

LEDS Collaboration Meeting  
Law Enforcement  
7/15/08

- Training Topics:
- Sworn
    - DMV Checks
    - Investigative Interest
    - Reinforcing CCH's, what can and can't be released, understanding results
    - General use of system
    - Security of system, understanding
    - Person part, emphasize collection of data, what do you need
    - Juvenile runaways, entering DNA, Dental,
    - Warrants
  - Non-Sworn
    - Finding everything in manual—how to use manual
    - Security of system, understanding
    - Entering warrants, missing persons
    - Second person verifying entry
    - Entry of Vehicles-DMV make codes don't match LEDS codes
    - Investigative Interest-more emphasis for records personnel
    - Hits entering
- Delivery:
- Sworn
    - Online power point presentation- sign off on several sections
    - Introductory training for new officers
    - More formal training for established officers
    - Catalog of training sources
    - In person training annually by region
    - Videotaping training for large agencies who have shift workers
    - All training to have testing at end of sessions when done on own
- Frequency:
- Bi-annually
- Requirements:
- Make bi-annual training a requirement to fulfill recertification requirements.
  - DPSST credits or sworn and non-sworn who have DPSST numbers

2009 Recertification Topics Classification Specific:

- Security
- Summary of OAR
- Add new changes/enhancements
- DNA entries
- Dental entries
- DMV- what information can be released to public
- Need a generic Recertification also

Note: If you have staff that have been called to active duty, make training record inactive using code MIL. Also, if you have staff who are out on short, long term disability or administrative leave, make their training records inactive. They can recertify when they return.

2011 Recertification:

- Bi-annual recertification with no test
- Signed consent-yes

Dates: Training Development – 12/2008  
Rollout – 3/2009

Recertification Development – 12/2008  
Rollout – 1/2009