Present:

Ken Franklin, ODOT  
 Tony Stein, OPRD  
 Susan White, SHPO

<u>TIME</u>	<u>AGENDA ITEM</u>	<u>LED BY</u>
9:00	<b>Reminder assignments Updates</b>	Laura
9:10	<b>Check-In – Advisory Committee Meetings</b>	Laura
9:30	<b>Review Final Report &amp; Executive Summary</b>	Jenny
10:30	<b>BREAK</b>	
10:40	<b>Final Report &amp; Executive Summary Continued</b>	Jenny
11:30	<b>Celebrate WRPPIT</b>	Laura
11:55	<b>Next Meeting:</b> Monday, October 2, 2006 1 to 4 p.m.	Laura

### \*Current MOA Finalization Schedule

<i>October 2 to 9</i>	<i>Gather remaining input from agency management</i>
<i>October 9</i>	<i>Contingency Planning workshop- team to decide if results of this meeting will be added to MOA</i>
<i>October 15</i>	<i>Agency review and approvals as needed:</i>
	<i>- Division Head</i>
	<i>- Agency Administrative Division</i>
	<i>- Director</i>

**1. Prior Meeting Record.** The September 18 meeting records were approved with minor modifications.

**2. Updates** MOA has been modified to reflect only the central LC related to DSL: WRPPIT coordinator POP/timeline flexibility in the Limitations section and the time line information to reflect “upon legislative approval” for any outside of current rule or statute.

Stakeholder update More stakeholder updates have been held. The one remaining is with the Farm Bureau. It will be important to work on solid contingency plans, distinguish the WRPPIT and SPGP differences, and how the pilot approach allows the agencies to learn, grow and develop standard operating procedures

The Users Guide Section 1 & 2 have had the hyperlinks activated and will be sent to DCBS Communications for editing after agencies confirm the links.

The PMT member from DEQ will be Sally Puent. WRPPIT members expected to continue with the PMT are Patty, Gary and Kevin. Other “associate members” for the other participating agencies are TBD.

The people who will work on the implementation planning are Pat, Kevin, Kim, Kirk, Patty and the Wetland and Waterways Management team from DSL.

DEQ is recruiting for a NS4 position in Water Quality

**3. Final Report** The team discussed and edited the final report. The Executive Summary and Project Report will be stand-alone documents. Jenny will update with edits and send out by October 6<sup>th</sup>.

**4. Recognition** The Team recognized Jenny for her expertise, support and contributions to the WRPPIT effort with a certificate of appreciation.

**6. Next Meetings**

Friday, October 13, 2006 – 9 a.m. to noon, in the L&I 2<sup>nd</sup> Floor Conference Room.

Monday, October 16, 2006 1p.m. to 4 p.m. in the L&I 2<sup>nd</sup> Floor Conference Room.

See Appendix A below for additional meeting schedule and discussion topics

**Water Related Permits Process Improvement Team**

**Meeting Schedule**

October 4 , 2006

September 15	Friday	9-noon	Finalize MOA (WRPPIT)
September 18	Monday	1-4	Communications planning
September 29	Friday	9-noon	Complete Final Report, debrief Advisory Committee meetings
October 2	Monday	1-4	Planning for First meeting of the Pilot Management Team (PMT) Next phase Communications planning Debrief WRPPIT effort for project report
October 9	Monday	1-4	WRPPIT Contingency Planning Workshop
October 13	Friday	9-noon	Finalize reports and project summary Complete Communications Plan – Feds, JLAC, Others? (after MOU and statutory changes are known) - present changes in legislative districts?
October 16	Monday	1-4	Review draft Legislative Concept Discuss implementation plan Review Proposed Rule Modifications
October 27	Friday	9-noon	CANCELED
October 30	Monday	1-4	User Guide Launch
November 8	Monday	8-4	First meeting of the Pilot Management Team (PMT) Team Purpose/Values session
PROJECT: Water Related Permit Process Improvement Team (WRPPIT)			Operating documents: Work plan/schedule/roll call
LAST UPDATED: October 17, 2006 - DRAFT			September 29, 2006 <sup>2</sup>
November 14	Tuesday	1-4	Begin MOA implementation and work plan
November 20	Monday	1-4	

Subsequent Work:

MOA Implementation work

- Continue communications/outreach plan
- Pilot implementation planning
- Users Guide ongoing maintenance
- Wizard implementation
- Training
- Rule changes
- Project impact measurement/evaluation plan development
- Implement application package concept
- Other items identified for future work from 32 Recommendations (list . . . . )
- DSL - Implement NS4