

# Water-Related Permits Process Improvement Team (WRPPIT)

Making clear whether and how a project gets to YES & transitioning to a consolidated state permit system.

## MEETING RECORD

August 8, 1-4, Conference Room A, L&I Building, Salem

### Members Present:

Kim Grigsby, Water Resources  
Kirk Jarvie, DSL  
Laura Leshner, Project Manager, Office of  
Regulatory Streamlining (RSL)  
Gary Lynch, DOGAMI  
Christine Svetkovich, DEQ (by phone)  
Patty Snow, ODFW

### Consultant:

Jenny Carmichael, Carmichael Consulting

### Members Absent:

Jas Adams, DOJ  
Pat Allen, Office of Regulatory  
Streamlining (RSL)  
Kevin Moynahan, DSL

### Intermittent Members Not Present:

Dale Blanton, DLCDD  
Ken Franklin, ODOT  
Tony Stein, OPRD  
Susan White, SHPO

### AGENDA

<u>TIME</u>	<u>AGENDA ITEM</u>	<u>LED BY</u>
1:00	<b>Approve prior meeting record</b> <b>Reminder assignments</b> <b>Updates</b>	Jenny
1:10	<b>Final Tweaks – MOA</b>	Laura
1:45	<b>Final Tweaks – Escalation Agreements</b>	Laura
2:10	<b>Final Tweaks – Process Map</b>	Jenny
2:40	<b>BREAK</b>	
2:50	<b>Check-In: Timeline for Review and Signature of the MOA</b> <b>Communication Plan for MOA</b>	Laura/Jenny
3:20	<b>User’s Guide</b>	Laura/Jenny
3:30	<b>What other items does WRPPIT need to do?</b>	Laura/Jenny
3:55	<b>Next Meeting:</b> Aug 18, 9-noon, 2 <sup>nd</sup> Floor Conference Room, L&I	Jenny

- 1. Prior Meeting Record.** The August 4 meeting record was approved as presented.
- 2. Reminder Assignments and Updates.**
  - a. “Piloting the Pilot”. Kirk Jarvie reported that DSL will be testing the Pilot process on a project that is about to happen. State and federal agencies will be participating. DEQ is not participating at this time because it is uncertain whether a 401 is required. This is an ERT project.
  - b. Advisory Committee Meeting in September. Laura informed the group that an Advisory Committee meeting is going to be scheduled for September.
- 3. Final Tweaks - MOA.** A few additional modifications were made to the MOA. Laura will be sending out the final MOA in a day or two. Laura, Kirk and Christine will be meeting later in the afternoon to incorporate DEQ related provisions of the MOA.
- 4. Final Tweaks – Escalation Agreements.** A few additional modifications were made to the escalation attachment of the MOA. This will be sent out with the MOA by Laura.

5. **Final Tweaks – Process Map.** A few additional modifications were made to the process map. Jenny will send a final version to Laura to be sent out with the MOA.
6. **Check-In: Timeline for Review and Signature of the MOA and Communication Plan for MOA.**

Laura will send out the MOA to everyone on the team on August 5 or 6.

Jas will then circulate it to all DOJ attorneys for the departments involved:

Steve Shipsey, DLCD & OPRD  
Larry Knudsen, DEQ, DOGAMI  
Bill Cook, DSL  
Steve Sanders, ODFW  
Rene Moulun, Water Resources

7. **User's Guide.** This item was deferred to the next meeting.
8. **What other items does WRPPIT need to do before turning WRPPIT over to the Pilot Management Team?**

- Reconcile MOA comments received from DOG and department staff prior to Supervisory Review
- DEQ's section of the MOA (time critical)
- User's Guide
- Final Report
- Advisory Committee – preparation and meeting
- JLAC report
- Communications Plan

Kirk noted that DSL will be doing a rule revision in early 2007.

9. **Next Meetings**

August 18 from 9 – noon in the L&I 2<sup>nd</sup> Floor Conference Room.

August 22 from 1 -4 in the L&I 2<sup>nd</sup> Floor Conference Room.

September 15, 9 – noon in the L&I 2<sup>nd</sup> Floor Conference Room.

The team will not be meeting on September 1 and 5.