

# Water Related Permits Process Improvement Team (WRPPIT)

Making clear whether and how a project gets to YES & transitioning to a consolidated state permit system.

## MEETING RECORD

February 17, 2006

9 - noon, DCBS, Meeting Room 260, Salem

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### Members Present:

Jas Adams, DOJ  
Kim Grigsby, Water Resources  
Kirk Jarvie, DSL  
Ken Franklin, ODOT  
Laura Lesher, Project Manager, Office of Regulatory  
Streamlining (RSL)  
Gary Lynch, DOGAMI  
Patty Snow, ODFW  
Christine Svetkovich, DEQ

### Members Absent:

John Lilly, DSL

### Intermittent Members Not Present:

Pat Allen, Office of Regulatory  
Streamlining (RSL)  
Dale Blanton, DLCDC  
Tony Stein, OPRD  
Susan White, SHPO

### Consultant:

Jenny Carmichael, Carmichael Consulting

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1. **Meeting Record Approval.** The Meeting Record from February 6 was approved with slight modification to Attachment A of the meeting record, page 1, step 18.
2. **Update. DEQ Local Update Meetings on Water Quality Topics.** Kirk Jarvie reported that DEQ is hosting multiple updates around the state to cover various water quality topics. Attendees are primarily local government entities.
3. **Reminder Assignments.** The team reviewed reminder assignments for progress updates (please see Attachment A to this meeting record).
  - **2007 Legislation Placeholders.** Pat Allen will be coordinating with the Natural Resources Council regarding necessary legislation place-holders. The next deadline for agency legislative concepts to DAS, including fee bills, is April 3<sup>rd</sup>.
  - **Negotiation/Mediation Training.** Laura Lesher distributed a hand out from the Luke Center (please see Attachment B) describing the negotiation training that is being arranged for June for natural resource agency staff. A determination will be made soon as to whether one or two classes of 50 each will be arranged. A class will be 1.5 days.
  - **DOGAMI Budget Note Deliverables.** Laura Lesher distributed a hand out summarizing the proposed deliverables regarding DOGAMI relative to the 2007 budget note. The team discussed whether work on these deliverables would be done by WRPPIT, a new team, or a sub-group of WRPPIT. Laura Lesher and Gary Lynch will develop a proposed modification to the handout outlining how the work can be performed by a sub-group of WRPPIT in 2006. The handout will be included in the February, 2006 update to the Directors and addressed in the March 6 presentation to them.

## 4 Directors Update

**a. Topics to Prioritize.** The team had received a list of possible topics to be discussed to complete the presentation to the directors update prior to the team's March 6 meeting with the Directors. Christine Svetkovich asked if it was clear whether the DEQ 401 public review would be separate from the public review outlined in the redesigned R-F process. The team confirmed that it would be separate. The topic of appeals was added to the list.

### b. Prioritization Results.

1	WRPPIT's "ASK" of the Directors on March 6
2	Content of the Director's Cover Letter
3	Attachment A - Cornerstone 2 - Redesigned Role for Agencies
4	Attachment A – Cornerstone 1 – Redesigned Product
5	Attachment B – Process Map
6	Attachment A - Cornerstone 5 – Faster Process Timing
7	Attachment A - Cornerstone 3 - Redesign Application Process
8	Attachment A - Cornerstone 4 - Redesigned Process Owner
9	Attachment C – Advisory Committee Priorities
10	Cost Guestimates for redesigned process features
11	Test Sample Applications Through the Redesign
12	Attachment D – Rejected Redesign Options
13?	Appeals

### c. Results of Team's Discussions

The Team was able to discuss priorities 1 – 5. Please see edits to these items as part of the Directors Update.

**5. WRPPIT Measurement Plan.** Laura presented the work of the Measurement Sub-Group to the team highlighted key elements of the plan. The team was asked to review the criteria for the permit content analysis on page 3 in particular prior to the next meeting and to bring and specific suggested changes to the meeting as well.

### 6. Upcoming Presentations.

- **Directors – March 6.** The team envisioned two pictorial wall charts: one displaying the current system and another displaying the redesigned system. A flip chart sheet would also list the topics the team would be covering during the meeting: cornerstones, DOGAMI, Advisory Committee meeting March 22, Audit Committee meeting March 30, etc. Ken and Laura will work together on the system pictorial charts.
- a. Advisory Committee – March 22.** Likely to be very similar to Directors presentation, unless Director's modify the team's direction significantly.
- b. Audit Committee – March 30.** Pat will take the lead. Will not be a power point presentation. Directors will be asked on March 6 who would like to join Pat for the presentation.

### 7. Next Meeting: February 21, 1 - 4, Directors Conference Room, DCBS

**Reminder Assignments**

As of February 14, 2006

Deliverable	Who?	Assignment
A – Project Management	Laura Laura and Jenny Laura	DOGAMI follow-up Prep for Directors Meeting Project News
B – Stakeholder Involvement	Pat Pat Laura and Jenny	Legislator and legislative staff briefings Prep for Audit Committee Meeting Prep for Advisory Committee Meeting
C- Measure Project Impact	Laura/Christine/ Gary	Report to WRPPIT Plan Implementation
D – Customer Service Training	Pat/Laura	Customer Service Inventory Kit for Agencies
E – Pamphlet		DONE
F – SPGP Implementation Plan		DONE – IMPLEMENTATION IS UNDERWAY
G – Inter-Agency Training	All Laura	ID Mediation/Negotiation Training Candidates by Feb 17 Send out Summary of Training Goals
H – Process Redesign	All All Jas Jenny/Laura	Legislative Placeholders April 3 <sup>rd</sup> Deadline for Legislative Concepts Begin to assess statutory and rule changes needed Plan Next Steps after Directors Meeting March 6
I – MOU		
J – User’s Guide	Kirk/Patty/ Christine/Lori	Draft for April Plan Consultant Meeting in April
K – Super Application	?	Review SPGP Application

## **Mastering the Difficult Negotiation With Senator David Landis**

Negotiations can be difficult, time-consuming, and emotionally-wearing. They often result in the “lesser-of-evils” decision where all parties go away much less than satisfied and where the greater good may not have been served. Skills and attitude used in getting the best price for a car may not be the most appropriate when negotiating a union contract, or an intergovernmental agreement, or a bill in the legislature.

Our day will be spent discovering a better way to approach, conduct, and complete negotiations, a way that is based on:

- Getting to “Yes”
- Mutual win
- Understanding what is most important
- Best serving the public good

David Landis will lead the group through a highly interactive learning experience with a great deal of role-play and real world examples. Participants will leave with a much greater understanding of effective techniques based not on “winning” but on securing the best possible future for all involved.

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## David Landis

David Landis is a Nebraska state senator, an award-winning teacher, and a skilled negotiator in the public arena. He currently chairs the Banking, Commerce and Insurance Committee for the Nebraska Senate. Many of the nearly 200 bills he has passed have been consensus measures forged by negotiation that brought contesting parties to agreement. Senator Landis has brokered legislative agreements between labor and management, utilities and rate payers, big banks and small banks, insurance companies and trial attorneys, and other seemingly intractable foes.

His skill has been developed at training seminars at Harvard, MIT, and University of Illinois. Currently he teaches lawyers and graduate public administrators to negotiate at the University of Nebraska College of Law and the Department of Public Administration. Senator Landis has twice been the Best Teacher Award winner at Doane College. His workshop clients have included the Internal Revenue Service, the National Rural Electric Cooperative Association, State Farm Insurance Company, the Western Fire Chiefs Association Oregon state labor and management representatives, and scores of other groups

Davis is married to Melodee Ann McPherson, has two children, Matthew and Melissa and enjoys music, theater, and doing a radio show on the weekends. He graduated from the University of Nebraska and a B. A. (1970), Doctor of Jurisprudence (1971), and Masters of Public Administration (1984). He is an actor in community plays, and is known by Pacific program alumni as the “trainer-extraordinaire” of whom they just can’t get enough.

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