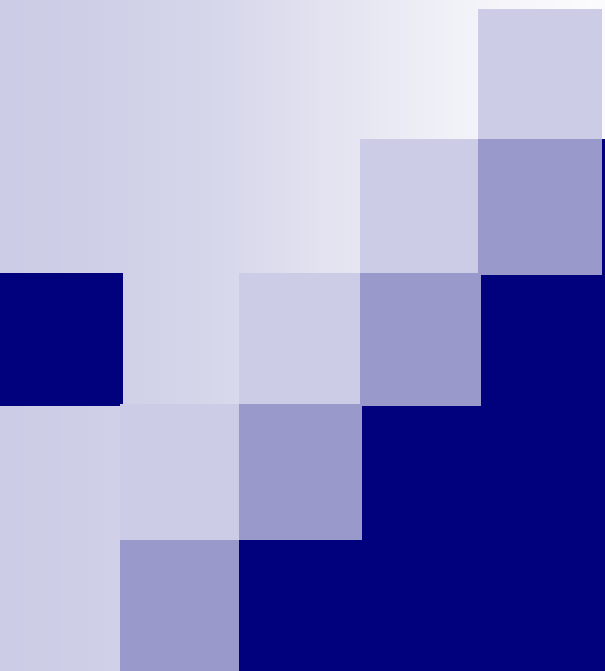




# MONTHLY REPORTING & PERFORMANCE MEASURES

Kenneth Campbell  
Nancy Dooley-Poindexter  
Cash Analysis Branch  
August 4, 2008



# LARGE STATEMENT OF DIFFERENCE

# Statement of Differences

- A Statement of Difference for deposits is generated if there is a difference between an agency's reporting on their Statement of Transactions and the reporting received via the CA\$HLINK II system.
- A Statement of Difference for disbursements is generated if there is a difference between an agency's reporting on their Statement of Transactions and the reporting received via the IPAC and/or the TDO Payments.

# What is a

## Large Statement of Difference?

Differences are considered large when they meet the following criteria:

- **Current Accounting Period**

- \$10 million or more

- **Prior Accounting Period**

- \$5 million or more

- **Year End – September Accounting Period**

- \$1 million or more during year end reporting

# What causes a Large Difference?

- No reporting by agency
- Incorrect Reporting of Payments and Collections
- Differences not reported in correct month
- Timing Differences

# Large Statement of Difference Process

- An audit is performed on the 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> workdays
- The agency is contacted for explanation of large statement of difference
- The agency is requested to submit a supplemental FMS 224 or 1219/1220 to clear their large difference, if necessary

# Large Statement of Difference Process

ALL SUPPLEMENTALS TO  
CLEAR

LARGE STATEMENT

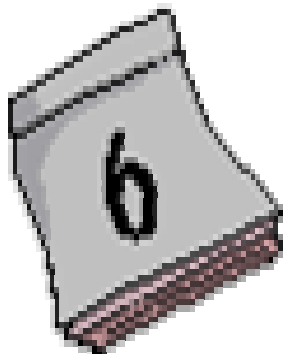
OF

DIFFERENCES

MUST BE REPORTED BY

THE 6<sup>TH</sup> WORKDAY!!!

**The 7<sup>th</sup> workday is too late!!**



# THE IMPORTANCE OF CLEARING YOUR LARGE STATEMENT OF DIFFERENCE

- Ensure timeliness and accuracy in reconciliation and reporting
- Ensure validity of Fund Balance with Treasury
- Ensure valid classification of receipt and outlay data as published in the financial reports of the U.S. Government



# TREASURY FINANCIAL MANUAL

## [HTTP://FMS.TREAS.GOV/TFM](http://fms.treas.gov/tfm)

- 📁 For Large Audit Differences – TFM Vol. 1, Part 2, Chapter 3100 & 3300
- 📁 For 224 Reporting – TFM Vol. 1, Part 2, Chapter 3300
- 📁 For 1219/1220 Reporting – TFM Vol. 1, Part 2, Chapter 3100
- 📁 For Year-end Closing Instructions – TFM Vol. 1, Bulletin No. 2008-06
- 📁 For Reconciling FBWT – TFM Vol. 1, Part 2, Chapter 5100

# PARTIAL 224

# ENROLLMENT

- ESAAS forms will no longer be processed by the GWA Customer Assistance Group for 224s.
- Everyone must self enroll in GWA for Partial 224.
- Enrollment for Partial 224 must be completed at least 2 weeks prior to reporting.
- Enroll as a (P)reparer or (V)iewer.

# CONVERSION

- ❖ The conversion of 224 processing from GOALS to Partial 224 in GWA is being completed in two Phases.
- ❖ The first Phase of conversion was completed in July 2008.
- ❖ The second and final Phase will begin in August 2008 and will be completed in September 2008 (for the accounting months of July and August 2008).

# TRAINING

- Online tutorial is available on our website at [FMS.TREAS.GOV/GWA/TRAINING](https://FMS.TREAS.GOV/GWA/TRAINING)
- QUESTIONS:
  - Sheila Higgs – 202-874-8196
  - Eugenia Savoy – 202-874-8209

# REPORTERS vs NON-REPORTERS

- ◆ Reporters in Partial 224 are the agencies that are now exempt from preparing their own 224.
  - ☞ IPAC reporter – the IPAC system reports for the agency.
  - ☞ TDO Payment reporter – the TDO Payment system reports for the agency.
  - ☞ Sections II or III is cut off depending on which type reporter the agency is.
  - ☞ The agency only does reclassifying in Section I.
  - ☞ Cannot have a Statement of Difference.

# REPORTERS vs NON-REPORTERS

- ◆ Non-reporters are the agencies that have just moved from GOALS II to Partial 224.
  - ☞ Nothing has changed except the system being used.
  - ☞ Secure ID card is no longer needed.
  - ☞ Internet based system (GWA).
  - ☞ Should be working toward clearing all SODs, however it is allowed as a non-reporter.
  - ☞ Agency has to report in all three Sections just like in GOALS.



# PERFORMANCE MEASURES



# PURPOSE

- The Department of the Treasury's Financial Management Service (FMS) Quarterly Scorecard shows the results of the agency's financial reporting performance.
- The scope of the Quarterly Scorecard focuses on Fund Balance with Treasury reconciliation.

# SCORECARD LETTERS

- ☐ Prepared quarterly (every 3 months).
- ☐ Provided to the Chief Financial Officer and Deputy Chief Financial Officer of the agency.
- ☐ Softcopies can be emailed upon request.

# STANDARDS

## ACCURACY STANDARD (SOD)

- Green – Differences under 3 months old.
- Yellow – Differences between 3 and 6 months old.
- Red – Differences older than 6 months.

## TIMELINESS STANDARD

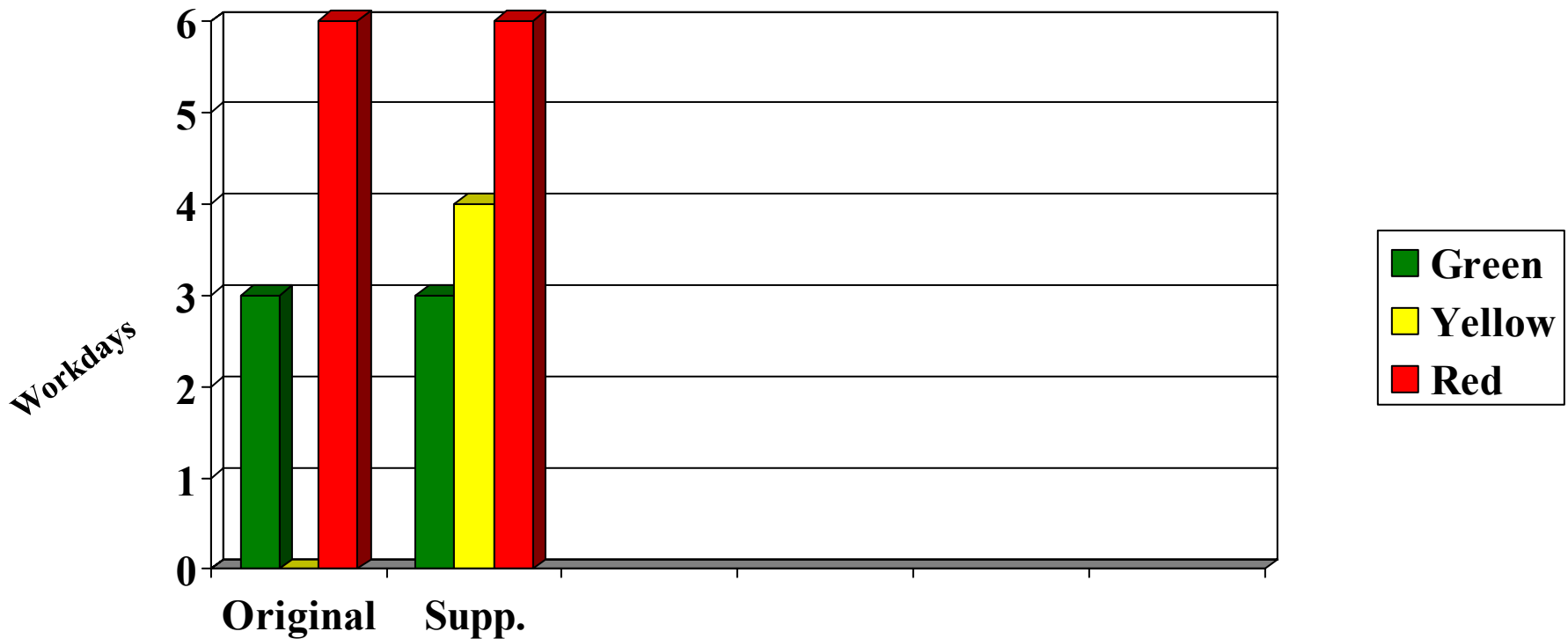
- Green – Original and Supplemental reported by the 3<sup>rd</sup> workday.
- Yellow – Supplemental reported on the 4<sup>th</sup> workday.
- Red – Original reported after 3<sup>rd</sup> workday, and supplemental reported after the 4<sup>th</sup> workday.

# STANDARDS (con't)

## CHECKS ISSUED STANDARD (If applicable)

- Green – Differences under 3 months old.
- Yellow – Differences between 3 and 6 months old.
- Red – Differences older than 6 months.

# SCORECARD CHART (Timeliness Standard)



# MISCONCEPTIONS



- ⌘ If Treasury calls you after the 3<sup>rd</sup> workday to request a supplemental, you are still LATE.
- ⌘ Supplementals reported on the 4<sup>th</sup> workday are LATE with a yellow score.
- ⌘ All reporting after the 3<sup>rd</sup> workday is LATE.
- ⌘ Your agency's computer problems do not exempt you from being LATE.
- ⌘ Your agency has until 11:59 pm Eastern Standard time to report on the 3<sup>rd</sup> workday.

# CONTACTS

## ➤ For scorecards:

- Crystal Madison – 202-874-7752
- Alicia Montgomery – 202-874-8142

## ➤ For supplementals:

- Alicia Montgomery – 202-874-8142
- Benita Lyons - 202-874-8896 (backup)

HELP!!!  
I NEED SOMEBODY!!!

Kenneth Campbell  
Nancy Dooley-Poindexter  
Cash Analysis Branch  
GWA Customer Assistance Group  
August 4, 2008



# HELPDESK

# **GWA CUSTOMER ASSISTANCE GROUP (GOALS IAS) (202-874-8270) EMAIL: GOALS.HELP@FMS.TREAS.GOV**

- GOALS II ADMINISTRATION
  - GOALS II USER ENROLLMENT
  - FMS 1219/1220 PROCESSING
  - AGENCY LOCATION CODE (ALC) MAINTENANCE
  - SUPPLEMENTAL 224/1219/1220 APPROVALS
  - GOALS IAS/PASSWORD RESETS
    - GFRS
    - FACTS I
    - IFCS
    - SOD
    - UNDISBURSED (RECEIPT ACCOUNTS)



# FMS SERVICE DESK (GOALS II/CITRIX)

(202-874-4357)

EMAIL: [SERVICEDESK@FMS.TREAS.GOV](mailto:SERVICEDESK@FMS.TREAS.GOV)

- GOALS II - CITRIX (FMS 1219/1220)  
PASSWORD RESETS
- FACTS II PASSWORD RESETS
- ITIM PASSWORD RESETS
- SECURE ID CARDS



# TREASURY SUPPORT CENTER (GWA)

(1-877-440-9476)

EMAIL:GWAENROLLMENT@STLS.FRB.ORG

- GWA SYSTEM USER ENROLLMENT
- TWAI/GWA PASSWORD RESETS
  - ACCOUNT STATEMENT
  - ATM
  - APPROPRIATION WARRANTS
  - PARTIAL 224 REPORTING
  - TDO/PAYMENTS
  - SAM



# TREASURY SUPPORT CENTER (IPAC) (1-866-809-5218) EMAIL: IPAC.STLS.FRB.ORG

- IPAC USER ENROLLMENT
- TWAI/IPAC PASSWORD RESETS
- IPAC TECHNICAL SUPPORT



# ADDITIONAL CONTACT INFORMATION FOR FMS SYSTEMS/APPLICATIONS

- [WWW.FMS.TREAS.GOV](http://WWW.FMS.TREAS.GOV)

(CLICK ON THE SYSTEM OR APPLICATION THEN  
CLICK ON THE CONTACT PAGE)

