

# Water Related Permits Process Improvement Team (WRPPIT)

Making clear whether and how a project gets to YES & transitioning to a consolidated state permit system.

## MEETING RECORD

FINAL

December 21, 2005

8:00 – 11 am, DCBS, Conference A, Salem

### Members Present:

Jas Adams, DOJ  
Pat Allen, RSL  
Dale Blanton, DLCD  
Kim Grigsby, Water Resources  
Kirk Jarvie, DSL  
Laura Leshar, Project Manager, RSL  
John Lilly, DSL  
Gary Lynch, DOGAMI  
Patty Snow, ODFW  
Christine Svetkovich, DEQ  
Susan White, SHPO

### Members Absent:

Debbie Colbert, Water Resources  
Tony Stein, OPRD  
Donna Wimer, RSL

### Advisory Committee Member

#### Present:

Chris Bayham, AOC

### Consultant:

Jenny Carmichael, Carmichael Consulting

## 1. Confirm 2006 Meeting Schedule

The team discussed a preliminary 2006 meeting schedule. A tentative schedule of every other Wednesday and Tuesday morning was planned. Jenny will conduct a final follow-up with team members prior to the new year.

## 2. Finalize Measurement Plan

The Measurement Sub-Group met on December 9 and again on December 21. They will be meeting again on January 4 to finalize the measurement plan before bringing and proposal to WRPPIT.

## 3. Debrief December 14, 2005 Advisory Committee Meeting

What Worked	Do Differently
<ul style="list-style-type: none"><li>▪ Good conversations/engaged</li><li>▪ Room arrangement</li><li>▪ Rep from each agency</li><li>▪ Meeting needed facilitation</li><li>▪ Level of participation was balanced</li></ul>	<ul style="list-style-type: none"><li>▪ Cookies and coffee</li><li>▪ Turnout could have been better</li><li>▪ Too much agenda for the time available (note: Pat asked for 3 hours next time)</li><li>▪ More time</li><li>▪ Similar definitions of expectations</li><li>▪ Set date earlier</li></ul>

Issue: Is Advisory Committee Customer Group or Stakeholder Group?

**4. Debrief December 14, 2005 pm Consultant Information Meeting**

What Worked	Do Differently
<ul style="list-style-type: none"><li>▪ User Guide excellent presentation and good input</li><li>▪ Size of room and set up</li><li>▪ Big firms there</li></ul>	<ul style="list-style-type: none"><li>▪ Check attendees familiarity with project</li><li>▪ Be more strategic in how team uses consultants<ul style="list-style-type: none"><li>▪ Don't use the same as the Advisory group</li><li>▪ Use to assist with discreet products</li></ul></li><li>▪ Frequent filers did not attend</li></ul>

**5. Draft Meeting Record - Advisory Committee December 14, 2005**

The team reviewed the draft meeting record but preferred to delay action to approve it at the next meeting.

**6. Understanding Advisory Committee Expectations and Priorities**

The team reviewed the Advisory Committee's ranking of customer expectations and concluded that further clarification is needed from the Advisory Committee regarding their edits to the following:

- priority no. 2-3: outcome/compliance focus
- priority no. 2-3: clear authorities and non-conflicting decisions

Laura Leshar shared a communication between Pat Allen and Michael Carrier indicating Michael Carrier's willingness to have the Advisory Committee meet with the Natural Resource Cabinet regarding an outcome-based permitting system if that is a serious interest of the Advisory Committee.

The team discussed the spectrum of outcome based permitting and prescriptive permitting and agreed that further clarification of the interest of the Advisory Committee is needed. In any event, the scope of WRPPIT's work does need to be limited to streamlining the process, not to converting the permitting system to an outcome based permit system. If that direction is desired, a separate effort will need to be pursued. However, WRPPIT can propose changes to make requirements proportional to project impact as suggested by the Advisory Committee and to address the outcome/compliance focus to the greatest extent possible without changing the natural resource standards.

**7. Draft Meeting Record – Consultant Meeting December 14, 2005**

The team reviewed the draft meeting record but preferred to delay action to approve it at the next meeting.

**8. Consultant Requests for Information**

Several consultants have sent e-mails requesting follow-up information. Those will be discussed at a future meeting.

**9. DOGAMI Scope of Work**

Due to lack of time this topic will be scheduled for another time.

**10. Next Meeting – January 4, 2005, 9:30 – 12:30**

The focus of the next meeting will be to engage in the next step of the redesign roadmap.