

Water-Related Permits Process Improvement Team (WRPPIT)

Making clear whether and how a project gets to YES & transitioning to a consolidated state permit system.

MEETING RECORD

June 13, Noon - 3, 2nd Floor Conference Room, L&I Building, Salem

Members Present:

Jas Adams, DOJ
 Ken Franklin, ODOT
 Kim Grigsby, Water Resources
 Gary Lynch, DOGAMI
 Kirk Jarvie, DSL
 Laura Leshner, Project Manager, Office of Regulatory
 Streamlining (RSL)
 Kevin Moynahan, DSL
 Patty Snow, ODFW
 Christine Svetkovich, DEQ

Consultant:

Jenny Carmichael, Carmichael Consulting

Members Absent:

Pat Allen, Office of Regulatory
 Streamlining (RSL)

Intermittent Members Not Present:

Dale Blanton, DLCD
 Tony Stein, OPRD
 Susan White, SHPO

DSL Guests:

Eric Metz
 Michael Morales
 Janet Morland

Advisory Committee Member

Tom Gallagher, Legislative Advocates

AGENDA

<u>TIME</u>	<u>AGENDA ITEM</u>	<u>LED BY</u>
Noon	Approve June 9 Meeting Record Reminder Assignments Updates	Jenny
12:10	Continue Blueprint – Mandatory/Advisory Timelines, New/Eliminated Work	Jenny
1:00	Presentation to DSL Removal-Fill Managers - Origin and Purpose of WRPPIT - DSL's Involvement in WRPPIT - Key Changes for DSL - Questions/Comments	Laura Kevin Kirk
2:00	Plan Meeting with Resource Coordinators - Draft Letter from Kevin with attachments - Draft Agenda for the Meeting	Jenny
2:15	Legislation and Rules – Individual Assignments Due June 23	Jenny
2:25	MOA – Individual Assignments due June 23 Identify Multi-Agency Agreement Topics/Themes Discuss How to Address Individual Agency Commitments	Jenny
2:40	Meeting Wrap-Up <u>Next Meetings:</u> June 19 2:30 – 3:30 at DSL – Meeting with Resource Coordinators 3:00 – 4:00 WRPPIT, at DSL June 23 9 – Noon, Conference Room #2, L&I June 27 9-4, Conference Room #2, L&I – FULL DAY MEETING	Jenny
2:45	Adjourn	

MEETING RECORD

1. **Approve June 9 Meeting Record.** The meeting record was approved as presented.

2. **Reminder Assignments.** No updates needed.

3. **Update**

State Land Board Meeting. Kevin Moynahan reported that the State Land Board met on June 16. Louise Solliday reported on the WRPPIT project. The Land Board approved the DSL policy option packages. Louise also reported on issues DSL is experiencing in implementing SPGP.

4. **Future Agenda Item.** At some point the team should prioritize the following legislative requests:

- Increase timeline
- SRE
- Wetland positions for a fee

5. **Continue Blueprint – Mandatory/Advisory Timelines, New/Eliminated Work**

Please see separate attachment for latest version of the Blue Print to date.

6. **Presentation to DSL Removal-Fill Managers and plan meeting with Resource Coordinators**

Kirk Jarvie presented a summary of requested changes of DSL related to the redesign. Please see Attachment A. A discussion with the DSL managers followed this presentation.

What are the implications for DSL to implement the requested changes? (Responses from DSL managers)

a. General Comments

- Does DSL need to address and involve other agency's requirements regarding wetland land use notices and wetland delineation approvals?
- This is 180 degrees from how we do it now
- Good pre-applications will lead to less complex permit process
- Will need at least 3 more FTE
- Need to give DSL legal authority to not issue a permit if all "bundled" elements aren't in.
- Federal connection is needed
- Summary: resources, workload and training
- Need constant evaluation and feedback loop
- What about enforcement? Is DSL the lead on that also?
- Will require two years to implement. Perhaps look at a phased roll-out. Even then, implementation will be continuous and ongoing

b. DSL Information Clearinghouse

- Training of staff
- Training of private sector
- Additional workload for DSL
- Data base changes
- Handbook changes

c. DSL becomes leader for pre-application meetings

- Increased numbers of pre-applications, which will also increase workload
- More time for pre-application meetings, less time for issuance

d. DSL assesses completeness of all agency requirements (not a technical adequacy review)

- Training
- Forms
- Data base

- Analysis of other programs
- e. DSL coordinates and reconciles all agency technical requirements
 - Consider inter-agency technical assessment using a virtual room
- f. DSL issues consolidated Oregon-Removal Fill Permit
 - Need clear delegation of authority to resolve inter-agency conflicts. Do this by rule, not in an MOA because it will affect applicants.

7. Legislation and Rules

Continued work is needed on the final columns of the blue print related to statutory, rule and MOA changes.

6. MOA – Individual Assignments

Laura and Jenny will be sending out a first draft of the MOA early next week along with related assignments.

5. Next Meeting.

The next meeting will be June 19, as part of the DSL Division staff meeting. WRPPIT will meet with the division staff to present WRPPIT from 2:30 – 3:30. This meeting will be in the Land Board meeting area at DSL. WRPPIT will also meet from 3:30 – 4 at a separate meeting room at DSL just following the 2:30 – 3:30 meeting.

ATTACHMENT A

Requested Key Changes for DSL	Blueprint Cross-Reference
<p>1. Overall Re-orientation: Instead of being respondents to DSL’s requests for comment, sister agencies become partners in delivering a single Oregon Removal-Fill permit that contains all authorizations at one time. DSL becomes the lead coordinating agency.</p>	Entire Redesign
<p>2. DSL becomes clearinghouse for information on State requirements for water-related projects:</p> <ul style="list-style-type: none"> ○ Permits, certifications, reviews ○ Design considerations ○ Resources for further information 	Step 1b
<p>3. DSL assumes leadership role for pre-application meetings:</p> <ul style="list-style-type: none"> ○ Filter requests ○ Identify applicable agencies/staff & notice meetings ○ Delivery of briefing materials ○ Lead discussion ○ Document decisions, commitments ○ QA/QC 	Steps 1d – 1g
<p>4. A removal-fill application that provides information necessary to evaluate other state agencies’ water-related requirements:</p> <ul style="list-style-type: none"> ○ Assessment of application <u>completeness</u> for applicable range of state water-related requirements 	Step 2c
<p>5. DSL assumes leadership role in coordinating, brokering and communicating state agencies’ comments on removal-fill applications:</p> <ul style="list-style-type: none"> ○ Lead inter-agency <u>technical assessment</u> discussions ○ Coordinate input, reconcile conflicts, develop and communicate consensus comments/position to applicant ○ QA/QC 	Steps 3c – 3j
<p>6. <u>Oregon</u> Removal-Fill Permit Decision:</p> <ul style="list-style-type: none"> ○ Integrate participating state agencies’ conditions ○ Identify other agencies’ outstanding requirements ○ Include supporting permits/approvals where applicable ○ QA/QC 	Steps 4a – 4e