

LEDS Collaboration Meeting
Parole and Probation
7/15/08

- Training Topics: Sworn-Inquiry only
- DMV Checks
 - CCH's- what can and can't be released, how to read & understand
 - Security of system, understanding what's appropriate to give out, retention
 - Confirm Identity matches, checks-hyphenated/Hispanic names
 - Dispositions-OJIN
 - Hit (handling) confirmation

Non-Sworn

- DMV Checks
- CCH's- what can and can't be released, how to read & understand
- Security of system, understanding what's appropriate to give out, retention
- Confirm Identity matches, checks-hyphenated/Hispanic names
- Dispositions-OJIN
- Entering warrants, missing persons
- Access & dissemination
- Electronic parole & probation record
- EPR's – who can see it, where does it go- enter, modify, cancel and verify
- Second look verification

- Delivery: Sworn
- Online power point presentation- sign off on several sections
 - Catalog of training sources
 - In person training annually by region
 - Annual
 - Videotaping training for large agencies who have shift workers
 - All training to have testing at end of sessions when done on own

Frequency: Bi-annually

- Requirements:
- Make bi-annual training a requirement to fulfill recertification requirements.
 - DPSST credits for sworn and non-sworn who have DPSST numbers

2009 Recertification Topics Classification Specific:

- Security
- Summary of OAR
- Warrants-information and definitions
- Second look verification-EPR's
- Generic/General recertification

Note: If you have staff that have been called to active duty, make training record inactive using code MIL. Also, if you have staff who are out on short, long term disability or administrative leave, make their training records inactive. They can recertify when they return.

2011 Recertification:

- Bi-annual recertification with no test
- Signed consent-yes

Dates:

Training Development – 12/2008

Rollout – 3/2009

- DMV Codes online-link to LEADS web page
- How to read DMV driving record

Recertification Development – 12/2008

Rollout – 1/2009