

EMPLOYEE SUGGESTION AWARDS COMMISSION MINUTES
May 20, 2008

Commission Members in Attendance

Pat Allen, Eva Corbin, Teri Koester, Mary Liedtke and Marie Severson (via phone).

Agency Suggestion Coordinators

Barbara Hopkins, DHS/CAF Program & Policy; Kristal Yoakum, Department of Corrections.

Staff: Kathy Shepherd, Statewide Suggestion Coordinator

Minutes: Minutes from the January 15, 2008 meeting were approved.

Suggestion Considerations

The following suggestions were adopted: 15470^{*#}, 15490^{*@}, 15491[&], 15525

Suggestion of the Month

Nancy McWherter, DHS-Seniors & People with Disabilities (#15490), suggested that they use UPS Ground instead of Certified Return Receipt Requested (CRRR) for a savings of \$2 per piece of mail. Estimated savings: \$1,040.

Evaluator of the Month

Annette Simpkins, Employment Department, was recognized for her thorough evaluation of suggestion #15470 regarding using USPS priority mail flat rate boxes to ship packages at a flat rate of \$8.95 up to 70 lbs.

Program Activity News

Kathy is still pursuing leads from DAS, DHS and former agency coordinators to find nominees for our two Commission vacancies, and asked that people advise her of potential candidates. At least one appointee must be a represented employee.

* Commission identified as having potential for statewide applicability.

Commission adopted dependent upon ensuring that verified savings reflect **agency-wide** first-year savings.

@ Commission adopted dependent upon verifying that this method of mailing meets legal sufficiency requirements.

& Commission adopted upon receipt of more detail on information previously being provided on CD that is now available as a download from agency web site.

***NEXT COMMISSION
MEETING:***

Tuesday, September 30, 2008
10:30 – 11:30 a.m.
Driver & Motor Vehicle Services
1905 Lana Avenue NE, Room 122