



## Exclusion Order for Incomplete/Insufficient Records (White Form)

### What this form is:

**This form is a legal notice.** The school or daycare your child attends does not have all of your child's shot dates on file. Or, something on your child's shot record (called a Certificate of Immunization Status) needs to be corrected. You need to act right away to keep your child in school or daycare.

### What to do if box 1 on the form is checked:

Follow the written instructions in the box. The written instructions will explain the information that is either missing or incomplete on your child's record. If you submit the information that is missing, and complete the information before the date listed on the legal notice, your child will not be sent home from school or daycare.

### If box 2 on the form is checked you need to take action right away to keep your child in school or daycare:

#### *If you have a record for the immunizations checked off in box 2 -*

Take the record in-person to your child's school or daycare. Tell them that you need to update your child's shot record.

#### *If you do not have a record for the immunizations checked off in box 2, but your child has had the shots -*

Call the last doctor's office or medical clinic where your child had shots. Ask them if they can give you a record of your child's shots. If the shots were given in Oregon, you may also be able to get records from Oregon Immunization ALERT, the statewide registry. Call 1-800-980-9431. Once you have the record, take it in-person to your child's school or daycare. Tell them you need to update your child's shot record.

#### *If your child has not had all of their shots -*

Call your child's doctor or medical clinic. Make an appointment for as soon as possible to get shots. Make sure they know that your child will be sent home from school or daycare without the shots. If you do not have a doctor, call the county health department phone number listed on the legal notice. They can help you get the shots. Once you have a shot record, take it in-person to your child's school or daycare. Tell them you need to update your child's shot record.

### What if a doctor has told you that your child should not get shots:

Oregon allows a medical exemption. It has to be signed by a doctor or county health department. If you think your child needs a medical exemption, talk to your child's regular medical provider.

### What if you do not believe in shots:

Oregon allows a religious exemption. It can be signed by a parent in the religious exemption section of the child's shot form (Certificate of Immunization Status).

### If you have questions:

Call the county health department listed on the legal notice. They can answer your questions for you.