

LEDS Collaboration Meeting  
Telecommunications  
7/17/08

Training Topics:

- DMV – Inquiry- persons, weapons, article inquiry, reading and understanding results, shortcuts
- QWDH-CCH RR screen (SID #) understanding results
- Entering/running Hispanic names- a standard entry available?
- Multiple near hits – deciphering wants, warrants, use of LNU #, warrants correction's clients
- Entering warrants, missing persons (juveniles) stolen (everything), how to modify entries
- Security issues, what is expected
- Understanding message keys
- ID Theft - DL stolen article, stolen identity article inquiry
- Weapons/articles – short cuts

Delivery:

- Train the trainer, classroom
- Net link
- Video conference

Frequency:

- Bi-annual training
- Have a basic and advanced class

Requirements:

- Make bi-annual with 2 years to complete
- Pull training from other classifications? – Cross over

2009 Recertification Topics Classification Specific:

- Security
- Summary of OAR
- DNA information
- How to use manual (how to find topics)
- DMV

Note:

If you have staff that have been called to active duty, make training record inactive using code MIL. Also, if you have staff who are out on short, long term disability or administrative leave, make their training records inactive. They can recertify when they return.

2011 Recertification:

- Bi-annual recertification with training and testing
- Signed consent-yes

Dates:

Training Development – 12/2008

Rollout – 3/2009

Recertification Development – 12/2008

Rollout – 1/2009