

Small Retailer Consolidated Renewal

Action Items
As of March 15, 2005

Action Items - Current

Nbr	What	Who	When	Notes
1	Pull 11 entities from list	Rick & Juan	3/30/05	
2	Check mailing date as it relates to bill passage for ODA	Laura with Ron McKay & Lauren Henderson	3/30/05	
3	Prepare opt-out business list and phone numbers, send to Laura for customer satisfaction survey interviews	Val Pascal	3/30/05	
4	Prepare opt-in business list with phone numbers for Food Safety Division, Standards & Measures divisions in ODA and send to project team	Val Pascal	3/30/05	
5	Send edits to evaluation brainstorm to Laura	Michael Miliucci	3/15/05	
6	Mail application/invoices, if okay with Lauren & Ron or HB2005 bill passes	Val Pascal	4/1/05	

Action Items - Completed

Nbr	What	Who	When	Notes
1	Provide Bus/Lic. Group feedback on survey to research analyst for editing, and set-up interviewer training	Laura Leshner	3/10/05	
2	Send spreadsheet/matrix of businesses to DEQ	Rick Marinelli	3/10/05	
3	DEQ to review/analyze spreadsheet to ensure correct permittee is billed	Stephanie Holmes	3/15/05	
4	Request Leg Counsel to incorporate retroactive language into bill document	Pat Allen	3/10/05	
5	Add programming for 2 lines missing from transmittal and rerun on Wednesday or Friday	Rick Marinelli	3/11/05	
6	Develop cost estimate straw model for agencies	Donna Wimer	3/5/05	