# Water-Related Permits Process Improvement Team (WRPPIT)

**Making clear whether and how a project gets to YES & transitioning to a consolidated state permit system.**

# MEETING RECORD

October 16, 2:30-4 p.m., Director's Conference Room , L&I Building, Salem

| **Members Present:** | **Members Absent:** |
|---|---|
| Christine Svetkovich, DEQ (by phone) | Kevin Moynahan, DSL |
| Pat Allen, Office of Regulatory Streamlining (RSL) | Jas Adams, DOJ |
| Patty Snow, ODFW | Laura Lesher, Project Manager, Office of Regulatory Streamlining (RSL) |
| Kim Grigsby, Water Resources | Gary Lynch, DOGAMI |
| Kirk Jarvie, DSL | |
| | **Intermittent Members Not Present:** |
| | Ken Franklin, ODOT |
| | Tony Stein, OPRD |
| | Susan White, SHPO |

| TIME | AGENDA ITEM | LED BY |
|---|---|---|
| 2:30 | **No meeting record reviews** **Reminder assignments** **Updates** | Kim |
| 3:00 | **Implementation Planning** **Next meeting October, 30  1 p.m. to 4 p.m.** | All |

**\*Current MOA Finalization Schedule**

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|---|---|
| *October 15* | *- Division Head* *- Agency Administrative Division* *- Directors' signatures* |

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1. **Prior Meeting Record**.   The October 13th meeting notes were not reviewed.
   - **2.      Updates.** Jas and Pat discussed Jas' conversation with Dave Henderickx at Leg. Counsel's Office about WRPPIT bill.  LC will make a few changes and send.  Pat will distribute hard copies to the group when drafting is complete.
   Kirk noted that Jim Azamano recently expressed interest in WRPPIT and offered support.  Pat will contact Jim.

   **3. Reminder assignments.** Users Guide – Kirk has completed section 3 and sent it to DCBS for editing. Agencies should receive the edited version of their sections next week for their review.

   Pat will brief legislators in advance of the JLAC presentation, due to the short time allotted.

   4.      **Implementation Planning.**
   All agencies signing the MOA would be involved in implementation of the pilot process.

There was agreement that an MOA or other agreement was not immediately necessary, so long as DSL had a point of contact for each agency.

Up to 12 projects would go through the pilot process each year. The projects would be ERT projects, or ERT-like. If the projects are not ERT projects, Kirk's work on them cannot negatively impact his work on ERT projects.

The following should occur before the pilot process can begin:
- Each agency provides Kirk with training about their programs involved in the pilot program. Agencies should send Kirk the name of their contact person to set up their training session. Agencies should bring 25-50 copies of printed materials to the training session. Pat will contact DOGAMI. Parks and DLCD about this need for training.
- Each agency provides Kirk with contact information for their Technical Point of Contact.
- Determine whether/how DSL will do a completeness determination for each application DSL will receive. DSL will need to know the elements for each completeness review. This issue will be discussed further at the next meeting and agencies should bring copies of their applications to assist with this discussion. This issue should be further refined with the PMT.

Implementation will occur as provided in the MOA with the following exceptions:
- The agencies will not create a tracking system
- The applicant will be responsible for organizing the pre-application meeting, but DSL will provide information in advance of the meeting.
- DSL will be responsible for the pre-application meeting summary, and will disseminate the summary and agencies will still have an opportunity to review and revise the summary.
- The agencies will conduct a coordinated review, but each agency will issue its own authorizations
- Kirk indicated there might be one additional difference that he could not recall.

Kirk and Pat will discuss the Pilot Program with the regional ERT teams. Kirk will discuss the Program with the Governor's ERT folks on Oct. 17th.
It is expected more discussion will be needed with Kirk and Kevin since some aspects of communication/outreach will be DSL's.

## 5.    Last WRPPIT Meeting

> Monday, October 30, 1p.m. to 4 p.m. at the Labor & Industries Building, Director's Conference Room Topics will include implementation planning, and User's Guide Launch